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INTRODUCTION TO ACCOUNTING RECRUITMENT WEEKS

During Accounting Recruitment Weeks, an average of 9 local and national accounting firms visit UAF to recruit interns and full-time employees from our talent pool. This event occurs annually in September and October and allows students to learn about accounting careers as well as engage and interview with potential employers.

Whether you're applying for an internship or seeking a career after graduation, Accounting Recruitment Weeks are an integral step in the right direction.

RECENT CHANGES

Accounting Recruitment takes place hardly a month after the semester begins so it’s a busy time for everyone, especially those who’ve had little time to prepare for the event. Additionally, the combination of returning from summer break and varying application deadlines can make it difficult to stay on track. Here’s what we’ve changed to address these issues:

- Created a Spring Accounting Recruitment Weeks Orientation (so you’re not caught by surprise in the Fall)
- Opened applications on Friday, August 2nd (so you can apply sooner)
- Consolidated application deadlines (instead of 300 deadlines, there are only two)

In the past, it’s been difficult to find information on Accounting Recruitment--where to apply, how to apply, deadlines, information sessions, etc.

With this booklet you have all the information at your finger tips.

To ensure that you have the most up-to-date version, check our website regularly or follow Career Services on Facebook (@uafcareer) for notices on booklet updates.
1. RESEARCH AND PREPARE

Research the recruiting accounting firms and the accounting profession in general. If you attended the Alaska Native Corporation Seminar, KPMG’s Etiquette Dinner, and/or GAAP Spring Break Trip during the spring semester, now would be a good time to go over any notes you took.

- Attend as many information sessions as you can
- Become a Great Alaskan Accounting People (GAAP) member—all of their meetings and events are focused on professional development specific to the accounting profession

2. APPLY

Update your resume, think of experiences you can tie into cover letters, know your transferable skills (what you’ve learned in classes and previous jobs), and make sure you have at least three professional references ready if asked. Have these materials reviewed by more than one person.

Visit Career Services' website for resume and cover letter resources: uaf.edu/career.

3. INTERVIEW

If you are selected to interview, the recruiter will reach out to you to schedule a time. All interviews will be in Bunnell 109.

Schedule an appointment with Career Services to practice your interview skills.

4. FOLLOW UP

Whether or not you get the job, send a thank you card or email to the recruiters you interviewed with. If you haven’t heard back from a recruiter more than one week after your interview, email or call the firm to follow up.

All related events, deadlines, and interview dates can be found in the “Master Schedule” on pages 5 and 6. For a list of resources, see “Student Resources” on page 30. To help keep you on track, there is also a “Checklist” on page 29.
EMPLOYER EXPECTATIONS

After every Accounting Recruitment event, we ask recruiters, “What advice would you give applicants who plan to interview next year?” See what they had to say:

Have a plan ready for obtaining your CPA license. Altman, Rogers & Co. (2018)

Apply sooner than the day of the deadline or after it is extended. BDO USA, LLP (2018)

Participate as much as you can. Feniks & Company, LLC (2016)

You will benefit from resume help and interview practice. RJG A Professional Corporation, CPAs (2018)

Work on questions for the interviewer and really think about the type of firm you want to work for. Robinson & Ward, PC (2015)

Give the interview and the process 100% even if you are not sure where you want to end up. You never know who knows who or when you will see someone again. First impressions matter. State of Alaska Division of Legislative Audit (2018)

Review the website of the companies you are interviewing for. Walsh Kelliher & Sharp (2015)

Never be afraid to ask questions. Make sure your contact numbers and email addresses are current and up-to-date. Wilson & Wilson CPAs, Inc. (2018)

All responses were collected by Career Services through a survey of participating recruiters after UAF Accounting Recruitment Weeks in 2015, 2016, and 2018.
**MASTER SCHEDULE**

**AUGUST**

- **2**
  - Applications open

- **29**
  - **FIRST GAAP MEETING**
    - GAAP meets every Thursday
    - 1:10 PM to 1:50 PM
    - Gruening 413

