

**Criteria for Advancement through UAF Master of Education in Counseling
And School Counselor Certification Program**

Performance Data Tracking System

Progress and performance of candidates in the UAF Counseling Program are assessed through multiple measures at five major “transition” points. The transition points are as follows:

TRANSITION ONE: Admission. Entry into the Counseling program is contingent on acceptable levels of performance in the following areas: a bachelor’s degree from an accredited institution; overall undergraduate GPA; overall graduate GPA (if applicable); GRE scores (if requested); statement of academic goals addressing the applicant’s motivations, personal characteristics, experience, education and intentions; letters of recommendation that discuss the applicant’s work, education or character; resume that details work, volunteer, educational, and life experience; and an applicant interview.

TRANSITION TWO: Foundations and Basic Understanding. During the second program transition, “Foundation and Basic Understanding,” counseling candidates learn foundational information about the field of counseling, human development, counseling theories, and professional ethics.

Collected Evidence for Transition Two

<p>Rubric Scores on Key Assignments in the following courses:</p> <ul style="list-style-type: none"> • COUN F615 Foundations of Counseling • COUN F628 Child and Adolescent Development • COUN F623 Counseling Theories and Applications I • COUN F647 Professional Ethics 	<p>Professional Characteristics Feedback Form completed by course instructors in the following courses:</p> <ul style="list-style-type: none"> • COUN F615 Foundations of Counseling • COUN F623 Counseling Theories and Applications I
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TRANSITION THREE: Skills Development. During the third transition of the program, counseling students acquire specific knowledge and skills through their coursework and practical experiences. This phase also allows candidates to delve deeper into effective counseling skills and interventions.

Transition Three courses include:

- COUN F627 Developmental Interventions
- COUN F629 Counseling Interventions for Adults
- COUN F638 Adult Development
- COUN F660 Cross Cultural Counseling
- COUN F634P Practicum in Individual Counseling
- COUN 6xx Field Practicum (new, will be added to 2017-18 catalog)

Collected Evidence for Transition Three

<p>Rubric Scores on Key Assignments in the following courses:</p> <ul style="list-style-type: none"> • COUN F627 Developmental Interventions • COUN F629 Counseling Interventions for Adults • COUN F638 Adult Development • COUN F660 Cross Cultural Counseling 	<p>Professional Characteristics Feedback Form completed by course instructors in the following courses:</p> <ul style="list-style-type: none"> • COUN F634P Practicum in Individual Counseling • COUN 6xx Field Practicum (new, will be added to 2017-18 catalog) <p>Rubric on skill development in the following courses:</p> <ul style="list-style-type: none"> • COUN F634P Practicum in Individual Counseling <p>COUN 6xx Field Practicum (new, will be added to 2017-18 catalog)</p>
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TRANSITION FOUR: In Depth Understanding and First Internship. In the fourth transition of the program, candidates complete coursework that provides a more in depth understanding of the counseling profession specific to the candidate’s chosen concentration (school counseling or clinical mental health counseling.) Candidates begin their first internship experience. Sometime during or before Transition Four, candidates appoint a Graduate Advisor Committee, file a Graduate Study Plan, and submit a Report of Graduate Advisory Committee (annual report) Candidates select a research topic and develop a research proposal. The proposal is presented to the candidate’s graduate advisory committee for approval before work on the project/thesis continues. An Advancement to Candidacy form is signed by the full committee at the proposal defense.

