

UNIVERSITY OF ALASKA FAIRBANKS SAFETY SYSTEM POLICY AND PROCEDURE

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SUBJECT: Hazardous Materials Shipment Procedures

HAZARDOUS MATERIALS SHIPMENT PROCEDURES

PURPOSE: To outline responsibilities and establish procedures for the shipment of hazardous materials from the University of Alaska Fairbanks campus.

OBJECTIVE: To prevent and control accident and loss to the University of Alaska Fairbanks, its employees, students, and the public; and to ensure compliance with applicable regulations as found in 49 CFR 172.604 (Code of Federal Regulations) and IATA Section 8.1.6.13 Dangerous Goods Regulations for Air Transport.

SCOPE: Applies to all University of Alaska Fairbanks (UAF) employees who may be required to ship hazardous materials as a part of their employment.

I. BACKGROUND

49 CFR 172.604 (a) A person who offers a hazardous material for transportation must provide a 24-hour emergency response telephone number (including the area code or international access code) for use in the event of an emergency involving the hazardous material. The telephone number must be: 1) Monitored at all times the hazardous material is in transportation, including storage incidental to transportation; 2) The number of a person who is either knowledgeable of the hazardous material being shipped and has comprehensive emergency response and incident mitigation information for that material, or has immediate access to a person who possesses such knowledge and information. (b) A person offering a hazardous material for transportation who lists the telephone number of an agency or organization shall ensure that the agency or organization has received current information on the material.

II. PROCEDURES

University of Alaska Fairbanks employees, when required to ship hazardous materials as a part of their employment, can use the following 24-hour emergency phone number: 907-474-7721 for UAF's 24-hour Dispatch Center, providing:

A. A copy of the shipping document is provided to UAF Dispatch prior to the actual shipment or,

B. A list of the hazardous materials to be shipped, including the names and addresses of the shipper, transporter, receiving facility, and the date of the shipment is provided to UAF Dispatch prior to the actual shipment.

For more information contact EHS&RM at 474-5617.