

**FORMAT 3B**

**Submit originals and one copy to the Faculty Senate Office  
Email electronic copy (with scanned signatures) to [jbharvie@alaska.edu](mailto:jbharvie@alaska.edu)**

<b>REQUEST FOR A NEW MINOR</b>
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**SUBMITTED BY:**

<b>Department</b>	Business Administration	<b>College/School</b>	School of Management
<b>Prepared by</b>	Nicole Cundiff	<b>Phone</b>	474-5401
<b>Email Contact</b>	Nlcundiff2@alaska.edu	<b>Faculty Contact</b>	Nicole Cundiff

See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures/> for a complete description of the rules governing curriculum & course changes.

**PROGRAM IDENTIFICATION:****TITLE OF MINOR:**

Leadership

**\*Number of credits required for completion (minimum is 15):**

15

\*\*Unless otherwise specified by the appropriate academic unit, a course may be used more than once toward fulfilling degree, certificate, major and minor requirements. Credit hours for these courses count only once toward total credits required for the degree or certificate. Certifying that [the student has] met all major and minor requirements is the responsibility of [the student's] department faculty, who notify the Registrar's Office." From the General University Requirements section of "How to Earn a Bachelor's Degree" in the UAF Catalog.

**Do all the required courses currently exist?**

Yes

**If not, list the corresponding New Course paperwork associated with this request:**

**A. DESCRIPTION OF THE PROPOSED MINOR. Include reasons justifying its creation; objectives of the minor and relationship of the required courses to those objectives.**

The purpose of the Leadership minor is to strengthen the abilities of UAF graduates to lead and contribute effectively in both the public and private spheres, especially in the Alaska business community. The minor consists of a choice of two out of three LEAD/BA courses and an additional three courses from among a choice of electives across multiple disciplines.

**B. PROPOSED MINOR REQUIREMENTS AS THEY WILL APPEAR IN THE CATALOG:**

See samples provided on page 3 of this form.

Leadership  
School of Management  
Northern Leadership Center  
907-474-5401  
[www.uaf.edu/som/programs](http://www.uaf.edu/som/programs)

The minor in leadership and management is administered by the Northern Leadership Center. Its purpose is to strengthen the abilities of UAF graduates to lead and contribute effectively in both the public and private spheres, especially in the Alaskan economy.

Minor

1. Complete 2 of the following: (6-credit hours)
  - \*LEAD/BA 470 –Leadership Theory and Development--3 credits
  - \*LEAD/BA 472 —Leading Change--3 credits
  - \*HSEM/LEAD 456 – Leadership and Influence During Crisis
2. Complete 9-credit hours from one of the following “tracks” OR with the written approval of the Director of the Northern Leadership Center, any three 3-credit hour courses from any combination of tracks.

Business Administration

- BA F280 – Sports Leadership
- BA F307 – Introductory Human Resource Management
- BA F460O – International Business

Military Science

- MILS 101 – Foundations of Officership
- MILS 102 – Basic Leadership
- MILS 201 – Individual Leadership Studies
- MILS 202 – Leadership and Teamwork

Political Science

- PS 212 - Introduction to Public Administration
- \*PS 301 – American Presidency
- \*PS/PHIL 412W – Modern Political Theory
- \*PS 437 - United States Foreign Policy

Communication

- COMM 330 – Intercultural Communication
- COMM 331O – Advanced Group Communication
- COMM 335O – Organizational Communication
- \*COMM 475 – Applied Communication in Training and Development

Outdoor Leadership

- NRM 161 – Introduction to Wilderness Leadership (required for this track)
- \*NRM 361 – Advanced Wilderness Leadership (required for this track)

*Select from the following skills courses for the remaining required credits*

- RECR F140H Beginning Rock Climbing 1hr
- RECR F140K Advanced Rock Climbing 1hr
- RECR F170G Intro to Ski Mountaineering 1hr
- RECR F170N Intro to Winter Camping 1hr
- RECR F140L Technical Climbing 1hr
- RECR F140Y Kayaking 1hr
- EMS F150 Wilderness Emergency Care 3hr

3. Minimum credits required--15 credits

\*These courses have prerequisites that need to be taken into consideration. Consult with the Leadership Minor coordinator.

**C. ESTIMATED IMPACT**

**WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.**

No to minimal impact on budget; courses are already a part of current faculty members' workloads; classroom space is currently available. All supporting classes for the minor already exist in the catalog.

