

Addendum to UAF/Northwest Arctic Borough School District

Tech Prep Articulation Agreement 2013-2014 (Revised October 17, 2013)

University of Alaska – Fairbanks
Chukchi Campus
PO Box 297, 604 Third Avenue
Kotzebue, Alaska 99752

Northwest Arctic Borough School District
PO Box 51, 744 Third Avenue
Kotzebue, Alaska 99752

PURPOSE

In addition to the current General Tech Prep Agreement between the University of Alaska Fairbanks (UAF) Chukchi Campus and Northwest Arctic Borough School District (NWABSD), we have agreed to the following processes and criteria with respect to the Allied Health Program.

1. The Northwest Arctic Borough School District will follow UAF Allied Health, based curriculum in coordination with the Administration and Faculty of the University of Alaska Fairbanks – Chukchi Campus pertaining to the course below:

ALLIED HEALTH – FALL 2013

UAF Course #	UAF Course Title	UAF Credit	NWABSD Course Title
HLTH F100	Medical Terminology	3 credits	Medical Terminology
HLTH F105 ✓	Introduction to Health Careers	2 credits	Introduction to Health Careers
HLTH F110	Professional Skills for the Workplace	2 credits	Professional Skills for the Workplace
EMS F152	Emergency Trauma Training	3 credits	Industrial/Wilderness First Aid & Safety (includes ETT Training)

NWABSD will teach for the attached outcome:

1. The attached syllabus will be followed.
2. NWABSD will provide necessary support for students to be successful in this course which may include computer support, reference books, and academic assistance.
3. Chukchi Campus will process the registrations.
4. In order to receive concurrent credit, the student will register for the Tech Prep Class during the semester in which the competencies will be completed.

**NWABSD/Star of the North Magnet School
Alaska Technical Center**

INTRODUCTION TO HEALTH CAREERS

COURSE INFORMATION:

Title: Introduction to Health Careers
Department/Number: HLTH F105 Credits: 2
Prerequisites: High school graduation, GED, or permission of program coordinator.
Location: NWABSD Studio Distance Delivery and KMHS
Meeting dates & times: August 21 – December 20, 2013
Monday – Friday 10:00 – 10:55am
11:00 – 12:00 noon

INSTRUCTOR INFORMATION:

Name: Cindy Lincoln RN
Office location: Alaska Technical Center
Office hours: Tuesday/Thursday 1:00 – 2:15pm
Cindy Lincoln: 442-3733
Clincoln@nwarctic.org

COURSE READINGS/MATERIALS:

Course textbook: *Health Science Fundamentals: Exploring Career Pathways* by Shirley A. Badasch, M.Ed, RN and Doreen S. Cheseboro, E.Ed LVN (Pearson)
Health Careers Today Fourth edition by Judith Gerdin 2007 (Mosby)
Health Care Science and Technology Lab Activity Manual by Kathryn Booth 2004 (Glencoe)

COURSE DESCRIPTION:

This course is an introduction to health careers and the psychology of patient care and is designed to familiarize students with the various career opportunities in the medical professions. Students will learn skills necessary for their healthcare pathway including working with others, communication skills, legal and ethical responsibilities, and cultural considerations in the healthcare industry, problem solving, decision making, accepting personal responsibility and self management. Students will understand the roles and responsibilities of different members of the health care team, information on related job and educational opportunities, and the needs and roles of health providers in rural and urban Alaska settings.

COURSE GOALS:

The goal of the course is to introduce students to a wide variety of opportunities in allied health, medical, and behavioral health careers. Students will learn some knowledge and skills required for many different health careers. Special attention will be given to trends in healthcare and opportunities in rural Alaska.

STUDENT LEARNING OUTCOMES/OBJECTIVES:

- Explore, compare and contrast potential health care careers with respect to personal values, knowledge skills, attitudes, educational requirements, program offerings and employment opportunities in order to define and structure career goals
- Define professionalism and the factors that are involved in becoming a professional within the health care industry
- Acquire attitudes, values and behaviors to promote positive human relationships and appropriate communication both verbal and non-verbal in a health care setting
- Engage in health care activities which promote problem solving, critical thinking and core standards in the real world
- Develop working knowledge of human anatomy and physiology and their relationship to wellness and disease.
- Demonstrate knowledge, understanding and the relationship of national standards to ethical and legal responsibilities with regard to their duties and client rights
- Identify and evaluate personal qualities and commitments of health care professionals
- Demonstrate a working knowledge of the Health Services Core Standards
- Demonstrate knowledge of CDC and OSHA regulations as they relate to the health care industry
- Define personal and work place safety including body mechanics, infection control and environmental safety.
- Evaluate and analyze the importance of developing a healthy lifestyle and the major health risks encountered by health care professionals
- Demonstrate understanding of the US health care system and the interdependence of health careers and professionals.
- Demonstrate job keeping skills by participation in class, work, and community projects and activities.
- Demonstrate knowledge and understanding of effective interpersonal communication skills.
- Demonstrate his/her ability to apply reading, communication, and math skills in school, community and workplace activities

INSTRUCTIONAL METHODS:

Video-conferencing, lecture and discussion, class projects and activities. We will have frequent allied health professional and other guest speakers

COURSE CALENDAR:

Attached.

COURSE POLICIES:

Instructional Methods:

Introduction to Health Careers will be delivered distance delivery via studio setting at the NWABSD/Alaska Technical Center. Resources for the class will be posted on-line. Students should possess basic computer skills and have access to a computer with an internet connection for each class session and for class activities. Directions for completing homework assignments are available on the class site. Late assignments will not be accepted unless prior arrangements are made with the instructor; points will be deducted from late assignments.

