



UNDERGRADUATE CHANGE OF MAJOR REQUEST

Office of the Registrar
907-474-6300 • 877-474-6046
uaf-registrar@alaska.edu

P____

All requested changes of major must be at the same degree level as your currently admitted program (example: Associate to Associate or Bachelor to Bachelor). **Students wishing to change from an Associate to a Bachelor program (or vice versa) must submit a new application for admission.**

Complete this form with the advisor of your **new** department. Approval to add or change majors is at the discretion of your new department. It is the student's responsibility to collect **all** appropriate signatures **BEFORE** submitting this form to the Office of the Registrar.

Note: Dropping a major/degree does not require a department signature.

Part 1 - To be completed by student

Please choose one:

- I am changing my major
- I am adding a major/degree at the same level
- I am dropping a major/degree

UA ID

Full Name

Email Address

Student's Signature

Date

- I am a UAF athlete
- I am an international student

From _____
Current Major/Degree/Campus

To _____
New Major/Degree/Campus

Second Major

Drop Major/Degree/Campus

Part 2 - To be completed by department

INSTRUCTIONS TO THE UNIVERSITY DEPARTMENTS:

Forward this form, with all approval signatures, to the Office of the Registrar.

Approval of any change is dependent upon admission and academic eligibility for the program, signified by the department signing this form.

Primary Major

Degree

Secondary Major (*Same Degree Type*) or Second Degree

College/School

Cumulative GPA

College/School

Primary Advisor's Printed Name

Secondary Advisor's Printed Name

Department Chair's Signature

Department Chair's Signature

Department Chair's Printed Name

Department Chair's Printed Name

If the student is on probation, the change of major must be approved by the dean of the school or college.

Dean's Signature

Dean's Signature

Dean's Printed Name

Dean's Printed Name