FORMAT 1

Submit original with signatures + 1 copy + electronic copy to Faculty Senate (Box 7500).

See http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-/ for a complete description of the rules governing curriculum & course changes.

TRIAL	COURSE	OR	NEW	COURSE	PROPOSAL	
	(Attach	COL	ov of	svllat	ວນ ຊຸ)	

JBMITTED BY:								
Department	Homeland Secu Emergency Man		Phone			School of Management Ext. 4622 or 6736		
Prepared by	Amber Lammer	rs						
Email Contact	allammers@ala	ska.edu				Cameron Carlson, <u>cdcarlson@alaska.edu;</u> ext 6537		
1. ACTION I	DESIRED (CHECK ONE):	Trial C	ourse		New C	ourse	XX	
2. COURSE I	DENTIFICATION:	Dept	HSEM	Course #	F404	No.		3
division	status &	This course is for a correct or a correct and 400 appears from lower lev)-level status					
3. PROPOSED	COURSE TITLE:		Publ	ic Safety Instr	uctional M	lethods		
4. To be CR	NOSS LISTED? YES/NO	No	If yes, Dept:	0.400	Cours	e #		
NOTE: Cros	s-listing require	s approval of	both depa	rtments and	deans in	volved.	Add 1:	ines at end
. To be ST.	ACKED?* YES/NO	No	If yes, Dept.		Cot	ırse #		
from ea taught	e two course le ch other? How w at the appropri ne Format 1 form i	rill each be ate level?:						pener Canada
attach syllak Review Commit syllabi (under what are suppressions are being offered andertaxed?	oi. Stacked course thee and by the Grandwate and gra- cosed to be two di- sufficiently diffi di); 2) are undergranders and this context, course. Typically, op of this page.	e applications raduate Academ: aduate versions of the aduate versions of the aduate in a duates being the committees	are revieus and Advisor will he constituted as there understands are looked are looked.	ewed by the rising Commical penphasized mittees windergraduated?; 3) are going out for	(Undergrattee. Cree the did ll determent and graduate street the interpretation)	aduate) eating t fferent nine: 1) duate le students erests c	Curricu two diff qualiti whethe evel con being of the s	lar erent es of r the two tent tudents
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(Effective A	& YEAR OF FIRS: AY2015-16 if apportmental ay2016	proved by	1	ΓBD				,
compressed in	hours may not be nto fewer than si: thermore, any corrocommittee. MAT:	x weeks must b	e approve	d by the colless than s	lege or	school's must be	approve	ulum
OTHER FORM	IAT							
Mode of de		ecture		i				

field trips, labs, etc)	entellmost tall					
9. CONTACT HOURS PER WEEK:	3	hours/weeks]	LAB hours /week	ho	RACTICUM ours /week
Note: # of credits are based on cor of lab in a science course=1 credit minutes of practicum=1 credit. 240 the syllabus. See http://www.uaf.ec /guidelines-for-computing-/ for mon	. 160 00-8000 lu/uafg	0 minutes in not minutes of interov/faculty-senate	n-scie ernshi te/cur	ence lab=1 cred ip=1 credit. T criculum/course	lit. 24 This mus	
OTHER HOURS (specify type)						
O. <u>COMPLETE</u> CATALOG DESCRIPTION i distribution, cross-listings a						
ISH F487 W, O Fisheries Mana 3 Credits Offered Spring Theory and practice of fisher utilized for the management of F131X or COMM F141X; ENGL F11	es ma fres	nagement, with hwater and mar <i>GL F211X or EN</i>	ine f	Fisheries. <i>Pr</i> 213X; ENGL F4	erequis	sites: COMM
permission of instructor. Cro HSEM F404 Public Safety Inst 3 Credits Offered as Demand	ructi	onal Methods	F487.	. (3+0)		
This course provides the student we Adult education techniques, roles, accreditation issues will be emphasisafety community including diverse HSEM 301 or permission of instructions.	issues sized. e learr ctor) (, domains of lea Course organiz ning populations 3+0)	arning zation s will	g, instructional and planning be also discus	models for the ssed. (pr	s and public rerequisite:
Council to apply S or H class: H = Humanities			tely;	otherwise 1		
Will this course be used to for the baccalaureate core? IF YES, check which core required to a Oral Intensive, Format 6	If YE	S, attach form	n. De us ive, [NO:
1.A Is course content related to "snowflake" symbol will be a		nern, arctic on	r cir			f yes, a
COURSE REPEATABILITY: Is this course repeatable for credit?		YES		NO XX		
Justification: Indicate why be repeated (for example, th a different theme each time)	e cour					
How many times may the cours	e be i	repeated for c	redit	t?		TIMES
If the course can be repeate number of credit hours that						CREDITS

