

Leadership Certificate Requirements
Level Two-Leading Others and
Groups



Without a signature from the event coordinator/representative the event is not considered complete. **DO NOT** misplace this form, this is your only record that each event has been completed. For more information contact Cara Hollingsworth at: cara.hollingsworth@alaska.edu or 474-1170

Name: _____

Student ID #: _____ - _____ - _____

- 1) Complete Level One-Leading Yourself Leadership Certificate requirements

Verification: _____

- 2) Meet with UAF Director of Student Leadership Development upon completion of the certificate requirements.

a. Meeting Date: _____ Verification _____

- 3) Attend **five** (5) workshops, programs or events, selecting **one** (1) from each of the following components. A written reflection for each requirement must accompany this sheet and be turned into the LIVE program.

- a. **Effective Communication**-Gain skills to effectively communicate your thoughts, feelings or ideas through writing, speaking and listening effectively to others.

Ex: Present a workshop or event of your own, attend an open mic night, attend a student organization hosted event, participate in an ASUAF event, have a letter to the editor published, etc.

Event: _____

Verification: _____

Reflection: _____

- b. **Meaningful Interpersonal Relationships-** Focus on developing and maintaining satisfying interpersonal relationship and establish mutually rewarding relationships with friends and colleagues. Learn to listen to and consider others' point of view and treat others with respect.

Ex: Attend a Healthy Relationship event, attend a Health and Counseling Center event, etc.

Event: _____

Verification: _____

Reflection: _____

- c. **Collaboration and Common Purpose-** Learn to successfully work with others to achieve mutual, personal and educational goals. Learn to listen, communicate and build off of others.

Ex: Work with another student or a student organization or club hosting/contributing to an event on campus, volunteer with concert board, participate on an ASUAF committee, etc.

Event: _____

Verification: _____

Reflection: _____

- d. **Appreciating Diversity-** Learn to understand and appreciate another culture, religion, political view, etc. Become comfortable with differences between yourself and others and learn to integrate this experience into successful leadership practices. Reflect on the differences and commonalities between you and others and examine how those differences may impact your leadership approach.

Ex: Attend an event hosted by another culture, religion (where appropriate) or political party, attend a Student Organization event hosted by one of the many Student Orgs focused on diversity, etc.

Event: _____

Verification: _____

Reflection: _____

- e. **Leadership Development-** Deepen the understanding that leadership is a process rather than a position and acknowledge that leadership is relational and everyone has a leadership capacity. Recognize the ethical components of leadership and analyze the contexts that influence the leadership process.

Ex: Attend a workshop or event that focuses on specific aspects of leadership development. LIVE, SOM and some student organizations often host speakers and events.

Event: _____

Verification: _____

Reflection: _____

- 4) Actively participate in a campus (or community) club, organization, team, department, etc. of your choice for a minimum of two consecutive semesters. This requirement requires a reflection paper.

Campus/Community Club: _____

Semesters Participated (2 Consecutive): _____

Reflection _____

5) Complete eight (8) hours of community engagement/volunteer hours (in addition to those completed for Level I certificate.)

Date: ___ / ___ / ___ Event: _____

Hours Served: _____ Verification: _____

Date: ___ / ___ / ___ Event: _____

Hours Served: _____ Verification: _____

Date: ___ / ___ / ___ Event: _____

Hours Served: _____ Verification: _____

Date: ___ / ___ / ___ Event: _____

Hours Served: _____ Verification: _____

Date: ___ / ___ / ___ Event: _____

Hours Served: _____ Verification: _____

Date: ___ / ___ / ___ Event: _____

Hours Served: _____ Verification: _____

6) Complete Leadership Feedback form with mentor/advisor.

Verification: _____

By signing below you are stating the above information is correct and complete.

Signature: _____

Date: ___ / ___ / ___

UAF LIVE
University of Alaska Fairbanks
Leadership, Involvement and Volunteer Experience
907-474-1170
www.uaf.edu/woodcenter/leadership
For more information on this Certificate please contact
Cara Hollingsworth at: cara.hollingsworth@alaska.edu