

University of Alaska Dual Enrollment



UNIVERSITY
of ALASKA

Many Traditions One Alaska

University of Alaska Dual Enrollment

Dual enrollment was historically defined and operationalized differently across the university system. To foster alignment system-wide, the UA Academic Council proposed a policy that was adopted by the UA Board of Regents in September 2015 and amended in March 2018. The regulations to support the implementation of the dual enrollment policy were also finalized in 2018 and approved by UA President Johnsen.

Dual Enrollment BOR Policy (P10.05.015)

Dual enrollment refers to enrollment at the university by a student who is simultaneously enrolled in a K-12 (or homeschool) for which the student may receive credit at both the K-12 and postsecondary levels. The university encourages dual enrollment. No additional restrictions on dual enrollment beyond those applicable to all students, or to avoid violations of law or ensure informed consent by a parent or legal guardian (including financial obligations), shall be allowed. (03-01-18)

The full policy and regulations are available at: <https://www.alaska.edu/bor/policy/10-05.pdf>

Definitions

Dual Enrollment: Enrollment in a postsecondary course by a K-12 student. Dual enrollment includes enrollment where a student earns both secondary and postsecondary credit, and also includes enrollments for which no K-12 credit is earned.*

K-12 Student: A K-12 student is a student who is enrolled in primary or secondary education. A student who is suspended or is on hiatus from such enrollment is still considered to be a K-12 student. An individual who has dropped out or terminated enrollment at the secondary level is not considered to be a K-12 student.

K-12 Institution: A K-12 institution is a school or other entity that offers accredited instruction at the primary or secondary levels.

Dual Enrollment Student: A K-12 student who enrolls in a postsecondary course.

Dual Enrollment Course: A course for which a K-12 student attempts to earn postsecondary credit.

Career and Technical Education (CTE) Dual Enrollment Course: A subset of dual enrollment courses within a defined sequence that align with a postsecondary CTE program of study for which a K-12 student attempts for postsecondary credit.**

- * Nationally, terms such as concurrent enrollment, dual credit, and concurrent credit are synonymously and interchangeably used for dual enrollment. At, UA we have decided to consistently only use the term Dual Enrollment.
- * Whether or not a student receives high school credit for a Dual Enrollment course is determined by the high school.
- ** CTE Dual Enrollment is distinguished from other university courses for the purposes of state and federal reporting requirements.

University of Alaska Dual Enrollment

Types

- Regularly scheduled university course offered in any mode (e.g. face-to-face; distance; hybrid)
- Middle College/Early College/Accelerated Programs
- University course offered by a qualified instructor under an agreement with the school district

Processes

School districts work with their regional university campus and agree on the Dual Enrollment options that meet the needs of their students.

Dual Enrollment Type	Regularly Scheduled University Course	Middle College/Early College/Accelerated	University Course under Agreement with School District
Course	University-delivered course for which K-12 students independently register	University course for which K-12 students register while participating in a middle college program	University course for which K-12 students register through an agreement process between the university and the school district
Agreement	N/A for K-12 students who independently register or agreement with external funder (e.g. school district, tribal organization, municipality) who agrees to pay for tuition and fees; Agreement must identify roles and responsibilities of the parties; Agreement term: 5 years	Agreement with school district; Agreement must identify roles and responsibilities of the parties; Agreement term: 5 years	Agreement with school district; Agreement must identify roles and responsibilities of the parties; Agreement term: 5 years with annual review and approval of courses and instructors
Instructor	University faculty member	University faculty member	Qualified and approved instructor
Instructor Qualifications	University faculty member	University faculty member	Masters in subject taught or Masters and 18 credits of graduate work in subject taught or equivalent qualifications and experience
University Involvement	Taught by university faculty member	Taught by university faculty member	Instructor approved by the university; University syllabus; Other materials may be mandated, including assignments and assessments; Instructor collaborates with university faculty; Instructor must provide documents for program review and/or assessment of student learning outcomes as requested

