

Submit originals (including syllabus) and one copy and electronic copy to the Faculty Senate Office
 See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures/> for a complete description of the rules governing curriculum & course changes.

CHANGE COURSE (MAJOR) and DROP COURSE PROPOSAL
 Attach a syllabus, except if dropping a course.

SUBMITTED BY:

Department	ALASKA NATIVE STUDIES & RURAL DEVELOPMENT	College/School	CRCD
Prepared by	Jenny Bell-Jones	Phone	907 474 6842
Email Contact	jbjones@alaska.edu	Faculty Contact	N/A

1. COURSE IDENTIFICATION: As the course now exists.

Dept Course # No. of Credits

COURSE TITLE

2. ACTION DESIRED: Check the changes to be made to the existing course.

Change Course If Change, indicate below what is changing. Drop Course

NUMBER	<input type="text"/>	TITLE	<input type="text"/>	DESCRIPTION	<input type="text"/>
PREREQUISITES*	<input type="text"/>	FREQUENCY OF OFFERING		<input type="text"/>	<input type="text"/>

*Prerequisites will be required before a student is allowed to enroll in the course.

CREDITS (including credit distribution)	<input type="text" value="3"/>	COURSE CLASSIFICATION	<input type="text"/>
---	--------------------------------	-----------------------	----------------------

ADD A STACKED LEVEL (400/600) Dept. Course #
 Include syllabi.

How will the two course levels differ from each other? How will each be taught at the appropriate level?:

Stacked course applications are reviewed by the (Undergraduate) Curricular Review Committee and by the Graduate Academic and Advising Committee. Creating two different syllabi—undergraduate and graduate versions—will help emphasize the different qualities of what are supposed to be two different courses. The committees will determine: 1) whether the two versions are sufficiently different (i.e. is there undergraduate and graduate level content being offered); 2) are undergraduates being overtaxed?; 3) are graduate students being undertaxed? In this context, the committees are looking out for the interests of the students taking the course. Typically, if either committee has qualms, they both do. More info online - see URL at top of this page.

ADD NEW CROSS-LISTING	<input type="checkbox"/>	Dept. & No.	<input type="text"/>	Requires approval of both departments and deans involved. Add lines at end of form for additional signatures.
STOP EXISTING CROSS-LISTING	<input type="checkbox"/>	Dept. & No.	<input type="text"/>	Requires notification of other department(s) and mutual agreement. Attach copy of email or memo.
OTHER (specify)	<input type="text"/>			

3. COURSE FORMAT

NOTE: Course hours may not be compressed into fewer than three days per credit. Any course compressed into fewer than six weeks must be approved by the college or school's curriculum council and the appropriate Faculty Senate curriculum committee. Furthermore, any core course compressed to less than six weeks must be approved by the Core Review Committee.

COURSE FORMAT: (check all that apply) 1 2 3 4 5 6 weeks to full semester

OTHER FORMAT (specify all that apply)

Mode of delivery (specify lecture, field trips, labs, etc.)

4. **COURSE CLASSIFICATIONS:** (undergraduate courses only. Use approved criteria found in Chapter 12 of the curriculum manual. If justification is needed, attach separate sheet.)

H = Humanities S = Social Sciences

Will this course be used to fulfill a requirement for the baccalaureate core? YES NO

IF YES*, check which core requirements it could be used to fulfill:

O = Oral Intensive, W = Writing Intensive, X = Baccalaureate Core
*Format 6 also submitted *Format 7 submitted

4.A **Is course content related to northern, arctic or circumpolar studies? If yes, a "snowflake" symbol will be added in the printed Catalog, and flagged in Banner.**

YES NO

5. **COURSE REPEATABILITY:**

Is this course repeatable for credit? YES NO

Justification: Indicate why the course can be repeated (for example, the course follows a different theme each time).