Collected Evidence for Transition Four

<p>Rubric Scores on Key Assignments in the following courses:</p> <ul style="list-style-type: none"> • COUN F630 Appraisal • COUN F632 Career Development • COUN F6XX Counseling for Substance Abuse • COUN F646 School Counseling • COUN F650 Cross Cultural Psychopathology • COUN F6XX Research in Counseling and Educational Settings <p>Or ED F601 Introduction to Applied Social Science Research</p>	<p>Professional Characteristics Feedback Form completed by course instructors and on-site internship supervisor in the following courses:</p> <ul style="list-style-type: none"> • COUN F636 Internship I <p>Onsite internship supervisor evaluation form complete in:</p> <ul style="list-style-type: none"> • COUN F636 Internship I
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TRANSITION FIVE: Final coursework, Internship, Research. In the final transition of the program, candidates complete final coursework and continue through the internship courses. The number of internship semesters varies based on the candidate’s selected concentration (school counseling elementary, school counseling secondary, school counseling K-12 or clinical mental health counseling). Candidates complete the master’s research project or thesis, defend it in a public presentation, and submit the final product to the UAF Graduate School for digital archiving in the UAF library. Candidates must pass the Counselor Preparation Comprehensive Exam (CPCE) (students admitted Fall 2016 and later) or the department created comprehensive exam covering the required coursework in the program (students admitted prior to Fall 2016).

Collected Evidence for Transition Five

<p>Rubric Scores on Key Assignments in the following courses:</p> <ul style="list-style-type: none"> • COUN F666 Family and Network Therapy • COUN F674 Group Counseling • COUN F686 Internship II • COUN F687 Internship III • COUN F688 Internship IV <p>Rubric score on master’s project or thesis</p> <ul style="list-style-type: none"> • COUN F698/699 Non-Thesis Research/Project OR Thesis <p>Comprehensive Exam scores</p>	<p>Professional Characteristics Feedback Form completed by course instructors and on-site internship supervisor in the following courses:</p> <ul style="list-style-type: none"> • COUN F674 Group Counseling (course instructor only) • COUN F686 Internship II • COUN F687 Internship III • COUN F688 Internship IV <p>Onsite internship supervisor evaluation form complete in:</p> <ul style="list-style-type: none"> • COUN F686 Internship II • COUN F687 Internship III • COUN F688 Internship IV
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*Key assignment rubrics are aligned with CACREP Standards. Candidate performance on key assignments must be at the “meeting expectation” level or higher to be acceptable.

Note: UAF Graduate students are required to maintain a 3.0 GPA

Counseling Student Learning by Key Assignment or Other Assessment Measure

Class	Key Assignment or Other Assessment Measure	CACREP Standard(s) assessed in this assignment
COUN 615 Foundations	Personal Motivations and Aspirations Paper PCFF	<i>f.5.f</i>
COUN 623 Theories and Applications	Final Theoretical Orientation Paper PCFF	<i>f.1.k; f.5.a; f.5.d; f.5.f; f.5.n; CHMC.c.1.b; CMHC.c.2.j</i>
COUN 627 Developmental Interventions	Final Paper/Presentation	<i>f.3.h., f.5.h, f.5.j, f.8.b., CMHC c.2.d, CMCHC c.2.f, CMHC c.2.h, SC g.2.g, SC g.2.h</i>
COUN 628 Child Development	Personal Development Paper	<i>f.3.a, f.3.b, f.3.c, f.3.e, f.3.f, f.3.i</i>
COUN 629 Interventions/Adult	Case Study Final Paper	<i>f.5.l; f.7.c.; f.5.j; f.7.e; f.8.a; f.8.b.; CMHC 2.b.; CMHC 2.c.; CMHC 2.d.; CHMC 2.h.</i>
COUN 630 Appraisal	Measurement Paper	<i>f.7.e, f.7.f, f.7.h, f.7.i, f.7.m, CMHC c.1.e, SC g.1.e</i>
COUN 632 Career Development	Case Study Final Paper	<i>f.1.h; f.4.a; f.4.b; f.4.c; f.4.d; f.4.e; f.4.f; f.4.g; f.4.h; f.4.i; f.4.j; f.7.h; f.7.i; f.7.m; f.8.b; CMHC.c.1.b; CMHC.c.2.c SC.g.1.c; SC.g.1.e; SC.g.2.c; SC.g.3.e; SC.g.3.g; SC.g.3.j; SC.g.3.k</i>
COUN 634 Practicum	Practicum Supervisor Evaluation Form PCFF	<i>CMHC.2.m; CMHC.3.a; CMHC.3.b; f.5.a; f.5.b; f.7.b; f.7.d; f.8.b</i>
COUN 6XX (635) Field Practicum	Practicum Supervisor Evaluation Form PCFF	<i>CMHC.2.m; CMHC.3.a; CMHC.3.b; f.5.a; f.5.b; f.7.b; f.7.d; f.8.b</i>
COUN 636 Internship I	Internship Supervisor Evaluation Form PCFF	<i>CMHC.2.m; CMHC.3.a; CMHC.3.b; f.5.a; f.5.b; f.7.b; f.7.d; f.8.b</i>
COUN 638 Adult Development	Case Study Final Paper	<i>f.3.a. f.3.b., f.3.e. f.3.f., f.4.d., f.3.i</i>
COUN 646 School Counseling	Comprehensive Counseling Program	<i>f.1.k, f.4.f, SC g.1.b, SC g.1.c, SC g.1.d, SC g.1.e, SC g.2.b, SC g.2.c, SC g.2.d, SC g.2.l</i>