Attendance:

Students are expected to attend classes regularly and on time. Excessive absences may result in a failing grade or removal from class. Students are also expected to notify the instructor of all scheduled school required absences for the semester (e.g. travel to athletic events) during the first week of class and are responsible to coordinate making up missed class work with the instructor.

Plagiarism/Academic Integrity:

Plagiarism and cheating are serious offenses and may result in failure on exams, papers, projects, or courses. The entire purpose of participation in this class is to acquire useful skills through learning. To cheat is to lose the opportunity to learn these skills.

Honesty is a primary responsibility of every student. The following are common guidelines regarding academic integrity:

1. Students will not collaborate on any quizzes, in-class exams, or take-home exams that contribute to their grade in a course, unless specific permission has been granted. No materials may be used to assist in quizzes and examinations without specific permission.
2. Students will not represent the work of others as their own. A student will attribute the source of information not original with himself or herself (direct quotes or paraphrases) in all assigned work.

Incompletes:

Incomplete 'I' grades will only be given if the student has successfully completed a majority of the class and has some emergency or extenuating circumstance which makes it a hardship for them to complete the course this semester. The student must have a C or better and have the majority of their work completed to be eligible for an Incomplete. Incompletes are awarded at the discretion of the instructor. Students given an 'I' grade will have a specified period of time to complete specified assignments. Failure to complete assignments within the specified time period will result in an 'I' grade changing to an 'F' (failing) grade on your report card.

Withdrawal:

Students are expected to formally withdraw from the class if they cannot complete the course. Students who do not successfully complete the class or withdraw will receive a grade of 'F'.

Participation and Preparation:

"Participation" grades are based on being on time, staying for the whole class, and contributing in group discussion and small group projects. Please share your thoughts respectfully with the whole group, as this is how we can all learn from each other. Students are expected to contribute to class in a manner that is conducive to learning.

Assignments:

Students are expected to be prepared for class. You should read the material scheduled to be discussed prior to the class period. If you come to class unprepared, it diminishes the discussion for everyone. Work turned in on time may be returned with suggestions to obtain additional points if re-submitted. Extra credit options may be available as the course unfolds.

EVALUATION:

Students will be evaluated using a point system to determine a final grade. Points will be accumulated by participating in class discussions, completing weekly assignments, quizzes, and a final exam. There will be opportunities to earn extra credit by bringing in current Healthcare Events relevant to course material discussed.

Grading Criteria

Participation and class attendance	10%
Weekly Assignments/Homework	20%
Career Cards	20%
Quizzes	30%
Exams	<u>20%</u>
TOTAL	100%

There may be opportunities for extra credit.

Students are subject to the Student Code of Conduct, which can be found at www.uaf.edu or in the student handbook. The university may initiate disciplinary action against any student found responsible for committing, attempting to commit, or assisting in the commission of any of the prohibited forms of conduct outlined in the Student Code of Conduct. Academic dishonesty (i.e., cheating, plagiarism, collaboration on assignments, etc.) and disruptive actions will not be tolerated and will be reviewed in accordance with procedures specified in regent's policy, university regulations, and university policies and procedures.

Assignment and course grades are based on the following criteria:

Grade Definition

A - 100% - 90%	An honor grade. Demonstrates originality, independence, a thorough mastery of the subject; completing more work than is regularly required. Demonstrates a deep understanding of content, presented with exceptional clarity and poise.
B = 89% - 80%	Better than the average. Above the average expectation. Projects or papers are presented neatly and thoroughly but do not have the depth and originality for an 'A'.
C = 79% - 70%	Average. The student grasps the essential information; material is complete and presented on time.
D = 69% - 60%	Below average. Student misses significant aspects of the assignment. Material is not turned in on time; student is unprepared to present project to class.
F = below 60 %	Student was unable to complete the assignment on time with at least a 60% understanding and presentation.

STUDENT SUPPORT SERVICES:

Chukchi Student Services Coordinator provides services by appointment and on a walk-in basis. The staff at Chukchi understand the unique challenges of rural students and will assist by providing advising services and assisting with forms and applications if needed. Services are not limited to those listed and other services will be provided if possible. For more information or to make an appointment, contact:

Annette Richards (907) 442-3400
Mary Booth Barger (907) 442-3400

DISABILITIES SERVICES:

UAF has a Disability Services office that operates in conjunction with the College of Rural and Community Development's (CRCDC) campuses and UAF's Center for Distance Education (CDE). Disability Services, a part of UAF's Center for Health and Counseling, provides academic accommodations to enrolled students who are identified as being eligible for these services.

If you believe you are eligible, please visit <http://www.uaf.edu/chc/disability.html> on the web or contact a student affairs staff person at your nearest local campus. You can also contact Disability Services on the Fairbanks Campus at (907) 474-7043, fydso@uaf.edu.

APPROVALS

Pauline Harvey, Director
Chukchi Campus
University Of Alaska - Fairbanks

Pauline Harvey 10-17-13
Date

Jon Wehde, Director of Career and Technical Education
Northwest Arctic Borough School District
PO Box 51
Kotzebue, Alaska 99752

Jon Wehde 10/25/13
Date

Cheryl Edenshaw, Director
Alaska Technical Center
PO Box 51
Kotzebue, Alaska 99752

Shawn Russell for Cheryl Edenshaw 10/25/13
Superintendent Date

Shawn Russell
Allied Health Department
Academic Head CO-Chair
University of Alaska- Fairbanks

Shawn Russell 11/27/2013
Date

Pete Pinney
Associate vice Chancellor for Rural &
Community and Native Education
University of Alaska - Fairbanks

Pete Pinney 11/29/13
Date

SUSAN HENRICHS, PROVOST
UNIVERSITY OF ALASKA FAIRBANKS

Susan Henrichs 12/9/13
DATE