N/A

How many times may the course be repeated for credit? TIMES

If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course? CREDITS

6. **COMPLETE CATALOG DESCRIPTION** including dept., number, title, credits, credit distribution, cross-listings and/or stacking, clearly showing the changes you want made. (Underline new wording ~~strike through old wording~~ and use complete catalog format including dept., number, title, credits and cross-listed and stacked.)

Example of a complete description:

PS F450 ~~Comparative Aboriginal~~ Indigenous Rights and Policies (s)
3 Credits

Offered As Demand Warrants

~~Case study~~ Comparative approach in assessing Aboriginal to analyzing Indigenous rights and policies in different nation-state systems. ~~Seven Aboriginal situations~~ Multiple countries and specific policy developments examined for factors promoting or limiting self-determination. Prerequisites: Upper division standing or permission of instructor. (Cross-listed with ANS F450.) (3+0)

ANS F275 Yup'ik Practices in Spirituality and Philosophy (h)(a)

3 Credits

Offered As Demand Warrants

Exploration of the processes in Yup'ik natural religion and the underlying philosophy that is the basis for Yup'ik existence in the spiritual realm. Wholeness of Yup'ik existence as it integrates into Western religion and philosophy. (3+0)

7. **COMPLETE CATALOG DESCRIPTION AS IT SHOULD APPEAR AFTER ALL CHANGES ARE MADE:**

~~ANS F275 Yup'ik Practices in Spirituality and Philosophy (h)(a)~~

~~3 Credits~~

~~Offered As Demand Warrants~~

~~Exploration of the processes in Yup'ik natural religion and the underlying philosophy that is~~

~~the basis for Yup'ik existence in the spiritual realm. Wholeness of Yup'ik existence as it integrates into Western religion and philosophy. (3+0)~~

8. **GRADING SYSTEM:** Specify only one.

LETTER:

PASS/FAIL:

9. **ESTIMATED IMPACT**

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

This change will have no measurable impact on any of the above.

10. **LIBRARY COLLECTIONS**

Have you contacted the library collection development officer (kljensen@alaska.edu, 474-6695) with regard to the adequacy of library/media collections, equipment, and services available for the proposed course? If so, give date of contact and resolution. If not, explain why not.

No

Yes

We are dropping the course.

11. **IMPACTS ON PROGRAMS/DEPTS:**

What programs/departments will be affected by this proposed action?
Include information on the Programs/Departments contacted (e.g., email, memo)

While this course is not cross-listed with any other course, we identified KUC as having a possible interest in this class. We contacted Mary Pete at Kuskokwim Campus to see if she had any desire for us to keep this course on the books. Email response is attached indicating she is in agreement with us dropping this course.

12. **POSITIVE AND NEGATIVE IMPACTS**

Please specify positive and negative impacts on other courses, programs and departments resulting from the proposed action.

This action is unlikely to affect any other courses, programs or departments. Spring of 08 at KUC was cancelled due to zero enrollment. Prior to that, KUC offered it in spring 04 with 5 students and in spring of 02 with 4 students. This course is not required for graduation and does not seem to attract much enrollment when it is offered.

13. **JUSTIFICATION FOR ACTION REQUESTED**

The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you ask for a change in # of credits, explain why; are you increasing the amount of material covered in the class? If you drop a prerequisite, is it because the material is covered elsewhere? If course is changing to stacked (400/600), explain higher level of effort and performance required on part of students earning graduate credit. Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the course is not compromised as a result.

ANS 275 was developed sometime prior to 1994. DANSRD has never offered the course and has no plans to do so in the future. The subject matter is highly specialized and we have no faculty who would be qualified to really teach this course well.

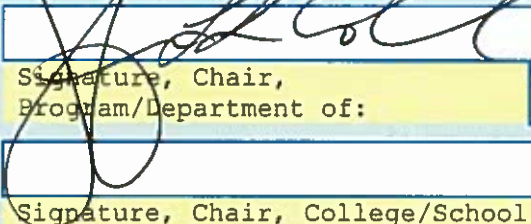
Last time the course was offered by KUC (in 2008) it had zero enrollment and was cancelled. Two earlier offerings were taught with very low enrollment.