COUN 647 Professional Ethics	Final Ethics Paper	<i>f.1.d; f.1.e; f.1.f; f.1.g; f.1.i; f.1.j; f.1.k; f.1.m; f.2.c; f.2.e; f.5.c; f.5.d; f.5.e; f.5.f; f.5.k; f.7.m; CMHC.c.2.j; CHMC.c.2.k; CHMC.c.2.k; CHMC.c.2.l; CHMC.c.2.m; SC.g.2.a; SC.g.2.k; SC.g.2.l; SC.g.2.m; SC.g.2.n</i>
COUN 650 Cross Cultural Psych.	Case Study Final Paper	<i>CMHC C.2.b, CMHC C.2.d, CMHC C.2.e, CMHC C.2.f, CMHC C.2.h, CMHC C.2.j,</i>
COUN 660 Cross Cultural Counseling	Personal Objectives Paper	<i>f.1.d; f.1.e; f.2.a; f.2.b; f.2.c; f.2.d; f.2.d.; f.2.e; f.2.f; f.2.g; f.2.h; f.3.h; f.5.d; f.5.f; f.5.k; CMHC c.2.j; SC g.2.a</i>
COUN 666 Family and Network Therapy	Cultural Family Assessment Paper	<i>f.2.a; f.5.f; d.4.d; f.5.a; f.3.a</i>
COUN 674 Group Counseling	Final Paper	<i>f.6.b; f.6.c f.6.d; f.6.e; f.6.f;</i>
COUN 686 Internship II	Internship Supervisor Evaluation Form PCFF	<i>SC.3.c, SC.3.d, SC.3.e, SC.3.f, SC.3.g, SC.3.h, SC.3.i, SC.3.j, SC.3.k, SC.3.l, SC.3.m, SC.3.n, SC.3.o, CMHC 3.a, CHMC 3.b, CMHC 3.c, CMHC 3.d, CMHC 3.e,</i>
COUN 687 Internship III	Internship Supervisor Evaluation Form PCFF	<i>SC.3.c, SC.3.d, SC.3.e, SC.3.f, SC.3.g, SC.3.h, SC.3.i, SC.3.j, SC.3.k, SC.3.l, SC.3.m, SC.3.n, SC.3.o, CMHC 3.a, CHMC 3.b, CMHC 3.c, CMHC 3.d, CMHC 3.e,</i>
COUN 688 Internship IV	Internship Supervisor Evaluation Form PCFF	<i>SC.3.c, SC.3.d, SC.3.e, SC.3.f, SC.3.g, SC.3.h, SC.3.i, SC.3.j, SC.3.k, SC.3.l, SC.3.m, SC.3.n, SC.3.o, CMHC 3.a, CHMC 3.b, CMHC 3.c, CMHC 3.d, CMHC 3.e,</i>
COUN 6XX (601) Counseling Research	Student Prospectus	<i>f.8.a; f.8.b; f.8.c; f.8.d; f.8.e; f.8.f; f.8.g; f.8.h; f.8.i; f.8.j</i>
COUN 698/699 Non-thesis Project/Thesis	Evaluation of written work, presentation	N/A