

Articulation Agreement

2019-2020

University Alaska Fairbanks

Interior Alaska Campus

810 Draanjik

Fairbanks, Alaska 99709

Galena City School District

PO Box 299

Galena, Alaska 99741

Purpose:

In addition to the current Tech Prep Agreement between University of Alaska Fairbanks and Galena City School District, we have agreed to add the following course that is within CRCD Allied Health programs.

1. Galena City School District will follow a UAF Allied Health curriculum in coordination with the administration and faculty of the University of Alaska Fairbanks pertaining to the following courses on the course below.
2. Galena City School District will teach for the attached outcomes.
3. The attached syllabus will follow the learning outcomes of the university-approved course listed.

UAF Course Number	UAF Course Title	Number of UAF Credits	Galena City School District Course Title
HLTH F100	Medical Terminology	3 Credits	Medical Terminology

1. The attached syllabus will be followed.
2. Galena City School District will provide necessary support for students to be successful in this course which may include computer support, reference books and academic assistance.
3. Interior Alaska Campus will process the registrations.
4. In order to receive concurrent credit, the student will register for the Tech Prep class during the semester in which the competencies will be completed.

Approvals:


Shawn Russell
Allied Health Department Co-Chair

Assistant Professor of Allied Health
Kuskokwim Campus

University of Alaska Fairbanks

Cathleen Winfree
Allied Health Dept.Co-Chair

CTC Program Coordinator
UAF Community & Technical College,
University of Alaska Fairbanks

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May 3, 2019

Signature Date

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May 6, 2019

Signature Date

Bryan Uher
Director
University of Alaska Fairbanks
Interior Alaska Campus
Fairbanks, Alaska

Jim Merriner
Superintendent
Galena City School District
Galena, Alaska

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
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Kevin Illingworth 
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P.O. Box 6500
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Michele Stalder
Dean-Community and Technical College
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Fairbanks AK 99701

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 May 6, 2019
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Anupma Prakash, Provost 
P.O. Box 7580
University of Alaska Fairbanks
Fairbanks, AK 99775-7580

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 May 17, 2019
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Medical Terminology
Health 100
Syllabus
Galena Interior Learning Academy
Galena City School District, University of Alaska Fairbanks

Term: August 20 2018- May 18 2019

Course Title: Medical Terminology

UAF Course #: HLTH 100

Credits: 1 HS/ 3 UAF credits

Prerequisites: High School Biology, with a "C" or better

Dates: Year long, Fall 2018 - Spring 2019

Days & Times: Monday - Friday, 9:00am - 10:30am B Days, 2:25pm - 3:55pm A Days

Location: Galena Interior Learning Academy, Gym Building classroom

Instructor: Carrie Given

Position: CTE Instructor, Health Science Teacher

Phone: (907) 656-2053 ext. 227

Email: carrie.given@galenanet.com

Office Hours: 8:00 - 8:50 am, or by appointment

Text:

Medical Terminology Systems: A Body Systems Approach, 7th Edition

Author: Gyls, B and Wedding, M.E.

Publish Date: 2013

Medical Language Lab, www.medicallanguagelab.fadavis.com, an online learning module, is utilized in this course as well as the text. Various medical dictionaries and supplemental texts are also available.

Course Description: Study of medical terminology including analysis and origin of word roots, prefixes, and suffixes. Understanding the word components, students will be able to build, spell, and define medical words. Content will be presented by body systems, focusing on terms for anatomy, diagnostic, laboratory, and medical specialties. Includes use of a medical dictionary, word pronunciation, and abbreviations. Designed for health professionals

Student Learning Outcomes:

- Correctly identify pronounce and spell work parts consisting of suffixes, prefixes, and root words found in each chapter. Build medical terms using word parts.
- Appropriately spell, define, and pronounce all medical terminology presented.
- Correctly locate & identify anatomical landmarks appropriate to each chapter.
- Write the correct terms for common abbreviations as presented in each unit.
- Define and spell correctly pathophysiology terms as presented in each unit.

- Locate and describe the structures of the systems listed below, and other terms related to the systems: integumentary, digestive, respiratory, cardiovascular, blood, lymph, & immune, musculoskeletal, genitourinary, female reproductive, endocrine, special senses, and nervous. Recognize, pronounce, spell, and build words related to the systems, describe pathological conditions, diagnostic and therapeutic procedures, and other terms related to the systems, and explain general medical management related to the treatment of the system's disorders.