If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course?	DITS
13. GRADING SYSTEM: Specify only one. Note: Changing the grading system for a collater on constitutes a Major Course Change - Format 2 form. LETTER: XX PASS/FAIL:	urse
RESTRICTIONS ON ENROLLMENT (if any)	
14. PREREQUISITES HSEM F301 or permission of instructor	
These will be required before the student is allowed to enroll in the course	
15. SPECIAL RESTRICTIONS, CONDITIONS	
16. PROPOSED COURSE FEES §	
Has a memo been submitted through your dean to the Provost for fee approval?	
	J
17. PREVIOUS HISTORY Has the course been offered as special topics or trial course previously? Yes/No Ves/No	
If yes, give semester, year, course #, etc.:	
18. ESTIMATED IMPACT WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.	
This course is primarily taught in a hybrid online/in class format so that the small HSEM classroom be utilized. Adjunct faculty will teach the course.	will
19. LIBRARY COLLECTIONS	
Have you contacted the library collection development officer (kljensen@alaska.e 474-6695) with regard to the adequacy of library/media collections, equipment, a services available for the proposed course? If so, give date of contact and resolution. If not, explain why not.	
No XX Yes Emergency medical materials will generally be used. In the event that other library materials will be needed, they will be contacted.	
20. IMPACTS ON PROGRAMS/DEPTS What programs/departments will be affected by this proposed action? Include information on the Programs/Departments contacted (e.g., email, memo)	
There will be no impact on other departments. HSEM students are specifically drawn to this course.	
21. POSITIVE AND NEGATIVE IMPACTS Please specify positive and negative impacts on other courses, programs and	
departments resulting from the proposed action. There are no negative impacts. This course offers more options for HSEM BEM students to specialize	e in
their chose field.	m

JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. Use as much space as needed to fully justify the proposed course.

This is a new course designed to provide specific materials to those BEM students who are already in the emergency medical career field and wishing to advance, or to those new students who might be looking for their first career jobs. It provides more choices for BEM students and may expose some to a field they might never have thought about.

APPROVALS: Add additional signature lines as needed.	
000	Date 1200815
Signature, Chair, Program/Department of: HSEM	·
	Date 10/09/2015
Signature, Chair, College/School Curriculum Council for:	anagement
	Date
Signature, Dean, College/School School of Management of:	
Offerings above the level of approved programs must be the Provost.	e approved in advance by
	Date
Signature of Provost (if above level of approved programs)	
ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO	THE GOVERNANCE OFFICE
	Date
Signature, Chair Faculty Senate Review Committee:Curriculum Review	wGAAC
Core Review	SADAC
ADDITIONAL SIGNATURES: (As needed for cross-listing and	or stacking)
	Date
Signature, Chair, Program/Department of:	
	Date
Signature, Chair, College/School Curriculum Council for:	
	Date
Signature, Dean, College/School of:	

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Signature, Chair, Program/Department of: HSEM	
Xiinzfa-	Date 10/09/2015
Signature, Chair, College/School Curriculum Council for:	Management
	7 Date 70/14/15
Signature, Dean, College/School School of Management of:	
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programs)	
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	Date
Signature, Chair Faculty Senate Review Committee:Curriculum Re	view GAAC
Core Review	
ADDITIONAL SIGNATURES: (As needed for cross-listing	and/or stacking)
	Date
Signature, Chair, Program/Department of:	
	Date
Signature, Chair, College/School Curriculum Council for:	Date
	Date
Signature, Dean, College/School of:	