Registration Requirements	Adhere to university deadlines, policies and procedures, including the procedures for non-degree seeking secondary students (e.g. parent/ guardian signature, Title IV compliance)	Adhere to university deadlines, policies and procedures, including the procedures for non-degree seeking secondary students (e.g. parent/ guardian signature, Title IV compliance)	Adhere to university deadlines, policies and procedures, including the procedures for non-degree seeking secondary students (e.g. parent/ guardian signature, Title IV compliance); K-12 students will have one month to register after the start of the course, unless by special agreement; For applicable CTE courses, K-12 students may “bank” the credit
Transcript	Course and grade go on permanent university transcript and are transferable across the universities within the UA System or as determined by the receiving institution	Course and grade go on permanent university transcript and are transferable across the universities within the UA System or as determined by the receiving institution	Course and grade go on permanent university transcript and are transferable across the universities within the UA System or as determined by the receiving institution; CTE “banked” credit is applied to the nontraditional section of the transcript for students who have earned a “C” or better in the course
Delivery Mode	Face-to-face, via distance, or hybrid	Face-to-face, via distance, or hybrid	Face-to-face, via distance, or hybrid
Class/Cohort	All students in the class/cohort are registered for the university course	All students in the class/cohort are registered for the university course	Ideally all students in the class/cohort are registered for the university course
Cost	Regular tuition and fees paid either by the student or an external funder (e.g. school district, tribal organization, municipality); or reduced per an agreement	Regular tuition and fees paid either by the school district or an external funder (e.g. tribal organization, municipality)	\$25/credit paid by the student, school district, or an external funder (Chancellors have authority to institute a cap for legacy programs)

UA Academic Council and Dual Enrollment Subcommittee

The University of Alaska Academic Council was established by the UA President to fulfill this mission: *To foster University of Alaska’s delivery of high-quality, cost-effective academic programs that are readily accessible to students in Alaska and beyond, through appropriate policies and academic administrative procedures, collaboration, and review of academic program actions including new program approval, program reduction, and program discontinuation.* The Academic Council, with the approval of the President, identified a Dual Enrollment Subcommittee to address system-wide coordination and policy/regulation development. With the Dual Enrollment policy and regulations in place, the Subcommittee continues to provide governance for implementation and coordinate alignment to better serve secondary partners and K-12 students.

To facilitate the development of Dual Enrollment partnerships and new programming, the Subcommittee requests that initial conversations occur between the district office and one of the regional university representatives below for guidance on the general process. After the initial conversation, these individuals will connect districts with the appropriate point of contact for implementation.

UA Contacts for Dual Enrollment Partnership Development and New Programming

Campus	Name	Title	Phone	Email	Regions Served
University of Alaska Anchorage	John Stalvey	Provost	786-1050	jstalvey@alaska.edu	Anchorage/Mat-Su & Southcentral Coast
University of Alaska Fairbanks	Anupma Prakash	Provost	474-7096	aprakash@alaska.edu	Northern, Interior, Southwest
University of Alaska Southeast	Karen Carey	Provost	796-6256	ktcarey@alaska.edu	Southeast

UA Transition Coalition

Utilizing a grant from the Federal Carl Perkins Program in 2002, internal university representatives and external partners began collaborating on ways to achieve statewide alignment of secondary and postsecondary programs and workforce development. Over the years, to support this work, the University of Alaska Transition Coalition (UATC) was formed. UATC is dedicated to their mission, to implementing the UA BOR Dual Enrollment policy and regulations, and serving as a resource to connect secondary to postsecondary through policy makers, education and training providers, regional economic partners, and state agencies. UATC resources can be found at:

<http://www.alaska.edu/research/wp/CTE/uatc/>

Mission

To create and foster strategies for all Alaska's secondary students to have local access to and opportunities for dual enrollment, including career and technical education, resulting in an engaged and highly qualified Alaska workforce.