Instructional Methods:

Medical Terminology is delivered via classroom lectures, case studies, scenarios, small group discussions, review games and activities, hands-on practice/labs and project work in class, along with assigned readings, research and writing assignments that the students are expected to work on when not in class. The online learning module, Medical Language Lab, will also be utilized for independent and classroom study, with homework grades being assigned.

Course Sequence:

Unit Number	Unit Topic	Unit Content	Chapters	Unit Time (Minutes)
1	Basic Elements of a Medical Word Suffixes Prefixes Suffixes and Prefixes Module*	Lecture Notes and Activities	1	720
		Class Discussion	2	
		Flash cards and Review Games	3	
		Chapters 1-3 Test		
2	Body Structure Body Structure Module*	Lecture Notes and Activities Group Review Project Chapter 4 Test	4	450
3	Integumentary System Integumentary Module	Lecture Notes and Activities Teach the Class Project: Structures Chapter 5 Test	5	450
4	Digestive System Digestive Module*	Lecture Notes and Activities Group Review Project Chapter 6 Test	6	450
5	Respiratory System Respiratory Module*	Lecture Notes and Activities Homeostasis Systems Connection Activity Chapter 7 Test	7	450
6	Cardiovascular System Cardiovascular Module*	Lecture Notes and Activities Be the Teacher Lecture Project: Procedures Chapter 8 Test	8	450
7		Lecture Notes and Activities	9	540

	Blood, Lymph, and Immune Systems Blood and Lymphatic Module*	Immunological Disease Research Paper Chapter 9 Test		
8	Musculoskeletal System Musculoskeletal Module*	Lecture Notes and Activities Incredible Human Machine and other Videos on physiology of the system - Group Project Chapter 10 Test	10	450
9	Urinary System Urinary Module*	Lecture Notes and Activities Spelling Bee/Competition Chapter 11 Test	11	360
10	Female Reproductive System Female Reproductive Module* Male Reproductive System Male Reproductive Module*	Lecture Notes and Activities Build Your Own: Study Aid Practice Guest Speaker: Healthy Pregnancy Chapter 12-13 Test	12 13	540
11	Endocrine System Endocrine System Module*	Lecture Notes and Activities Homeostasis Systems Connection Activity Chapter 14 Test	14	540
12	Nervous System Nervous System Module* Special Senses Special Senses Module*	Lecture Notes and Activities Special Senses Lab Activity Guest Speaker: Disabilities and Abilities Chapter 15-16 Test	15 16	450
* Medical Language Lab for Medical Terminology Systems, FA Davis, medicallanguagelab.fadavis.com , an online workbook and learning system. Students will be assigned specific activities and sections from each unit, to correspond with their in-class work and tests. The pre- and post- test are formative assessments in preparation of term finals.			Independent work, completed as assigned in all chapters.	
MidTerm Examination (Semester 1)				180
Final Examination (Semester 2)				180
Total Minutes of Class Time				6210

Grading System:

Each assignment, project and quiz is allocated points depending upon the time required to complete the assignment well and the difficulty of the assignment. Semester grades are based on the percentage of points completed, by category of tests, daily work and projects. Grades are tabulated from absolute scores.

Absence Policy -

- If you miss a class, **YOU** are **responsible** for making up the missed class work.

- You are responsible for finding out what was done during the class(es) in which you were absent.
- This can be done by asking another student or by setting up a time to meet with Ms. Given (**outside** of instructional time).
- You are responsible for obtaining copies of all handouts given on the day(s) missed. Class handouts are placed in the racks located on the wall of the student supply center.

Evaluation:

Assignments, projects, hands-on activities, quizzes and a final exam are assigned throughout the semester.

Quality Issues: Accuracy in spelling is extremely important when documenting health care encounters. To reinforce attention to proper spelling, points are deducted from assignments containing spelling errors. Students are expected to check their work for accuracy before submitting it. Always use a spell-checker when possible.

Assignments - Assignments will be given on an ongoing basis. The assignments are designed to encourage learning and reinforce your understanding of a concept. Some assignments will be completed in class, while some will be expected to be done outside of class time.

