What's New with Blue?

Office of Planning, Analysis and Institutional Research
Office of the Provost & Executive Vice Chancellor

On August 15th, 2025, Blue was upgraded to the latest version, Blue 9. This guide gives an overview on what has changed with the Blue 9 upgrade, and highlights new features. Here's what is in this Guide:

Logging In

The link to log into Blue has changed. All users (students and instructors) will now use **https://my-uaf.bluera.com** to log into Blue. The previously used link to Blue will automatically redirect you to the new URL. If you have added the link to Blue in your course syllabi or within Canvas, please update the link.

Blue Guides

The PDF Guides for navigating and completing tasks in Blue have been updated. Here are links to the updated guides:

Instructor's Guide to Improving Response Rates
Instructor's Guide to Question Personalization
Faculty's Guide to Reports
Student's Guide to Course Evaluations

Your New Blue Homepage

The Blue 9 upgrade brings many cosmetic changes, but the functionality of Blue has not changed much. The biggest difference is now to navigate to complete tasks such as Question Personalization, downloading Reports, and viewing survey response rates. Your Blue Homepage now looks like a social media site. View the image and descriptions below to learn how to navigate in your new Blue Homepage.

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Q Search...

⌂ Home   ▤ Tasks   📄 Reports   🔖 Bookmarks

Say something about yourself...

What's New with Blue?
Learn what's changed with the upgrade and how to navigate the new layout here.

See What's Changed ↗

Resources and Help
View How-To Guides and get assistance with completing tasks in Blue in the Course Evaluations website.

Course Evaluations Website ↗

Subject Management
View survey start and end dates, and survey response rates.

Manage your subjects ↗

◆ **explorance.**

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ⓘ **Blue Looks New!**   Do not show again ✕

Blue was upgraded on August 15th. Learn how to navigate the new layout and what's changed in the "What's New with Blue?" PDF located on the left side panel.

MY ACTIVE TASKS

	ABUS F101 Subject management		
	● Open 2025 Summer	Ends on 2025-09-05	**View** ⋯

	ABUS F161 Subject management		
	● Open 2025 Summer	Ends on 2025-09-05	**View** ⋯

View all tasks (2) ›

MY REPORTS

	Spring 2025 Summary Report for ABUS F201 Spring 2025 Summary Report		
	2025 Spring	Threshold not met	⋯

	Spring 2025 Summary Report for ABUS F161 Spring 2025 Summary Report		
	2025 Spring	Made available on 2025-05-16	⋯

	Spring 2025 Summary Report for ABUS F160 Spring 2025 Summary Report		
	2025 Spring	Threshold not met	⋯

	Spring 2025 Summary Report for ABUS F101 Spring 2025 Summary Report		
	2025 Spring	Made available on 2025-05-16	⋯

	Spring 2025 Comprehensive Report for ABUS F201 Spring 2025 Comprehensive Report		
	2025 Spring	Threshold not met	⋯

View all reports (50) ›

Navigation Bar (Yellow)

The Navigation Bar is the horizontal menu across the top of your Homepage. It includes a Search Bar, buttons for Home, Tasks, Reports, and Bookmarks, and an Account Management dropdown menu. See below for detailed navigation of the items in the Navigation Bar.

Tasks

By clicking on "Tasks" in the Navigation Bar, you are brought to a page with a list of Tasks assigned to you. These tasks include Question Personalization (adding personalized questions to a course's survey), Managing Subjects (view survey start and end dates and response rates), and Survey Fill Out (completing a survey).

Reports

By clicking on "Reports" in the Navigation Bar, you are brought to a page with a list of Reports released to you, with the most recent at the top of the list. From here, you can view or download your Reports.

Bookmarks

The Bookmarks page will show a list of Tasks and Reports you have bookmarked. If you have not bookmarked anything yet, the page will be blank.

Left Side Panel (Blue)

The Left Side Panel displays your profile picture (if you added one), and shortcuts to other pages.

