



Michelle Strickland &lt;mastrickland@alaska.edu&gt;

---

**Fwd: [UAF-Faculty-L] Faculty180 Launch Memo**

---

Jennifer Hoppough <jahoppough@alaska.edu>  
To: Michelle Strickland <mastrickland@alaska.edu>

Fri, Aug 22, 2014 at 12:52 PM

Here is the Faculty180 launch memo..

Jennifer A. Hoppough  
Assistant to the Provost and  
Executive Vice Chancellor for Academic Affairs  
University of Alaska Fairbanks  
Provost Office  
311 Signers' Hall  
PO Box 757580  
Fairbanks, AK 99775  
[907-474-7096](tel:907-474-7096)

On Mon, Sep 9, 2013 at 9:48 AM, Jennifer Hoppough &lt;jahoppough@alaska.edu&gt; wrote:

Faculty Members:

The following memo is being sent to you on behalf of Provost Henrichs, and Eric Madsen (Faculty180 Implementation Project Manager).

---

September 6, 2013

TO: UAF Faculty, Administrators, and Administrative Assistants

FROM: Susan Henrichs, Provost  
Eric Madsen, Faculty180 Implementation Project Manager

RE: Faculty180 now live!

Over the past two and one-half years, Faculty Senate leadership, a number of individual faculty members, and the Provost's Office worked together to select an electronic Annual Activities Report system for UAF. Thanks to all of them, Faculty180 is now live and available for faculty who--on a voluntary basis--wish to submit electronically their reports due **10/2/13**.

This memo will attempt to consolidate some of the related information and answer some of the questions related to Faculty180.

Use your campus credentials to access Faculty180 at: [www.data180.com/faculty180/uaf](http://www.data180.com/faculty180/uaf)

- a. All faculty were entered into the system as of spring semester, 2013. If Faculty180 does not recognize you as a bona fide faculty user, please contact Sara Travis at [satravis@alaska.edu](mailto:satravis@alaska.edu).
- b. The list for academic administrator and administrative assistant access is under construction, as is the list of departments within each academic unit.
- c. If you have other questions about Faculty180, please contact Eric Madsen at [ecmadsen@alaska.edu](mailto:ecmadsen@alaska.edu).

Use of Faculty180 for the 10/2/13 report is voluntary. Use of Faculty180 for the October '14 report will be required.

- a. Faculty180 users will submit the Narrative Self-Evaluation section of the report under separate cover directly to their Dean and /or Director's office.
- b. A Faculty180 version of the CES Annual Activities Reporting Form will be created in the next few weeks, but not in time for the 10/2/13 report.
- c. Please note that the manner of entering certain information into Faculty180 may be somewhat different compared to the way you previously entered that same information into UAF's paper-based form. However, within Faculty180 there are appropriate fields to enter all of the same information as the paper-based form. Similarly, no additional information is required compared to the paper-based form, although there are opportunities to enter certain optional information for your own convenience.

#### Navigation and familiarization

- a. Faculty180 will present two introductory webinars on the dates noted below. Central location will be RAS340 (no registration), or you may attend remotely by registering via either link below.

[Fri, Sep 13, 2013 10:30 AM - 12:00 PM AKDT](#)

[Mon, Sep 16, 2013 12:00 PM - 1:30 PM AKDT](#)

These two webinars will be designed primarily for faculty members who intend to use the system for the AAR due 10/2/13, but all UAF faculty are welcome.

- b. A link to the login page and a Faculty180 Navigation Guide will be posted on the Provost's Annual Activities Reporting webpage.

#### Further Faculty180 development and related committees

- a. Unit-level system administrators will be able to add additional fields on behalf of units and/or departments if desired. Each unit should have sent the name of an appointee to Jennifer Hoppough at [jahoppough@alaska.edu](mailto:jahoppough@alaska.edu). If your unit has not done so, please do. Unit-level system administrators will meet periodically for training and to recommend ways to make the electronic activity reporting process work smoothly.
- b. Provost Henrichs has requested a small number of faculty from representative units to serve on a Faculty180 Implementation Faculty Advisory Committee. Faculty concerns and suggestions will flow through this committee, and the committee will recommend system refinements over the coming year.

A Faculty180 representative will be on campus October 7-9, 2013. Activities will include:

- a. Unit-level system administrator training
  - b. Presentations to UAF Faculty Senate (10/7) and Provost's Council (10/9)
    - c. Face-to-face "Introduction to Faculty180 and Q&A." About 90 minutes and designed primarily for faculty in preparation for October, 2014. All UAF staff, faculty, and administrators are welcome. Time and location TBA.
  - d. Meetings with key UAF implementation personnel
  - e. Exit meeting with Provost Henrichs
-

*Jennifer Hoppough*

Assistant to the Provost and

Executive Vice Chancellor for Academic Affairs

University of Alaska Fairbanks

311 Signers' Hall

P. O. Box 757580

907.474.7096

Fax: 907.474.1836

=====  
CONFIDENTIALITY NOTICE: This e-mail communication and any attachment may contain confidential and privileged information for the sole use of the designated recipient named above. Distribution, reproduction or any other use of this transmission by any party other than the intended recipient is prohibited. If you are not the intended recipient please contact the sender and delete all copies.  
=====

---

UAF-Faculty-L mailing list  
[UAF-Faculty-L@lists.alaska.edu](mailto:UAF-Faculty-L@lists.alaska.edu)

--  
Georgina Gibson  
International Arctic Research Center  
University of Alaska Fairbanks  
PO Box 757340  
Fairbanks, Alaska  
99775-7340  
Phone: [907 474-2768](tel:9074742768)