We feel that elective courses we offer at the 200 level need to appeal to a fairly broad

affected, a Format 5 program change form must also be submitted.

range of students in order to get acceptable enrollment. A course such as this that focuses on just one of Alaska's Native cultures does meet that criteria.

APPROVALS: (Additional signature blocks may be added as necessary.)

	Date	3/31/16
Signature, Chair, Program/Department of:	Alaska Native Studies; Rural Dev.	
	Date	
Signature, Chair, College/School Curriculum Council for:		
	Date	
Signature, Dean, College/School of:		
Offerings above the level of approved programs must be approved in advance by the Provost:		
	Date	
Signature of Provost (if applicable)		

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE.

	Date	
Signature, Chair		
Faculty Senate Review Committee:	<input type="checkbox"/> Curriculum Review <input type="checkbox"/> GAAC <input type="checkbox"/> Core Review <input type="checkbox"/> SADAC	

ADDITIONAL SIGNATURES: (As needed for cross-listing and/or stacking; add more blocks as necessary.)

	Date	
Signature, Chair, Program/Department of:		
	Date	
Signature, Chair, College/School Curriculum Council for:		
	Date	
Signature, Dean, College/School of:		

Note: If removing a cross-listing, attach copy of email or memo to indicate mutual agreement of this action by the affected department(s). If degree programs are

ATTACH COMPLETE SYLLABUS (as part of this application). This list is online at:

<http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-uaf-syllabus-requirements/>

The Faculty Senate curriculum committees will review the syllabus to ensure that each of the items listed below are included. If items are missing or unclear, the proposed course (or changes to it) may be denied.

SYLLABUS CHECKLIST FOR ALL UAF COURSES

During the first week of class, instructors will distribute a course syllabus. Although modifications may be made throughout the semester, this document will contain the following information (as applicable to the discipline):

1. Course information:

Title, number, credits, prerequisites, location, meeting time (make sure that contact hours are in line with credits).

2. Instructor (and if applicable, Teaching Assistant) information:

Name, office location, office hours, telephone, email address.

3. Course readings/materials:

Course textbook title, author, edition/publisher.

Supplementary readings (indicate whether required or recommended) and

any supplies required.

4. Course description:

Content of the course and how it fits into the broader curriculum;

Expected proficiencies required to undertake the course, if applicable.

Inclusion of catalog description is *strongly* recommended, and

Description in syllabus must be consistent with catalog course description.

5. Course Goals (general), and (see #6)

6. Student Learning Outcomes (more specific)

7. Instructional methods:

Describe the teaching techniques (eg: lecture, case study, small group discussion, private instruction, studio instruction, values clarification, games, journal writing, use of Blackboard, audio/video conferencing, etc.).

8. Course calendar:

A schedule of class topics and assignments must be included. Be specific so that it is clear that the instructor has thought this through and will not be making it up on the fly (e.g. it is not adequate to say "lab". Instead, give each lab a title that describes its content). You may call the outline Tentative or Work in Progress to allow for modifications during the semester.

9. Course policies:

Specify course rules, including your policies on attendance, tardiness, class participation, make-up exams, and plagiarism/academic integrity.

10. Evaluation:

Specify how students will be evaluated, what factors will be included, their relative value, and how they will be tabulated into grades (on a curve, absolute scores, etc.) Publicize UAF regulations with regard to the grades of "C" and below as applicable to this course. (Not required in the syllabus, but is a convenient way to publicize this.) Link to PDF summary of grading policy for "C":

http://www.uaf.edu/files/uafgov/Info-to-Publicize-C_Grading-Policy-UPDATED-May-2013.pdf

11. Support Services:

Describe the student support services such as tutoring (local and/or regional) appropriate for the course.

