

**Committee Members in Attendance:**

Julie “Jak” Maier (chair), Shawn Russell (vice-chair), Linda Curda (past chair), Bill Barnes, Gara Bridwell, Cathy Brooks, Brian Ellingson, Galen Johnson, Jenny Bell Jones, Thane Magelky, Todd Radenbaugh, Keith Swarner, Mahla Strohmaier, Cathy Winfree

**Committee Members not in Attendance:**

Andy Anger, John George, Robyn Henry, Ed Husted, Chuck Kuhns, Ben Kuntz, Brian Rasley Keith Swarner, Jane Weber, Roger Weggel

**Others in Attendance:**

Sage Holt

**The council convened at 11:07 a.m. with roll call.**

**Agenda item one: Curriculum**

*[Format 5a ANS BA]* This had previously been approved but not removed from the website. It can be moved forward if it hasn't been but we need to find out if it was sent to Faculty Senate.

**\*Update (9/10/14)** – The above mentioned curriculum had been sent to the Faculty Senate and was approved by the Provost on 3/10/14. It has been removed from the website.

*[Format 2 ANS 101]* This had also previously been reviewed and approved with revisions to the syllabus (5/07/14). All agree that the syllabus needs to be double checked before signing the curriculum change form and sending to Faculty Senate. Jak will check on it to ensure the syllabus is the corrected version.

*[Format 5 ANS BA]* Committee members agree that this change gives good options to the students.

Jenny stated that Tribal Management faculty are really excited and in support of the change.

Cathy Winfree motions to approve the Format 5.

Thane Magelky seconds the motion. All agreed with none opposed. Approved.

*[Format 5A ANS Admission Requirements]* Jenny explained that the change is to tighten up the admission requirements for ANS. Currently, anyone can declare an ANS major as a freshman; not all of these declarations have been passed on and so they don't go to the student success coordinator. The change would require the student to complete a short questionnaire and a short interview, which could be conducted by audio conference; these will help increase student success as well as give the department and student a chance to get to know each other.

Thane asked under what circumstances the department would reject someone from the ANS program. He suggested that a bar should be set so these determinations are not so subjective. For example, what

criteria must be met to get into the program? Will completing the survey and interview automatically gain the student admission? Bill asked if ANS had spoken with UAF Admissions about open admissions. Jenny stated that there is no open admissions in RD. They receive an Admissions Requirement Form (ARF) that is used to determine whether the student is admitted or denied. Cathy stated that this Format 5A proposal allows ANS to get ARFs for their department. Jenny also explained that this Format 5A is done because there would be a change to the catalog explaining admission process for ANS.

Galen commented that there needs to be standards set if there are going to be students excluded from the program. Jenny commented that the questionnaire and survey are a chance to advise the student and explain the ANS program; if the program was not what the student wanted after that then the student would exclude him or herself rather than the program excluding the student.

Galen suggested modifying the Format 5A to clear up a bit of the confusion. Jak stated it would be brought up during the next meeting.

*[Format 1 DEVE 094 and Format 1 DEVE 194]* Jak commented that there were mistakes and typos all over, such as in items 10, 11, 11a, 15, and 16. Linda asked why this was being proposed as a trial course and not a permanent course. Shawn commented that when a trial course comes through it receives more scrutiny than a permanent course does. It comes through as a trial course first so that when it does come through as permanent we know it's been tried. Linda also commented that she was unsure of the purpose of the courses. Jak explained that these two courses include two other courses that are compressed into one, going from 6 credits to 5 (DEVE 094) and 6 credits to 4 (DEVE 194). The goal is to get people up to the level of reading and writing that they need at a faster rate so that they are able to more quickly take their other UAF courses.

Jak will send these two back to the preparer and go over what needs to be changed before it is discussed again.

*[Format 5 RD BA]* Jenny explained this is essentially the same thing as the ANS curriculum change except some slightly different wording (see page 9 of Format 5). Tribal management is in full support. Thane Magelky motions to approve the Format 5. Cathy Winfree seconds the motion. All agreed with none opposed. Approved.

*[Format 5A RD Admissions Requirements]* Jenny explained that this change was to remove the 30 credit requirement because it no longer serves a purpose for the program and students and is no longer valid. She stated that the previous issue of students in rural locations accessing core courses is no longer a concern and the 30 credit minimum is not helpful when looking at ARFs. The change would also include adding a short interview and questionnaire when a student wants to declare a RD major. Tribal Management is thrilled about this change. Jak replied that the same thing needs to happen as with the ANS Format 5A – need to change or add a sentence or two to clear up confusion on the admission process. Jak will hold for the next meeting.

**Agenda item four:**

Next meeting – Thursday, September 18<sup>th</sup> from 11:30 to 1 pm.

**Agenda item two – Debrief from Face-to-Face:**

Gara and Linda commented that they received great feedback about the Faculty Gathering. Galen and Cathy stated that it was a good meeting. The small group-facilitated discussion that they were part of was comprised mostly of rural faculty and so they mostly listened and didn't talk. Jak mentioned that the planning committee was originally hoping to assign faculty members and administrators to specific groups to ensure diversity in the groups, but that conference attendee lists were not available until the morning of the meeting. Next time, we will definitely work to ensure diversity in our small group discussions so that everyone participates as equally as possible. It was suggested that the department meetings go first and then the breakout sessions so that it's ensured departments do meet and talk. Linda commented that people were astonished at the diversity of the activities the faculty of the college participate in. It was also suggested that a PowerPoint slide show be used in the future instead of spending a good portion of time to talk about the accomplishments of the faculty – the PowerPoint could be played during breakfast or lunch. Jak commented that the location of the Faculty Gathering was also a good choice.

Jak stated that she will type up the comments from the facilitated discussion groups and deliver the minutes to the faculty after the Council has completed its curriculum work.

**Meeting adjourned at 1:34 pm.**