Subject Management

Click on the Manage Your Subjects" link in this box to open the Subject Management page in a new tab. From here, you can view survey response rates, and survey start and end dates.

Resources and Help

Click the "Course Evaluations Website" link to be taken to UAF's course evaluation resource hub. From here you can access all guides (like this one), see commonly asked questions, and learn more about how course evaluations work.

What's New with Blue?

This box links to this guide. As users get used to the new look and features of Blue 9, this box might change to highlight another resource.

Welcome Message (Red)

This banner will display at the top of your screen until you click the "Do not show again X" button. This message will change to highlight important and new information regarding course evaluations.

My Active Tasks (Purple)

A list of open Tasks assigned to you, such as Question Personalization (adding personalized questions to a course's survey), Managing Subjects (view survey start and end dates and response rates), and Survey Fill Out (complete a survey). Clicking on the title of a Task or the blue **View button** will open that Task.

The Task deadline is shown to the right of the Task title. ***Note that if the Task is Subject Management, the date shown is NOT the deadline for the course survey.***

My Reports (Green)

Displays a shortened list of the most recent Reports released to you. Click on a Report title to open it. Click on "**View all reports**" at the bottom of this section to navigate to the **Reports tab** and view all Reports.

IMPORTANT NOTE

You may see Reports that are greyed out and labeled with "Threshold not met". This indicates that the survey for the course received less than three responses. The minimum number of survey responses for a Report to be released is three, to ensure students anonymity. You will not be able to view this Report.

Reports Changes

Your Reports are now located in the Reports tab at the top of your Blue Homepage. For detailed information on how to view and download Reports, see the [Faculty's Guide to Reports](). Here is a summary of how Reports have changed:

- The full list of all your Reports are now located in the **Reports Tab**. The Reports tab is located at the top of your Blue Homepage, in the Navigation Bar.
- Filtering Reports got easier - use the Year filter in the **Reports Tab** to only see Reports from specific years and semesters.
- If a survey received less than three responses (the minimum number of responses for a Report to be released), the Report for the survey will be greyed out and labeled with "Threshold not met".
- The button to bulk download reports is now at the top of the Reports tab.

Question Personalization Changes

With the Blue 9 upgrade, time-saving features were added to the Question Personalization task. For more details on how to complete the Question Personalization task and utilize these new features, see the [Instructor's Guide to Question Personalization](#). Here is a summary of what's changed:

- The Question Personalization task is now located on your Blue Homepage under the **My Active Tasks** section, or in the **Tasks tab** at the top of the page.
- When personalizing questions, the standard question set also appears on the page. The standard question set is not editable.
- You are now able to copy additional questions from one survey (current or past) to another survey.
- You are now able to bulk apply your chosen additional questions to multiple, or all courses in the current term. This will save you time if you tend to add the same questions to every survey.

Viewing Survey Response Rates Changes

The Subject Management view has moved to the **Left Side Panel** on your **Blue Homepage.** To view response rates:

1. From your Blue Homepage, locate and click on the **Manage Your Subjects link**. This will take you to the Subject Management page where you can view response rates.
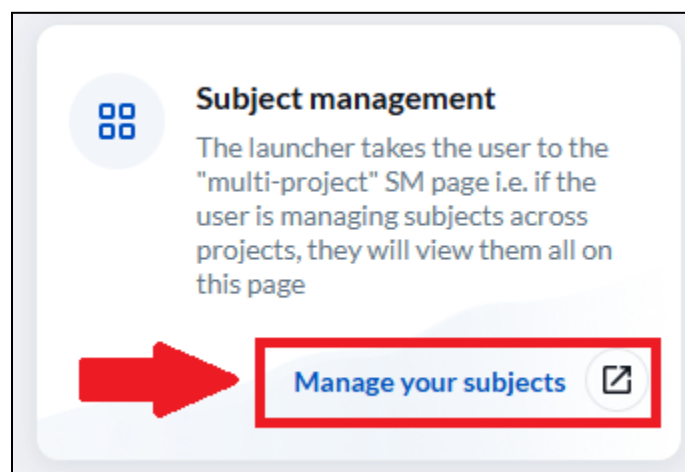
Viewing Survey Start and End Dates Changes

