



Department of Residence Life  
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## REFERENCE FORM FOR UAF RESIDENCE LIFE

A

### TO BE COMPLETED BY THE APPLICANT

NAME \_\_\_\_\_

LAST NAME FIRST NAME

MIDDLE NAME

I authorize the person named below to submit a reference for me for a position in the Department of Residence Life.

☐ I DO / ☐ DO NOT (check one) waive my right to access to this reference form once it has been written by:

Printed Name and Title of Individual Completing Recommendation \_\_\_\_\_

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**NOTE TO APPLICANT:** If you currently reside on campus, one reference must be completed by a Resident Assistant, either by your current RA or by past RA. The other reference should be completed by a previous/current employer or any member of the university community - including faculty, staff, or other students. Relatives and RD/ARDs are not permitted to complete a reference on your behalf.

B

### TO BE COMPLETED BY THE RECOMMENDER

The person named above has applied for a position with the Department of Residence Life at the University of Alaska Fairbanks. This position provides peer leadership for a diverse group of students. They assume responsibilities for designing and implementing programs, fostering a positive community conducive to academic success, and enforcing campus policies and regulations. This position must possess excellent interpersonal skills and the ability to make independent decisions. *We appreciate your candid appraisal of the applicant in terms of the qualities listed below.*

APPLICANT QUANTITIES	BELOW AVERAGE	AVERAGE	ABOVE AVERAGE	EXCELLENT	UNABLE TO JUDGE
Self-Confidence					
Concern for Others					
Emotional Maturity					
Initiative and Motivation					
Leadership Potential					
Dependability					
Communication Skills					
Ability to Work with Others					
Integrity & Ethical Behavior					
Ability to Work with Diverse Populations					
Creativity					
Ability to Manage Time Effectively					

C

### TO BE COMPLETED BY THE RECOMMENDER

Please include any additional comments about the qualifications of this applicant.

\_\_\_\_\_  
\_\_\_\_\_

Do you have any reservations in recommending the above student for this position? If so, please explain.

\_\_\_\_\_  
\_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

PRINTED NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_

PLEASE RETURN THIS FORM TO THE DEPARTMENT OF RESIDENCE LIFE OR EMAIL TO UAF-RESLIFE@ALASKA.EDU.