**D. IMPACTS ON PROGRAMS/DEPTS:**

**What programs/departments will be affected by this proposed action?  
Include information on the Programs/Departments contacted (e.g., email, memo)**

Each of the areas with courses included in the minor has a possibility of increased enrollment due to students' interest in obtaining the new minor.  
See attached letter about proposal.

**F. PERSONNEL DIRECTLY INVOLVED WITH THE MINOR:**

**List faculty currently teaching the required and elective (if any) courses, with a brief statement of duties and qualifications.**

Nicole Cundiff, Ph.D., Assistant Professor of Management and Director, Northern Leadership Center

Cam Carlson, M.A., Director of the Homeland Security & Emergency Management Program

**G. RELATIONSHIP OF THE PROPOSED MINOR'S OBJECTIVES TO THE "PURPOSES OF THE UNIVERSITY".**

**Include additional justifying information to support creation of the minor such as projected and present enrollments; need or public demand for the minor; support of other programs by the minor's creation, etc.**

The Northern Leadership Center (NLC) is proposing to initiate an Interdisciplinary Leadership Minor for UAF. Our reasoning behind wanting to support such a degree is due to the fact that the National Association of Colleges and Employers (Job Outlook 2012) found that evidence of Leadership experience and knowledge in job candidates was sought after by 77.2% of surveyed employers. An Interdisciplinary Leadership Minor is needed in order to provide access to a majority of the students in the University of Alaska Fairbanks who are interested in getting academic courses in this area. Looking at our peer institutions that have leadership minors, 75% have leadership minors that are interdisciplinary (across multiple schools within the university; For instance, engineering leadership and military science and leadership, and management and leadership at the University of Maine); while only 25% have the minor focused within a leadership studies program. The NLC is the perfect location for such a leadership minor due to its mission to develop leaders from academic, political, and organizational perspectives.

General Education Revitalization Committee (GERC) is redesigning core curriculum for UA and looking for outreach the main leadership classes have components dealing with Outreach and Service Leadership learning, such as networking and learning from community leaders, getting involved in student and community organizations, and hands-on experience with leadership programming.

President Gamble has established five themes for the strategic direction of the UA system. A minor in leadership of this nature could have an impact on the following themes: Student

Achievement and Attainment, Productive Partnerships with Alaska's Public and Private Industries, Development to Sustain Alaska's Communities and Economic Growth, and Accountability to the People of Alaska. A minor offering leadership development to students obviously relates to student achievement and attainment. When it comes to the themes Productive Partnerships with Alaska's Public and Private Industries, Development to Sustain Alaska's Communities and Economic Growth, and Accountability to the People of Alaska this leadership minor format makes impacts through the outreach and service leadership components of the required courses.

Finally, several students have approached Dr. Nicole Cundiff recently interested in getting a minor in leadership if approved, and many students over the last three years have asked about this type of programming and the rate keeps increasing. There seems to be a real need for an Interdisciplinary Leadership Minor at UAF and reasonable demand if one were to become available.

**APPROVALS:**

*See attached signatures*

	Date
Signature, Chair, Program/Department of:	

	Date
Signature, Chair, College/School Curriculum Council for:	

	Date
Signature, Dean, College/School of:	<u>Management</u>

**ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE**

	Date
Signature, Chair, UAF Faculty Senate Curriculum Review Committee	

Final approval will be at the level of the Chancellor or Chancellor's Designee, following vote of approval by the Faculty Senate.

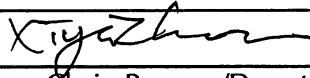
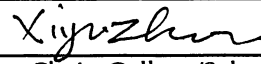
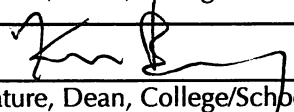
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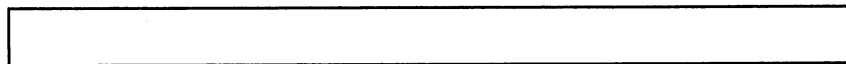
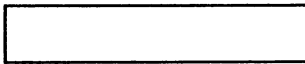
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**APPROVALS:**

	Date	09/03/2013
Signature, Chair, Program/Department of: <u>BUSINESS ADMINISTRATION</u>		
	Date	09/06/2013
Signature, Chair, College/School Curriculum Council for: <u>B.A. Undergraduate</u>		
	Date	9/9/13
Signature, Dean, College/School of: <u>Management</u>		

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	Date	
Signature, Chair, UAF Faculty Senate Curriculum Review Committee		

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