UATC Points of Contact for Ongoing Partnerships and Dual Enrollment Implementation

University of Alaska Anchorage					
Campus	Name	Title	Phone	Email	School District(s) Served
UAA-OAA (Anchorage)	Susan Kalina	Vice Provost for Academic Affairs	786-1988	smkalina@alaska.edu	Statewide and Anchorage, Copper Basin, Cordova, Haines, Kenai Peninsula Borough, Kodiak Island Borough, Mat-Su Borough, and Valdez City Schools
UAA-Kodiak	Lorraine Stewart	CTE Coordinator	486-1209	lestewart@alaska.edu	Kodiak Island Borough
UAA-KPC (Kenai)	Cheryl Siemers	Assistant Director	262-0292	cksiemers@alaska.edu	Kenai Peninsula Borough
UAA-Mat-Su	Holly Bell	Assistant Campus Director	746-9316	hbelle11@alaska.edu	Mat-Su Borough
UAA-PWSC (Valdez)	Steve Johnson	Faculty	834-1633	swjohnson@alaska.edu	Four districts: Valdez City Schools, Copper Basin, Cordova, and Haines

University of Alaska Fairbanks					
Campus	Name	Title	Phone	Email	School District(s) Served
UAF	Anna Gagne-Hawes	Associate Director of Admissions for Recruitment	474-5142	algagnehawes@alaska.edu	General for the Alaska Higher Education Admission Decisions (AHEAD) Program
UAF-BBC (Dillingham)	Kathy McLinn	Pre/Early College Programming	842-8303	kmmclin@alaska.edu	Seven Districts: Bristol Bay Borough, Dillingham City, Southwest Region, Aleutian Region, Aleutian East Borough, Lake and Pen, Unalaska

University of Alaska Fairbanks (cont.)					
Campus	Name	Title	Phone	Email	School District(s) Served
UAF-BBC (Dillingham)	Laura Zimin	Program Delivery Specialist	246-4292	llzimin@alaska.edu	See above
UAF-Chukchi (Kotzebue)	Antoinette Edenshaw	Instructional Services Coordinator	442-3400	amedenshaw@alaska.edu	Northwest Arctic Borough
UAF-CTC (Fairbanks)	Jolie Phillips	Student & Enrollment Services Coordinator	455-2874	jmphilips7@alaska.edu	Four Districts: Anchorage, Delta, Fairbanks, Mat-Su
UAF-CTC (Fairbanks)	Keith Swarner	Associate Dean	455-2820	keith.swarner@alaska.edu	See above
UAF-eCampus	Jessica Armstrong	Admission Counselor	455-2094	jjarmstrong4@alaska.edu	Statewide
UAF-eCampus	Owen Guthrie	Director	450-2069	obguthrie@alaska.edu	Statewide
UAF-IAC (Fairbanks)	Kristy Malamute	Student Services Coordinator	474-5825	kl Malamute@alaska.edu	Eight Districts: Alaska Gateway, Denali Borough, Galena City, Iditarod, Nenana City, Tanana City, Yukon Flats, Yukon-Koyukuk
UAF-Kuskokwim (Bethel)	Ashley Johnson	College Readiness Coordinator	543-4580	ajohnson34@alaska.edu	Six Districts: Kashunamiut, Kuspuk, Lower Kuskokwim, Lower Yukon, Saint Mary's, Yupiit
UAF-Northwest (Nome)	Kacey Miller	Student Services Manager	443-8416	klmiller@alaska.edu	Two Districts: Bering Strait and Nome Public Schools
UAF-Northwest (Nome)	Laura Davis Collins	Program Development Manager	443-8420	ladavis@alaska.edu	See above
UAF-CNSM (Fairbanks)	Glenda Findlay	Director of K-12 Outreach	450-8406	gkfindlay@alaska.edu	Statewide

University of Alaska Southeast					
Campus	Name	Title	Phone	Email	School District(s) Served
UAS (Juneau, Sitka, Ketchikan)	Kristi Elliott	Tech Prep Coordinator	796-6151	kelliott1@alaska.edu	Sixteen Districts: Annette Island, Chatham, Craig City, Haines Borough, Hydaburg, Juneau, Kake City, Ketchikan Gateway Borough, Klawock, Mount Edgecumbe, Petersburg City, Sitka, Skagway, Southeast Island, Wrangell, Yakutat
UAS Sitka	Leslie Gordon	Campus Director	747-9474	llgordon@alaska.edu	Sitka
UAS (Juneau, Sitka, Ketchikan)	Tina Ryman	STEPS Program Coordinator/ Transitions Advisor	796-6221	cryman@alaska.edu	Six STEPS partner districts (Juneau, Sitka, Hydaburg, Hoonah, Chatham, and Yakutat) and statewide dual enrollment advising for UAS courses.