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MEMORANDUM

To: UAF Academic Unit Faculty

From: Anupma Prakash, Provost and Executive Vice Chancellor

A handwritten signature in blue ink that reads 'Anupma Prakash'.

RE: Sabbatical Leave Application Process 2018

Date: October 10, 2018

Tenured or Tenure Track Faculty who wish to apply for a sabbatical leave should consult Article 16.6 of the UNAC contract. The Faculty Sabbatical Leave applications for Academic Year (AY) 2019-2020 are due to the department chair on October 24, 2018. Faculty will need to provide the listed four items below for an application to be considered:

1. Complete the new electronic Sabbatical Leave Application Form and print out response email provided by the form.
2. Current Curriculum Vitae
3. Documentation indicating arrangements with cooperating institutions, individuals, agencies, etc., or include a statement explaining the plan to secure such arrangements or why it is not necessary.
4. Sabbatical Leave Application Attachments Form AY19-20 (all required signatures).

Please see the Provost's Website (<https://www.uaf.edu/provost/sabbatical-leave/>) for information and links on the new sabbatical leave application process.

The previous Sabbatical Application WORD document is no longer available for use.

Naturally Inspiring.

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