12. Disabilities Services: Note that the phone# and location have been updated.

<http://www.uaf.edu/disability/> The Office of Disability Services implements the Americans with Disabilities Act (ADA), and ensures that UAF students have equal access to the campus and course materials.

State that you will work with the Office of Disabilities Services (208 WHITAKER BLDG, 474-5655) to provide reasonable accommodation to students with disabilities.

On Mon, Feb 8, 2016 at 9:40 AM, Mary Pete <mpete@alaska.edu> wrote:
We discussed these, and as difficult a decision as it is, we concur that they should be dropped. Most recent offerings have been with adjuncts; it's hard to justify keeping them is there aren't full-time faculty advocating for them. Thanks.

On Thu, Feb 4, 2016 at 1:02 PM, Jenny Jones <jbjones@alaska.edu> wrote:
Good afternoon Mary; as promised, I am following up before we actually submit the paperwork for dropping these courses. I have everything ready to go in, so if you could verify that none of your team came up with any serious objections we will go ahead and submit on Monday.

I look forward to hearing from you!
JBJ

On Wed, Jan 13, 2016 at 9:54 AM, Jenny Jones <jbjones@alaska.edu> wrote:
Thanks so much Mary! It will be a few weeks before we actually start the paperwork for course drops so I'll check back with you again before we actually submit. Based on what you have provided we will most likely let them go unless someone internally comes up with an overpowering reason to keep them.
JBJ

On Wed, Jan 13, 2016 at 9:28 AM, Mary Pete <mpete@alaska.edu> wrote:
Hi Jenny,
Sorry for the much delayed reply. I've asked staff to research when the last time these courses were taught. I vaguely remember these being developed by Yup'ik faculty who have since retired and may be the only instructors of these courses (unless Theresa John has taught them). If so, I think it will be OK to let them go. Court-ordered healthy parenting classes (Healthy Families) have since been taken over by the Bethel tribe and AVCP, so KUC is not required to offer them. I will let you know what Casie and Sally find.

On Thu, Jan 7, 2016 at 1:27 PM, Jenny Jones <jbjones@alaska.edu> wrote:
Good afternoon Mary; we are getting ready to do some work on the ANS catalog and will be asking for removal of some courses that are either very out dated or which we have no likelihood of ever actually offering.
There are two courses in the catalog which are very specific to KUC but have not, to my knowledge, been offered since DANSRD took over ANS in 2010. I've copied them both below. These look to me to be great courses ... but not ones we would ever be able to offer ourselves. One even states that it is only available at KUC. If you think there is a likelihood that you will offer one or both of these courses at some time in the future and would like us to keep them available in the catalog please let me know and I will keep them off the "possible removal list" based on your request.
JBJ

ANS F275 Yup'ik Practices in Spirituality and Philosophy (h)(a)

3 Credits

Offered As Demand Warrants

Exploration of the processes in Yup'ik natural religion and the underlying philosophy that is the basis for Yup'ik existence in the spiritual realm. Wholeness of Yup'ik existence as it integrates into Western religion and philosophy. (3+0) NOTE: NEED TO INQUIRE OF MARY PETE IF THEY WANT TO KEEP THIS COURSE ON THE BOOKS.

ANS F330 Yup'ik Parenting and Child Development (h)(a)

1-3 Credits

Offered As Demand Warrants

Processes, methods and evaluation of Yup'ik child rearing including how it is affected by other cultures and how these can be integrated into the process. Only offered at Kuskokwim Campus. Prerequisites: PSY F240; or permission of instructor. (1-3+0) NOTE: NEED TO INQUIRE OF MARY PETE IF THEY WANT TO KEEP THIS COURSE ON THE BOOKS.

--

Jenny Bell-Jones
Assistant Professor/Program Coordinator
Dept of Alaska Native Studies & Rural Development
College of Rural and Community Development
University of Alaska Fairbanks
P.O. Box 756500, Fairbanks, AK 99775
[907 474 6842](tel:9074746842)
FAX [907 474 6325](tel:9074746325)