- **26**
  - First day of instruction

**SEPTEMBER**

- **5**
  - **GAAP MEETING**

- **9**
  - **GAAP MEETING**

- **12**
  - **GAAP MEETING**

- **19**
  - **GAAP MEETING**

**APPLICATION DEADLINE**

- **10**
  - KPMG, LLP
  - Robinson & Ward, PC
  - Wilson & Wilson CPAs, Inc.
  - RJG, A Professional Corp.
  - BDO USA, LLP

**GAAP PROFESSIONAL DEVELOPMENT DAY**

- **11**
  - 3:00 PM - 7:00 PM
  - Raven Landing

**APPLICATION DEADLINE**

- **17**
  - Altman, Rogers & Co.
  - Swalling & Associates, PC
  - Division of Legislative Audit
  - Feniks & Co., LLC
  - Cook & Haugeberg, LLC
  - Walsh Kelliher & Sharp
  - Kohler, Schmitt & Hutchison
## MASTER SCHEDULE

### INTERVIEWS

All interviews will be in **Bunnell 109**. If selected to interview, the recruiter will notify you of your interview time.

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### INFORMATION SESSIONS

**KPMG, LLP**
- **SEPTEMBER 3**
  - 1:00 PM - 2:00 PM
  - Wood Center Conf, Room E/F

**BDO USA, LLP**
- **SEPTEMBER 5**
  - 4:30 PM - 5:30 PM
  - Wood Center Conf. Room E/F

**Swalling & Associates, PC**
- **SEPTEMBER 17**
  - 1:00 PM - 2:00 PM
  - Bunnell 201b

**Walsh Kelliher & Sharp**
- **SEPTEMBER 18**
  - 1:00 PM - 2:00 PM
  - Bunnell 201b

**Wilson & Wilson CPAs, Inc.**
- **SEPTEMBER 10**
  - 1:00 PM - 2:00 PM
  - Bunnell 201b
Mission Statement

"We LEAD through our innovative yet traditional knowledge of accounting and dedication to our passions: colleagues, clients and community."

Core Values

**Leadership** through learning enables development for both our clients and our colleagues so that we grow while teaching each other.

**Experience** of a big firm with a small firm approach, our method simplifies the complex so you can focus on a work-life balance.

**Achievement** of knowledge through the highest professional standards ensures professional growth and personal satisfaction.

**Dedication** to fostering genuine relationships by building a culture centered on inclusion, trust and accountability.

Locations

Anchorage
Juneau
Soldotna

Services

Audit/Attest
Tax & Business Consulting
Client Accounting
Compilation & Reviews
Management Advisory
Election & Inspector of Election

CONTACT INFORMATION

altrogco.com
jobs@altrogco.com
(907) 274 - 2992 (Anchorage office)
Altman, Rogers & Co
@altrogco
How to apply
Email your application materials to jobs@altrogco.com

APPLICATION DEADLINE
9/17/19

INTERVIEW DATE
9/30/19

Positions hiring for
Staff Accountant (Audit)
Intern (Audit)
Intern (Tax)

Application materials
Cover letter (Address to: Brian Kupilik, CPA)
Resume
Unofficial transcript

Additional information
We offer a generous compensation package including competitive wages, paid leave (starting at 4 weeks, provided up front to staff (it’s not accrued), paid holidays, health insurance, dental insurance, pharmaceutical insurance, vision insurance, life insurance, supplemental insurance, 401(K) participation and employer matching, CPE and CPA preparation assistance, Section 125 cafeteria plan, casual Fridays, half-day Fridays in the summer, mentorship program, merit-based advancement, and employee morale events.

How to apply
Email your application materials to jobs@altrogco.com
Core Purpose
“BDO’s Core Purpose is helping people thrive, every day. It is, fundamentally, why we exist as a firm, and it applies as much to our clients as it does to our employees.”

Core Values

People First. BDO strives to maintain an inclusive working environment where teamwork and relationships matter.

Exceptional: Every Day, Every Way. We deliver the industry’s highest standards of service – and integrity, too. We believe that client relationships are based not only on technical excellence and analytic insight, but on respect, trust, and transparency.