ATTACH COMPLETE SYLLABUS (as part of this application). This list is online at: http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-/uaf-syllabus-requirements/ The Faculty Senate curriculum committees will review the syllabus to ensure that each of the items listed below are included. If items are missing or unclear, the proposed course (or changes to it) may be denied. SYLLABUS CHECKLIST FOR ALL UAF COURSES During the first week of class, instructors will distribute a course syllabus. Although modifications may be made throughout the semester, this document will contain the following information (as applicable to the discipline): 1. Course information: □Title, □ number, □credits, □prerequisites, □ location, □ meeting time (make sure that contact hours are in line with credits). 2. Instructor (and if applicable, Teaching Assistant) information: □ Name, □ office location, □ office hours, □ telephone, □ email address. 3. Course readings/materials: \square Course textbook title, \square author, \square edition/publisher. \square Supplementary readings (indicate whether \square required or \square recommended) and any supplies required. 4. Course description: Content of the course and how it fits into the broader curriculum; ☐ Expected proficiencies required to undertake the course, if applicable. ☐ Inclusion of catalog description is strongly recommended, and Description in syllabus must be consistent with catalog course description. 5. \square Course Goals (general), and (see #6) 6. Student Learning Outcomes (more specific) 7. Instructional methods: Describe the teaching techniques (eg: lecture, case study, small group discussion, private instruction, studio instruction, values clarification, games, journal writing, use of Blackboard, audio/video conferencing, etc.). 8. Course calendar: A schedule of class topics and assignments must be included. Be specific so that it is clear that the instructor has thought this through and will not be making it up on the fly (e.g. it is not adequate to say "lab". Instead, give each lab a title that describes its content). You may call the outline Tentative or Work in Progress to allow for modifications during the semester. 9. Course policies: ☐ Specify course rules, including your policies on attendance, tardiness, class participation, make-up exams, and plagiarism/academic integrity. 10. Evaluation: \square Specify how students will be evaluated, \square what factors will be included, \square their relative value, and \square how they will be tabulated into grades (on a curve, absolute scores, etc.)

Publicize UAF regulations with regard to the grades of "C" and below as applicable to this course. (Not required in the syllabus, but is a convenient way to publicize this.) Link to PDF summary of grading policy for "C": http://www.uaf.edu/files/uafgov/Info-to-Publicize-C Grading-Policy-UPDATED-May-2013.pdf 11. Support Services: ☐ Describe the student support services such as tutoring (local and/or regional) appropriate for the course. 12. Disabilities Services: Note that the phone# and location have been updated. http://www.uaf.edu/disability/ The Office of Disability Services implements the Americans with Disabilities Act (ADA), and ensures that UAF students have equal access to the campus and course materials. ☐ State that you will work with the Office of Disabilities Services (208 WHITAKER BLDG, 474-5655) to provide reasonable accommodation to students with disabilities.

Course Number and Title: HSEM F493 – Public Safety Instructional Methods

Credits: 3

Prerequisites: HSEM 301 or permission of instructor

Location: TBD

Instructor Information:

Justin Yurong, Assistant Professor

Phone: (907) 455-2892 Cell: (907) 978-7350 Fax: (907) 455-2813

E-mail: jyurong@alaska.edu

Office location: University Park Building, 137

Instructor Availability:

Office hours are Monday, 9 am-12 pm and other times by appointment. It is best to reach me by email and to schedule a time to meet. If you need to speak to me, please email first and then text my cell phone. I will respond to phone

messages within 24 hours.

Course Description:

This course provides the student with the foundation of public safety instructional techniques. Adult education techniques, roles, issues, domains of learning, instructional models and accreditation issues will be emphasized. Course organization and planning for the public safety community including diverse learning populations will be also discussed.

Course Objectives:

At the completion of this course, the successful student will be able to:

- 1. Discuss the roles and responsibilities of the public safety educator.
- 2. Be able to define and discuss domains of learning.
- 3. Define several instructional models and describe when each model would be utilized.
- 4. Understand how national and/or state accreditation influences public safety instruction courses.
- 5. Develop and deliver lesson applicable to the public safety realm that incorporates cognitive, psychomotor, and affective elements.
- 6. Develop and deliver an evaluation based on objective 5.

Textbook Requirements:

Required Course Textbooks:

- 1. Foundations of Education An EMS Approach, 2nd Ed. Copyright 2012, Cengage Learning. ISBN: 978-1111134884.
- 2. Other readings as assigned (BlackBoard)

Instructional Methods:

The course format includes a hybrid of online (synchronous and asynchronous) based video lectures, discussion board forums, reading assignments, and lessons. The primary portal for delivery will be UAF Blackboard, which will be supplemented by Adobe Connect for video and face to face meeting purposes.

Recommended preparation 9 hours weekly, including assigned reading and online participation.