The Subject Management view has moved to the **Left side panel.** To view the survey start and end dates:

1. From your Blue Homepage, locate and click on the **Manage Your Subjects link**. This will take you to the Subject Management page.
2. In one of the course boxes, click on the **three dots (ellipses)**, then **VIew Settings**. The survey start and end dates will appear.
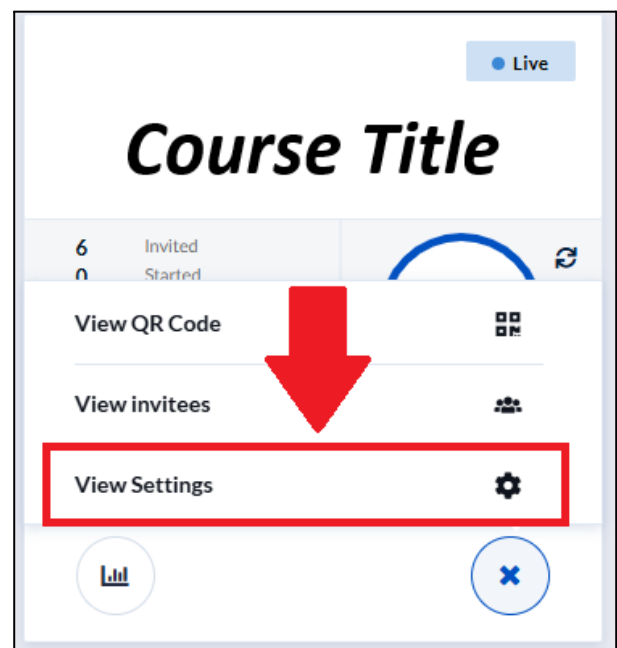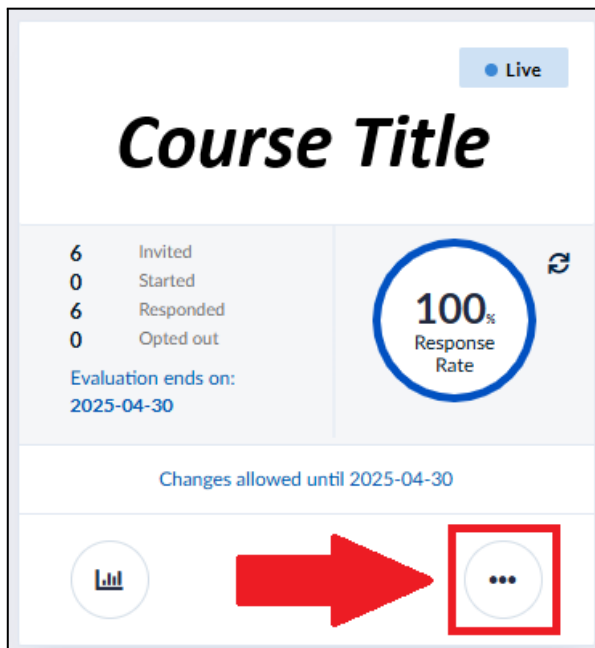
Changes for Students

The biggest change for students is how their Blue Homepage looks. Student's Blue Homepage looks the same as Instructors, but without the ability to Manage Subjects, view the Response Rate Monitor, and view Reports. The process of completing surveys has not changed.

Students will continue to receive automated emails from Blue that include a direct link to complete the survey. Most students complete surveys through the link in the survey invitation email. If a student logs into Blue to fill out a survey, they will see a list of open surveys under the **My Active Tasks** section in their **Blue Homepage**.

An updated Student's Guide to Course Evaluations was added to the Course Evaluations website. If you previously included this guide in your syllabi or in Canvas, please update the link.