Embrace Change. In a complex and dynamic world, clients expect their advisors to be forward-thinking and insightful about their business. At BDO, we are always learning and growing – as people and as professionals.

Empowerment Through Knowledge. Exceptional client service requires exceptional depth of knowledge. It also means sharing that knowledge with our clients and with each other.

Facts & Figures

- U.S. Offices: 60+
- Publicly Traded Clients: 300+
- Global Offices: 1,591
- Countries: 162
- Global Employees: 80,000+

CONTACT INFORMATION

bdo.com
kstochmal@bdo.com
(907) 278 - 8878 (Anchorage office)
BDO USA, LLP
@bdo.usa

All information taken from public sources: bdo.com
How to apply
Apply online at www.bdo.com/careers/students

Positions hiring for
Assurance Intern
Assurance Associate
Tax Intern
Tax Associate

Application materials
Cover letter (Address to: Joy Merriner for audit and Chad Estes for tax)
Resume
Unofficial transcript

Additional information
If students have any questions or concerns, please contact Kayte Stochmal directly at (907) 646-7314 or kstochmal@bdo.com.

How to apply
Apply online at www.bdo.com/careers/students

APPLICATION DEADLINE
9/10/19

INTERVIEW DATE
9/27/19

INFORMATION SESSION
9/5/19
4:30-5:30
Wood Center Conference room E/F
Serving Alaska Statewide

Cook & Haugeberg, LLC proudly serves a concentration of clients in Interior and Northern Alaska and throughout other parts of the state. The variety of economic activities of our clients reflects the full range of Alaskan enterprise, including utilities, municipalities, school districts, general and specialty construction and manufacturing companies, transportation companies, retail businesses, and corporations established as a result of the Alaska Native Claims Settlement Act. At the same time, we serve clients in enterprises that have the distinction of being the only one of a kind in their location. Our clients benefit from the relationships built through their association with the firm and our professionals who are personally knowledgeable about the business, financial and governmental community in Alaska.

Providing a Full Range of Service

Our team of professionals provide a full range of services including accounting and related consulting services, management counsel, and assisting clients dealing with regulatory agencies. We are available to assist our clients with accounting and financial technical issues and other special needs that may arise. Our association with a variety of clients gives us the expertise to deal with unique circumstances.

Affiliations

Cook & Haugeberg, LLC is a Resident Partnership licensed by the Alaska State Board of Public Accountancy.
Our firm is a member of the Division for CPA Firms of the American Institute of Certified Public Accountants.
APPLICATION DEADLINE
9/17/19

INTERVIEW DATE
10/4/19

Positions hiring for
Intern, full time

Application materials
Cover letter (Address to: Kara Moore)
Resume
Unofficial transcript

How to apply
Email your application materials to Kara Moore at kara@ch-cpa.com
Division of Legislative Audit

Division Overview

The Alaska Division of Legislative Audit is the State of Alaska’s independent auditor and serves as one of the Legislature’s most significant “checks” in the balance of powers with the executive and judicial branches of government. The Division’s primary responsibility is to hold government agencies accountable to the laws enacted by the legislature by conducting financial, federal compliance, and performance audits.


History

The Division was established by the Territorial Legislature in 1955. Prior to that time, the only audit function that existed was in the Office of the Auditor in the executive branch. In establishing the position of Legislative Auditor and the Division, the Legislature recognized the need for impartial auditing by an agency directly responsible to the Legislature. All audits performed by the Division are external audits; that is, they are performed by an auditor who is independent of the executive head of the government unit or agency being audited.

Audits

**Financial-Compliance Audit.** A financial-compliance audit determines (a) whether financial operations are properly conducted; (b) whether the financial reports of an agency are presented fairly; and (c) whether the entity has complied with applicable laws, regulations, administrative policies, and legislative intent.