Technology Requirements:

Since this course is being delivered asynchronously via Blackboard, students must have access to a computer with **reliable**, **high-speed** internet access is required. Additionally, students who are outside of the Fairbanks, AK area will need to submit their final project in a video format so access to a camera is required.

Attendance:

Since this course is being delivered asynchronously, attendance at a predefined times is not required. Students are required to actively participate in online discussion forums which is defined as at least three significant posts per module – Your contribution to the course plus two unique comments on a classmates post. For the purpose of this course, a significant post is defined as at least 250 words for your post free of spelling and grammatical errors that directly applies or adds to the discussion modules. Follow-up posts are not length dependent, but should add to the content the original author posted, or pose a follow up question. Avoid "Gee I Agree" posts. Each weekly post is worth 10 points (including the comments on classmate's posts). All initial discussion board posts are DUE at 11:59pm on Thursdays. All follow-up posts are DUE at 11:59pm on Saturdays.

Assessment of Learning and Grading System:

Evaluation: Grades will be based on the total number of points earned for various learning activities. Student evaluation will be based on:

- Final Student Project (40%): See project guidelines on blackboard (150 points total)
 - o 5% Lesson Proposal (15 points)
 - o 15% Completed Lesson Plan (45 points)
 - o 5% Lesson Evaluations (15 points)
 - o 25% Delivery of the Lesson (75 points)
- Course Development Discussion Forum Assignments / Case Studies (40%)
 - o 10 assignments worth 10 point each (100 points)
 - o 2 case studies (4 -6 pages in length) (50 points total)

Grading:

Final Student project= 50% (150 points) Assignments /Case Studies = 50% (150 points)

Total = 300 points

$$90 - 100\% = A$$
 $80 - 89\% = B$ $70 - 79\% = C$ $60 - 69\% = D$

Late Assignment Policy:

Students are expected to turn in ALL assignments ON TIME. Students who do not submit assignments by the due date will have the grade for that assignment penalized 50%. All assignments MUST be completed prior to 5/2/2016. Students failing to submit all assignments will automatically receive a failing grade in the course.

Additional Course Policies:

The UAF Student Code of Conduct will be the backbone of the course policies. Students are expected to conduct themselves honestly and responsibly, and to respect the rights of others. Conduct that unreasonably interferes with the learning environment or violates the rights of others is prohibited. The university may initiate disciplinary action and impose disciplinary sanctions against any student found responsible for committing, attempting to commit or intentionally assisting in the commission of any of the following prohibited forms of conduct. Furthermore, the instructor reserves the right to administratively withdraw any student that violates any section of this syllabus:

- 1. cheating, plagiarism or other forms of academic dishonesty
- 2. forgery, falsification, alteration or misuse of documents, funds or property
- 3. damage or destruction of property
- 4. theft of property or services
- 5. harassment
- 6. endangerment, assault or infliction of physical harm
- 7. disruptive or obstructive actions
- 8. misuse of firearms, explosives, weapons, dangerous devices or dangerous chemicals
- 9. failure to comply with university directives
- 10. misuse of alcohol or other intoxicants or drugs
- 11. violation of published university policies, regulations, rules or procedures

ACADEMIC HONESTY

Students are expected to conduct themselves as EMS professionals during the entire course. As such academic dishonesty in any form will not be tolerated. Examples of academic dishonesty include, but are not limited to: submitting any work which the student did not personally complete, sharing or receiving answers on any individual assignment, falsifying any clinical document, falsifying any document submitted as part of the student's coursework, copying or paraphrasing any written or recorded work and passing it off as your own. If you know of academic dishonesty that is taking place and don't report it, you will be held as guilty as the person performing the act!

Often, students are not **intentionally** trying to be dishonest. Before submitting any assignment ask yourself this question: "Is the work that I am submitting completely my own? If the answer is "No", then you will need to provide the source of the information (APA format is required for this course). Please contact the instructor if you have any questions.

Support Services

Students are encouraged to utilize the UAF Writing Center in 801 Gruening (Phone # 474-5314) as needed to assist in the development and refinement of their written products. Students are also encouraged to use the UAF Speaking Center for coaching and practice. The center is located in 507 Gruening. Call 474-5470 for Speaking Center hours and to schedule an appointment. Please contact me as required should you need to contact other subject matter support services relevant to the development of your leadership or class projects/topics.