Projects - Throughout the semester there will be a few projects assigned. Unlike assignments, the projects will require more time and effort. Some time in class will be provided to work on the projects. However, to achieve a good grade you will need to also work on the projects in your own time. Projects submitted on-time may be returned with suggestions to obtain additional points if re-submitted.

Hands-on Activities - There will be some hands-on, in-class activities through-out each quarter. These activities involve interacting with other people and they take time to set up and do. Because of the time required, the hands-on activities are hard to make up. If you know that you are going to be absent, please let Ms. Given know.

Homework Policy - Homework must be turned in to the classroom inbox on or before the day in which it is due. **Late homework** may be turned in up to **two weeks** past the assignment/project due date, for a maximum of 95% of the original assignment grade. Assignments turned in beyond two weeks past the original due date will **not** be accepted. Exceptions may be made on a case-by-case basis for special circumstances. All coursework must be turned in by **May 14th**.

Quizzes or Tests - Each unit covered in class will be assessed with a quiz. Practice Tests will be given out at least two class periods before each quiz.

Final Exam - There will be a cumulative final exam at the end of the semester. To help you prepare for the final, a practice test is provided well in advance of the final.

Grading Scale:

90% -100% A
80% -89% B

70% -79%	C
60 - 69%	D
≤ 59%	F

Student Expectations:

In addition to the policies and procedures highlighted here, all of the Galena City School District's rules, policies and procedures are followed. GCSD's rules, policies and procedures are described in detail in the student handbook.

Students will conduct themselves ethically, responsibly, and professionally, respecting the rights of others to learn in a least restrictive environment.

Students are expected to be in class each day.

Students are expected to participate fully in class lectures, discussions, and student demonstrations.

Each student must attempt and demonstrate mastery of all skills required for the class.

Class Participation: Class attendance and participation are vital to your success in this course. You are expected to attend class and turn in assigned work. If you accumulate more than 10 attendance absences, you will attendance fail the class (see student handbook).

Plagiarism: Plagiarism and cheating are serious offenses. Any plagiarized work will not be accepted. If you turn in plagiarized work, you will lose all points for that assignment and NOT be given an opportunity to make-up those points or redo the assignment. The entire purpose of participation in this class is to acquire useful skills through learning. To cheat is to lose the opportunity to learn these skills. **The honor code of the University of Alaska and Galena City School District will be strictly enforced.**

Student Protections and Support Services:

Every qualified student is welcome in my class. As needed, I am happy to work with you, disability services, veterans' services, rural student services, etc. to find reasonable accommodations. Students at this university are protected against sexual harassment and discrimination (Title IX), and minors have additional protections. As required, if I notice or am informed of certain types of misconduct, then I am required to report it to the appropriate authorities. For more information on your rights as a student and the resources available to you to resolve problems, please go to the following site: <https://cms-test.alaska.edu/handbook/>

Disability Services

UAF Disability Services implements the Americans with Disabilities Act (ADA), and ensures that UAF students have equal access to the campus and course materials. If you have specific physical, psychiatric or learning disabilities and require reasonable accommodations, please let me know early in the semester so that your learning needs may be appropriately met. You will need to provide documentation of your disability to Disability Services in room 208 of the

Whitaker Building and request a letter of accommodation. More information is available online at <https://uaf.edu/disability/>

Discrimination, Harassment, Violence Statement (Title IX) (source: <https://uaf.edu/oeo/civilrights/aa-eo/>)

Discrimination, Harassment, Violence: The University of Alaska Board of Regents has clearly stated in UA regulations that discrimination, harassment, and violence will not be tolerated on any campus of the University of Alaska. If you believe you are experiencing discrimination or any form of harassment including sexual harassment/misconduct/assault, you are encouraged to report that behavior. If you report to a teacher of a course or university employee, they must notify the UAF Title IX Coordinator about the basic facts of the incident. Your choices for reporting include: 1. You may access confidential counseling by contacting the UAF Health & Counseling Center at 907-474-7043 2. You may access support and file a Title IX report by contacting the UAF Title IX Coordinator at 907-474-6600 3. You may file a criminal complaint by contacting the University Police Department at 907-474-7721. uaf.edu/oeo/civil-rights/aa-eo/ Any UAF employee or volunteer who reasonably suspects or observes minor abuse or maltreatment is required to report the incident. Reporting procedures are available on the UAF Protection of Minors website located at: <http://uaf.edu/safety/minors/>. Violation of this policy by employees shall be reported as well.