**Performance Audit.** A performance audit is conducted to provide the Legislature an evaluation of whether administrators of an agency have faithfully, efficiently, and effectively administered a program. The Division has the authority to conduct performance audits of any agency of State government at the direction of the Legislative Budget and Audit Committee.
APPLICATION DEADLINE
9/17/19

INTERVIEW DATE
10/2/2019

Positions hiring for
Full time Staff Auditors

Application materials
Cover letter (Address to: Mindy Kissner)
Resume
Unofficial transcript

Additional information
Want to make a difference?
We are hiring college graduates for permanent full-time positions who are eligible to sit for the CPA exam and have an overall GPA of 3.25 or higher from an accredited university or college. We offer a variety of benefits. Some of which are listed below:

- Competitive salaries
- Financial assistance with CPA exams and study material
- 21 personal days of leave
- 11 paid holidays
- Formalized compensation (ability to earn up to 150 hours of Comp Time)
- Health insurance (Medical, Dental and Vision)
- Defined contribution retirement plan
- Flexible and alternate schedules

How to apply
Email your application materials to Mindy Kissner at mindy.kissner@akleg.gov
Feniks & Company is a consultation-focused firm serving individuals, non-profit organizations, and small, closely-held businesses. Our philosophy is to practice accounting as a healing art. We believe that knowledge shared is power, while knowledge kept is meaningless. Our goal is to empower our clients in the management of financial and business demands that might otherwise be viewed as burdensome, tedious or overwhelming. Our clients enjoy good financial health when they understand their tax and business according to evolving circumstances that influence choices. We provide all of the usual accounting services (tax returns, payroll, bookkeeping, etc.) but with an emphasis on educating our clients so that they can walk into a banker's office for a loan and speak knowingly and confidently about their plans.

Mission and Vision

Our mission is to empower our clients, our staff, and our community. We empower our clients by helping them to improve their financial literacy and understand their financial lives. We empower our staff by helping them to enhance their professional knowledge, skills, and abilities, and by encouraging them to develop a sense of purpose in their lives which brings independence, joy, and satisfaction. We empower our community by empowering non-profit clients, supporting local businesses, and contributing to local causes.

Our vision is to practice accounting as a healing art. We apply a holistic approach to the financial well-being of our clients, much the way a family doctor approaches the well-being of her patients. Our values are compassion, integrity, mutual respect, sharing of knowledge, community involvement, and lifelong learning. We visit, we listen, we assess, we teach, we learn, we share, and we care.

CONTACT INFORMATION

http://www.fenikscpa.com/
admin@fenikscpa.com
907-474-1631
APPLICATION DEADLINE
9/17/19

INTERVIEW DATE
10/3/19

Positions hiring for
Intern
Staff Accountant

Application materials
Cover letter (Address to: Melody Feniks)
Resume
References upon request

Additional information
Work just 5 minutes from UAF in a fast-paced, local CPA firm where we focus on mentorship and individual growth. We are a small office and employees get exposure to all aspects of the practice. We support and work to adjust schedules for employees preparing and sitting for their CPA exams, as well as school demands. We seek both Intern and Staff Accountant applicants and are willing to work with the right candidate on scheduling restrictions. For more information about our company, please visit our website at www.fenikscpa.com, or contact us directly with any questions.

How to apply
Email your application materials to admin@fenikscpa.com.
Kohler, Schmitt & Hutchison

About

Kohler, Schmitt & Hutchison is a full service certified public accounting firm serving entities around the State of Alaska.

Services

Our experienced, knowledgeable CPA’s can develop a solution that is cost effective and provides the service and information you need on a temporary or ongoing basis. Some of the specialized services available:

Financial Statements

- Audits, reviews and compilations
- Controllership services and cloud based payable and payroll services
- Agreed upon procedures
- Performance audits
- Non-public businesses, non-profits, & governments

Accounting & Payroll Services

- Cloud-based general ledger, accounts payable, & payroll
- Bill.com accounts payable services
- Quick Books hosting
- Systems consulting
- Certified payroll

CONTACT INFORMATION

kshcpa.com
diane@kshcpa.com
(907) 456 - 6676
714 4th Ave., Ste. 303 Fairbanks, AK 99701

All information taken from public sources: kshcpa.com
How to apply

Email your cover letter, resume, and unofficial transcript to diane@kshcpa.com

APPLICATION DEADLINE
9/17/19

INTERVIEW DATE
10/8/19

Positions hiring for
Staff Accountant

Application materials
Cover letter (address to Diane Hutchison)
Resume
Most recent (official/unofficial) transcript

Additional information
We are looking for someone who is interested in a career in public accounting.