ADA Policy

Students with learning or other disabilities who may need classroom accommodations are encouraged to make an appointment with the Office of Disability Services (Phone # 474-5655). Please inform me of your needs and if I need to meet with the Office of Disability Services to provide the appropriate accommodations and support to assist you in meeting the goals of the course.

Important note: We believe that every student has the ability to succeed in this course. It is our responsibility to provide a quality learning experience and it is up to each student to learn and apply the course materials. Students earn their grades through course assignments. We cannot grade on effort—we must grade on work submitted as evidence of learning. Our job is to provide you with the tools, support, and assistance along with the occasional push you need to excel; it is your commitment to the coursework that will determine your level of excellence.

Page 4 of 7

Course Schedule:

Week 1 (14 January – 15 January)

Review of syllabus and Course Assignments

Readings

N/A

Assignments

• Discussion Board – Student Introductions

Week 2 (18 January – 22 January) – The Educator

Readings

- Chapter 1 Attributes of Effective Educators
- Chapter 2 EMS Educator Roles
- Case Study 1 The new EMS educator

Assignments

- Discussion Board Introductions (If not already complete)
- Assignment #1 EMS Educator Roles and Responsibilities
- Case Study 1 Discussion

Week 3 (25 January – 29 January) – The Student, Part 1

Readings

• Chapter 3 – Principles of Adult Learning

Assignments

- Assignment #2 Principles of Adult Education
- PAEI Questionnaire http://www.labr.net/apps/paei/inventory.php?Start=Start
- PAEI Zinn PDF

Week 4 (1 February – 5 February) – The Student, Part 2

Readings

- Chapter 4 Learning Styles
- Chapter 5 Diversity
- Kolb Learning Style PDF

Assignments

- Assignment #3 Learning Style Assessments
- Kolb Learning Style Assessment
- Final Project "Proposal" Due (Uploaded to Blackboard)

Week 5 (8 February – 19 February) – Education Essentials Part 1

Readings

- Chapter 6 The learning environment
- Chapter 7 Domains of Learning
- Chapter 8 Goals and Objectives

Assignments

- Assignment #4 Domains of Learning
- Student Project Goals and Objectives section

Week 6 (15 February – 19 February)

Readings

- Chapter 9 Lesson Plans
- Chapter 10 Legal Issues

Assignments

- Assignment #5 Legal Issues
- Lesson Plan Draft 1 Posted to Blackboard

Week 7 (22 February – 26 February)

Readings

- Chapter 11: Introduction to Teaching Strategies
- Chapter 12: Teaching All Domains

Assignments

- Assignment #6 Teaching Domains
- Review The National EMS Education Standards document on Blackboard

Week 8 (29 February – 4 March)

Readings

- Chapter 13: Tools for Individual Learning
- Chapter 14: Tools for Small Group Learning
- Chapter 15: Tools for Large Group Learning
- Chapter 16: Using Technology to Enhance Learning

Assignments

- Assignment #7 Group Learning Tools and YOUR Lesson
- Lesson Plan Draft 2 Due Blackboard

Week 9 (7 March – 11 March)

Readings

- Chapter 17 Tools for Distance Learning
- Chapter 18 Tools for Simulation
- Chapter 19 Tools for Field and Clinical Learning

Assignments

• Assignment #8 – What makes a good FTO / Field Mentor?

Spring Break

Week 10 (21 March – 25 March)

Readings

- Chapter 20 Principles of Evaluation of Student Performance
- Chapter 21 Using Written Evaluation Tools
- Chapter 22 Other Evaluation Tools

Assignments

• Assignment #9 – Evaluation Tools

Week 11 (28 March – 1 April)

Readings

- Chapter 23 Remediation
- Chapter 24 Administrative Issues

Assignments

- Assignment #10 Remediation
- Lesson Plan Evaluation Tools Due

Week 12 (4 April – 8 April)

Readings

N/A

Assignments

- Case Study 2 The Problem Student
- FINAL DRAFT Lesson Plan Due

Week 13 (11 April – 15 April)

Readings

N/A

Assignments

- Case Study 3
- Deliver Lessons

Week 14 (18 April – 22 April)

• Deliver Lessons – All deliveries and video uploads MUST be complete no later than 4/24 at 11:59pm

Week 15 (25 April – 29 April)

• Peer Review of Lessons