

UAF Patty Ice Arena

ICE ALLOCATION GUIDELINES AND PROCEDURE

Reviewed Nov 1, 2021

The objectives for the UAF Ice Allocation Guidelines are:

1. To maximize the utilization of the Patty Ice Arena while balancing the needs of various ice skaters with those of the entire hockey community.
2. To operate the ice services and facilities in an equitable, cost effective and fiscally sustainable manner;
3. To provide ice skaters the opportunity to enjoy a well-maintained, rink facility;
4. To meet current and future demands for both organized and casual participants;

GUIDING PRINCIPLES

The following principles serve as the framework for developing the Allocation Guidelines and will continue to be considered when implementing and/or interpreting the various Guidelines statements.

Access and Equity: Guidelines to ensure fair and equitable access to ice in terms of allocation as well as in the application of fees and charges.

Youth Sport Development: In recognition of the role our rink plays in the development of youth sport skills, special consideration may be given to accommodating youth activities.

Partnership: Guidelines to recognize the importance of partnerships in the delivery of rink-based activities (youth sport and community associations).

It is recognized that user group ice “needs” and/or “demands” may change over time, thus the Ice Allocation Guidelines requires periodic review and updating.

PRIORITY FOR ICE ALLOCATION

The priority for ice allocation is:

First Priority	UAF Nanooks
Second Priority	High School/Public Skating Programs*
Third Priority	Youth Sport/Children Programs*
Fourth Priority	Women’s, Men’s and Old Timer’s league
Fifth Priority	Private rentals
Sixth Priority	Intramurals *

*provides students with opportunities for more ice

Allocated ice can only be used for intended purpose – i.e., ice allocated for youth hockey can only be used for youth hockey games and practices.

Definitions:

UAF Nanooks

UAF Nanook Hockey is the major anchor tenant of the Patty Ice Arena. We are a college rink so they get first ask. UAF promotes the development of young hockey players. It is necessary to maintain the integrity of their entire ice schedule to enable them to operate a viable program.

High School Hockey

High School hockey is a very important part of the hockey community. They get their ice request next after UAF.

Public Skating Programs

Public programs are either drop-in skate programs (Rec Skate, Stick&Puck, Freestyle Skate) or learn to skate programs which are open to the public or a specifically targeted group.

Youth Hockey Associations

Children and youth programming include minor sport activities organized primarily for children residing in Fairbanks. User groups must have 80% of their membership under 19 years of age to qualify as a youth group. In addition, participation in the group or association must be open to the general public.

Adult leagues

Adult sport groups are groups whose membership is open to the general public with most members over the age of 18 years or groups which participate in organized adult sport leagues.

Private Rentals

Groups which operate separate from a recognized organization.

Scheduled Rental Time Cancellations

Cancellation of schedule ice times must be completed in writing at least 10 days in advance of the schedule ice time being cancelled. Organizations should provide their monthly cancellations 14 days prior to the start of the next month. For example on November 15th, AL/HCF would provide their December ice.

PROCESSING OF ICE ALLOCATIONS

Application Deadlines

Fall/Winter Session:

Applications for fall/winter block-booked ice must be received by August 15th, of the current year. Ice will be allocated as soon as possible.

Spring/Summer Season:

Applications for spring block-booked ice must be received by February 28th, of the current year; spring ice will be allocated no later than April 1st of the current year.

Applications for summer block-booked ice must be received by April 1st, of the current year; summer ice will be allocated as soon as possible.

Applications received after these deadlines will be processed on a first come first served basis. These applications will only be considered after those applications received prior to the deadline have been allocated ice time as per their entitlement. Consideration will be given to the priority list and extenuating circumstances.

Processing Priority

The priority for processing ice time requests is:

1st – Renewal: Existing user requests are reviewed and approved annually based on the Ice Allocation Guidelines

2nd – Increased Ice: Existing users' request for increased ice time will be considered only if ice time is available.

3rd – New: Requests only considered if ice is available and demand can be demonstrated.

Tournaments and Special Events

Ice allocation will be under the discretion of the UAF Ice manager. Decision will be based on the impact the event will have on all ice users and the community in general.

Cancellations and Refunds

Rental Groups are required to give 10 day notice in the event of a cancellation in order to receive a refund or not be invoiced.

UAF Rink manager reserves the right to cancel programs of user groups for various priorities, including but not limited to play-off schedules, tournament changes, city-wide events, and building maintenance.

If an organization cancels a certain time sheet 3 times within a month, they risk being replaced by another group when ice is reallocated.