How to apply
Email your cover letter, resume, and unofficial transcript to diane@kshcpa.com
Global Role

KPMG is built on deep foundations of trust, quality and collaboration. We incorporate these principles into everything we do because we believe that together, we can make a difference. Our work makes an impact on our clients, and through that work we also have an impact in the marketplace in general and in society at large.

Our people embrace the responsibility they have to clients, our global network and each other. We have a clear sense of purpose when we come to work every day: We believe that our work helps to build confidence in the capital markets and strengthen the economy, ultimately driving progress and prosperity in the societies in which we live and work.

Alaska’s Branch

KPMG has served its Alaska clients since 1962, longer than any other professional services firm. Services provided by our 64 professionals include financial and compliance audits, tax compliance, planning and consulting.

Fast Facts

- U.S. staff, including partners: 34,000+
- Worldwide staff, including partners: 189,000
- U.S. offices: 90 in all 50 states
- Worldwide offices: 700+ in 152 countries
INFORMATION SESSION
9/3/19
1:00-2:00
Wood Center Conference Room E/F

APPLICATION DEADLINE
9/10/19

INTERVIEW DATE
9/23/19

Positions hiring for
- Winter 2020 Audit Associate
- Winter 2020 Audit Intern
- Winter 2020 Tax Associate
- Summer 2020 Audit Intern
- Summer 2020 Tax Intern
- Fall 2020 Audit Associate
- Fall 2020 Tax Associate

Application materials
- Cover letter (address to Melissa Jay, Primary Recruiter)
- Resume
- Most recent (official/unofficial) transcript

Additional information
Students are only able to apply for a single position, so they need to apply to the position they are most interested in. If they are interested in more than one position (audit intern AND tax intern, for example) they should say as much during their interview, if selected

How to apply
Apply by clicking on the position that interests you or going to https://us-jobs.kpmg.com/ and searching by location (Anchorage).
Our Firm

RJG was formed in 1987 when Martin, Spink, and Granberry merged with Gerry Richards and Jeff Johnson to create Richards, Johnson and Granberry (RJG). Our growth is directly related to our commitment to excellence and our focus on being a family friendly firm with outstanding service to our clients.

Services

Our firm offers a wide range of services to our individual and business clients. Because our firm is relatively small, our clients benefit by getting personalized, quality service that is beyond comparison. Below we have listed the services that we offer to our clients along with a brief description.

As the list below is by no means all-inclusive, please feel free to inquire about a service if you do not see it listed. If it is not a service we provide, we would be more than happy to refer you to a qualified professional.

- Accounting Services
- Audit Services
- Audits, Reviews and Compilations
- Cash Flow and Budgeting Analysis
- Consulting Services
- Estate & Trust Tax Preparation
- Financial Forecast and Projections
- Financial Statements
- IRS Representation
- Payroll Services
- Tax Planning and Preparation

For more information visit rjgcpa.com
APPLY FOR A CAREER AT RJG

APPLICATION DEADLINE
9/10/19

INTERVIEW DATE
9/26/19

Positions hiring for
Staff Accountant

Application materials
Cover letter (Address to: Bethe Davis)
Resume
Unofficial transcript
References (upon request)
2 Letters of recommendation

Additional information
RJG is interested in knowing about your involvement in the community, activities, and work experiences in addition to your academic career. We value our staff and are interested in a good fit for our firm, our clients, and our team. Please create one complete package to email instead of sending multiple emails.

How to apply
Email your application materials to Bethe Davis at bethe@rjgcpa.com
Robinson & Ward, PC

Fairbanks Tax Preparation, Accounting and Bookkeeping

We are genuinely interested in doing our best to help you succeed in any way we can. Our direct approach to accounting includes, among other services, hands-on training, on or off-site bookkeeping, and superior availability. We strive for excellence in all that we do, with each employee offering a unique skill set to the accounting team here at Robinson & Ward.

