

Submit original with signatures to Registrar's Office
Send electronic copy to the Governance Office

CHANGE COURSE (MINOR)

MINOR COURSE CHANGES INCLUDE ONLY THE FOLLOWING:

1. Frequency of offering.
2. Minor editorial changes in title and/or course description.
3. Jointly approved proposals for cross-listing current courses. (Requires approval of both departments and deans involved. Add lines at end of form for additional signatures.)
(Stacking of 400/600 level courses is NOT considered a minor change.)
4. Change in course number that does not involve a change in **lower/upper** division status.
5. Internal departmental changes in **NON-CORE** course prerequisites. Changes **MUST NOT** affect courses (or degree programs) offered by other departments.

If changes cannot be considered "Minor" (as defined above), use the **FORMAT 2 - CHANGE COURSE (MAJOR)** and **DROP COURSE** form.

Remember to submit a Program Change form (Format 5 or 5A) if appropriate.

Catalog deadlines apply. Send Minor Change requests directly to the Registrar's Office after Dean's approval. (Please send informational e-copy to the UAF Governance Office.)

SUBMITTED BY:

Department	Alaska Native Studies & Rural Development	College/School	CRCD
Prepared by	Jenny Bell-Jones	Phone	907 474 6842
Email Contact	jbjones@alaska.edu	Faculty Contact	Cathy Brooks

See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures/> for a complete description of the rules governing curriculum & course changes.

1. COURSE IDENTIFICATION:

Dept	ANS	Course #	251	No. of Credits	1-3
------	-----	----------	-----	----------------	-----

COURSE TITLE	Practicum in Native Cultural Expression
---------------------	---

2. ACTION DESIRED: Indicate what is changing with an "X" or checkmark:

NUMBER		TITLE		DESCRIPTION	
PREREQUISITES	X	FREQUENCY OF OFFERING			
CROSS-LISTED		Dept.		(Requires approval of both departments and deans involved. Add lines at end of form for such signatures.)	

3. CURRENT CATALOG DESCRIPTION AS IT APPEARS IN THE CATALOG: including dept., number, title and credits. (Use online Catalog to cut and paste.)

ANS F251 Practicum in Native Cultural Expression (a)
1-3 Credits

Provides individual supervised activities in the formal organization, promotion and expression of Alaskan Native cultural heritage. May be repeated to a maximum of three credits. Prerequisites: Permission of the department head. (1-3+0)

--

4. **MARK-UP OF COMPLETE CATALOG DESCRIPTION ILLUSTRATING CHANGES:** (Underline new wording ~~strike through old wording~~ and use complete catalog format including dept., number, title, credits and cross-listed and stacked.)

ANS F251 Practicum in Native Cultural Expression (a) 1-3 Credits Provides individual supervised activities in the formal organization, promotion and expression of Alaskan Native cultural heritage. May be repeated to a maximum of three credits. Prerequisites: Permission of the department head. (1-3+0)
--

5. **IS THIS COURSE CURRENTLY CROSS-LISTED?**

YES/NO	NO	If Yes, DEPT		NUMBER	
--------	-----------	--------------	--	--------	--

(Requires written notification of each department and dean involved. Attach a copy of written notification.)

6. **ESTIMATED IMPACT**

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.
--

Possible increase in enrollment because unnecessary pre-requisite has been removed.

7. **IMPACTS ON PROGRAMS/DEPTS:**

What programs/departments will be affected by this proposed action? Include information on the Programs/Departments contacted (e.g., email, memo)
--

There will be no impact on other programs and departments.
--

JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize course change applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you drop a prerequisite, is it because the material is covered elsewhere? Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the course is not compromised as a result.

The "permission of department head" prerequisite is something that DANSRD inherited with the ANS program. At the time that it was first included with the course there was doubtless a good reason for including it, however with our modernized registration system it no longer serves any useful purpose. Rather it acts as block to students registering into the course as an extra step of contacting the DANSRD Chair is required. Removing this unnecessary pre-requisite will stream-line enrollment and hopefully increase numbers.

APPROVALS: Add signature blocks as necessary (e.g., cross listing approvals)

	Date	7/16/15
Signature, Chair, Program/Department of:	DANSD	

	Date	
Signature, Chair, College/School Curriculum Council for:		

	Date	
Signature, Dean, College/School of:		

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE REGISTRAR'S OFFICE

	Date	
Received Registrar's Office		