Services

Businesses & Organizations
- Full Service Tax Preparation
- LLC and Corporation Maintenance
- Management Advisory Services
- Payroll Services
- Bookkeeping Services
- IRS Representation
- Other IRS or State Filings

Individuals
- Tax Planning
- Tax Estimates
- IRS Correspondence
- Cash Flow Planning
- Budgeting
- Retirement Planning

Careers

Robinson & Ward, P.C. is a growing accounting firm always seeking dynamic team members who share our passion for accounting and client services. We offer competitive compensation, benefits package, and a family-oriented work environment.

CONTACT INFORMATION

rwcpaak.com
frontdesk@rwcpaak.com
(907) 474 - 4576
@rwcpaak

All information taken from public sources: https://rwcpaak.com/
How to apply
Email your application materials to Alexa Robinson at alexa@rwcpaak.com

Positions hiring for
Spring 2020 Intern

Application materials
Cover letter (Address to: Alexa Robinson)
Resume
Unofficial transcript
2 letters of reference

Additional Information
Our firm does not perform audits and thus does not provide audit experience.

INTERVIEW DATE
9/24/19

APPLICATION DEADLINE
9/10/19
Our Firm

Swalling & Associates, P.C. is a full service certified public accounting firm, serving closely held Alaskan businesses and their executives, owners and families. We’re proud to be consistently recognized as one of the premier accounting firms in Alaska, with a depth of experience and level of expertise not typically found in a local firm.

People Focus

What truly sets our firm apart; however, is our personal involvement and genuine interest in seeing our clients succeed. We believe our active, hands-on approach to client service and building personal relationships are essential to our mutual success. Having a solid, trusted relationship with our clients allows us to provide straightforward thinking, helpful insights, and practical advice to resolve even the most complex accounting matters.

DFK/USA

Our firm is an independent member of DFK/USA, an association of approximately 30 full-service accounting firms serving major markets throughout the United States. DFK/USA is affiliated with DFK International, headquartered in London, with member offices worldwide. Our membership allows us to, share firm management best practices, opportunities for business referral, and offer our clients an exceptional level of technical expertise with the resources it takes to serve clients on a national and international scale.
How to apply

Email your application materials to Tracy Hartung at t.hartung@swallingcpas.com

Positions hiring for

2 Staff Accountant Positions

Application materials

Cover letter (Address to: Tracy Hartung)
Resume
Unofficial transcript
References (upon request)

Additional information

Swalling & Associates is a full service public accounting firm in Anchorage, AK. Working at Swalling & Associates affords excellent opportunities for professional development and personal fulfillment. We offer a chance to:

- Serve interesting clients generating challenging and rewarding work
- Interact with clients early in your career
- Work as a team, paired with the firms directors and managers
- Take advantage of training programs to foster your technical expertise and business advisory skills
- Enjoy an informal supportive culture that values good work and recognizes the importance of personal and family time

We also offer our professionals a competitive salary, a flexible schedule with very little or no out-of-town travel, as well as a comprehensive benefit package.
Walsh Kelliher & Sharp

Our Firm

At Walsh Kelliher & Sharp, our mission is to provide exemplary services to our clients, while maintaining a work-life balance for our staff. We embrace growth both personally and professionally and encourage involvement in the community.

Walsh Kelliher & Sharp is one of the oldest established firms in the Fairbanks community with more than 200 years of collective public accounting experience. The firm also boasts one of the largest resource libraries in the state. While these both allow the firm to offer greater opportunities for growth, specialization, and experience; it most importantly allows us to provide the highest level of service to our clients.

A Complete Line of Professional Services

We provide services to individuals and for-profit closely held businesses. We specialize in the construction, medical, transportation, and services industries. We know the cookie-cutter approach doesn’t cut it, which is why we take the time to get to know each of our clients to develop a path to accomplish their goals with the following services:

- Tax Planning & Preparation
- Estate & Trust Tax Services
- Financial Statements
- Accounting
- Business Consulting
- Full-Service Payroll
- QuickBooks Consulting
- Information Technology Services

CONTACT INFORMATION

https://www.wkscpa.com/
mhall@wkscpa.com
907-456-2222
1292 Sadler Way, Suite 220

All information taken from public sources: https://www.wkscpa.com/
We are accepting applications for full-time staff accountant positions and part-time “tax season” interns. Applicants for the staff accountant position should be graduating by December 2020. Tax season interns will need to be available to work 20 hours a week from January 27th through April 15th, 2020.

Application materials

- Cover letter (Address to Ami Oppe)
- Resume
- Unofficial transcript

Additional information

We offer a competitive compensation and benefit package. For more information, please visit our website at https://www.wkscpa.com/careers/. We are open to accepting applicants after the deadline as long as all the required information is submitted before October 2nd.

How to apply

Email your cover letter, resume, and unofficial transcript to Malia Hall at mhall@wkscpa.com.
Wilson & Wilson CPAs, Inc.

Firm History

Wilson & Wilson CPAs, Inc. is a full-service accounting firm that started back in 1980. The firm first consisted of one owner, Rockne S. Wilson, and was called Wilson Certified Public Accountants. In time, Rocky needed help in his office and Sandy joined the team. Sandy became a partner with Rocky after obtaining her CPA in 1986 and Wilson Certified Public Accountants became Wilson & Wilson CPAs, a corporation owned by Rocky and Sandy Wilson. Wilson & Wilson CPAs, Inc. was first located in the Graehl Building and then moved to Minnie Street. The office has been remodeled several times to keep up with the expanding business.

About

Wilson & Wilson is one of Fairbanks’ oldest accounting firms and is well-known and respected throughout rural Alaska, having served various small cities and tribal governments in a variety of engagements. Wilson & Wilson CPAs also performs a variety of services for the local community, providing fiscal support for organizations both large and small.

Services

- Individual Taxes
- Business Taxes
- Business Valuation
- Bookkeeping
- Financial Planning
- Audits, Reviews and Compilations
- Agreed Upon Engagement
- Fraud Examinations
- Computer Consulting and Training

CONTACT INFORMATION

- wwcpa.com
- philener@wwcpa.com
- (907) 456 - 8115
- 344 Minnie St., Fairbanks, AK 99701

All information taken from public sources: www.wwcpa.com
How to apply

Email your application materials to Philene Rasmussen at philener@wwcpa.com or drop it off in person at:

*Wilson & Wilson CPAs, Inc.*
*344 Minnie Street*
*Fairbanks, AK 99701*
CHECKLIST

☐ Update resume
☐ Research the employers I want to work for
☐ Write cover letter(s)
☐ Have materials reviewed by faculty
☐ Have materials reviewed by the Writing Center
☐ Pick out appropriate interview outfits
☐ Finalize application materials
☐ Print 3 copies of materials for interview
☐ Brainstorm questions for the interviewers
☐ Practice interview at least twice

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STUDENT RESOURCES

Career Services
Mock interviews, resume and cover letter editing; visit their website for general tips and more information.

- uaf.edu/career
- uaf-career@alaska.edu
- (907) 474-7596

Schedule an appointment here.

UAF Writing Center
Resume and cover letter editing; no appointment necessary.

- uaf.edu/english/writing-center
- uaf-writing-center@alaska.edu
- (907) 474-5246

Summer hours:
- Monday - Thursday: 10:00 AM to 7:00 PM
- Friday: 10:00 AM to 2:00 PM

Regular Fall/Spring Semester hours:
- Monday - Thursday: 10:00 AM to 4:00 PM
- Friday: 7:00 PM to 10:00 PM
- Sunday: 10:00 AM to 1:00 PM
- 1:00 PM to 6:00 PM

Accounting Faculty
Be mindful of faculty availability by checking in with them before sending your resume or cover letter for review. They are a valuable resource, as they have experienced the same process that you are about to go through.

GAAP Meetings
The Great Alaskan Accounting People (GAAP) is the Accounting Program's student organization; all of their meetings and events are focused on professional and career development.

- Every Thursday
- 1:10 PM - 1:50 PM
- Gruening 413