Bid Description: SALE OF Modular Office Complexes

BID OPENING:
Sealed bids will be received at the above address until:

Time: 5:00 PM, Local Time
Date: September 23, 2019

VIEWING OF ITEMS FOR SALE
Please call (907) 474-6139 to schedule a viewing.

INVITATION FOR BID NO.
20B001SE
Date Issued: August 19, 2019

TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>TABLE OF CONTENTS</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cover Sheet</td>
<td>1</td>
</tr>
<tr>
<td>Instructions to Bidders</td>
<td>2</td>
</tr>
<tr>
<td>Terms and Conditions</td>
<td>2</td>
</tr>
<tr>
<td>Bidder's Check List</td>
<td>3</td>
</tr>
<tr>
<td>Bid Form</td>
<td>4-5</td>
</tr>
</tbody>
</table>

FOR INFORMATION CALL:
Saber Ebadpour (907) 474-6139

UNIVERSITY OF ALASKA FAIRBANKS
Saber Ebadpour,
UAF Property Officer

ATTENTION: 1) Bids shall be submitted on the forms provided and must be manually signed. If mailed, bids should be sealed in an envelope with the bid number, opening date, and time clearly indicated.
2) Bids received after the opening date and time will be rejected.
3) Faxed bids will be accepted, (907) 474-6140.

THIS SECTION TO BE COMPLETED BY THE BIDDER. RETURN THE ORIGINAL. MAKE A COPY FOR YOUR FILES.

Name or Business Name (Please include contact name)

Mailing Address

Street Address

City/State/Zip

Area Code & Telephone Number

Signature Date

If you would like to be notified of our future sales, please provide us with an e-mail address.
Instructions to Bidders

**SCOPE:** The University of Alaska Fairbanks (UAF) is soliciting bids for the sale of **Modular Office Complexes** as described herein, from September 09, 2019 to September 23, 2019. The items are by lot and are offered "as is, where is." Upon final sale, UAF shall relinquish all responsibilities of ownership to the successful Bidder.

**BASIS OF AWARD:** Award will be made to the highest responsive and responsible Bidder based on the total amount bid for each lot. The successful Bidder shall be notified within ten (10) working days after the bid opening.

**Please Note:** If no bids are received, or if the minimum bid is not received, UAF reserves the right to sell items, by lot, on a first come basis after notification of awards, to the first party to offer what is determined by UAF to be a reasonable offer.

**REJECTION OF BIDS:** UAF reserves the right to reject any bid which does not meet the minimum bid requirement or, in its sole opinion, is not otherwise in its best interest to award. UAF also reserves the right to withdraw items prior to sale time for any reason. Bids which are contingent upon receiving more than one lot or upon any other conditions may be rejected as non-responsive.

**INSPECTION:** Interested parties may view and inspect the Modelers for sale at UAF, **By appointment only**, during the hours of 8:30 AM – 4:30 PM Mon. -Fri., September 09 –September 23, 2019.

**PAYMENT:** Payment is to be made within five (5) working days of notification to the successful Bidder. Please note that payment must be made at the UAF Business Office located on campus in Signers' Hall. **Only U.S. Postal Money Orders, certified checks, cashier’s checks, or cash will be accepted as payment. PERSONAL CHECKS WILL NOT BE ACCEPTED.** In the event payment is not made, UAF reserves the right to consider the next highest Bidder for award.

**REMOVAL:** The successful Bidder shall be responsible for removing awarded items within five (10) days of payment. Extension of this time period may be granted only by the UAF Property Office. In the event that items are not removed in a timely manner, UAF reserves the right to revoke a sale and offer the items to the next highest Bidder.

**IMPORTANT** Please note that all bids must be submitted to UAF Property at the address shown on the Bid Cover Sheet. Bids must be received by the opening date and time shown. Late bids will not be considered. UAF will not be responsible for bids submitted to the wrong location, nor will it be responsible for forwarding them to the proper location.

A UAF employee of the owning or disposing department may not directly or indirectly purchase, or agree with another person to purchase, surplus property (in this case, the items for sale in this solicitation) if the employee is, or has been, directly or indirectly involved in the purchase, disposal, maintenance, or preparation for sale of the surplus property.
Bidder’s Check List

I. GENERAL:
Bidder’s are advised that notwithstanding any instructions or inferences elsewhere in this Invitation for Bid, only the documents shown and detailed on this sheet need be submitted with and made part of their bid. Other documents may be required to be submitted after bid time, but prior to award. Bidders are hereby advised that failure to submit the documents shown and detailed on this sheet may render the bid non-responsive.

II. REQUIRED DOCUMENTS FOR BID:
Bids may not be considered if the following documents and/or attachments are not completely filled out and submitted with the bid.

NOTE: Only those items marked by an “X” are required.

☒ Cover sheet, Page 1, Invitation for Bid
☒ Bid Form (Pages 4-5)
☒ Erasures or other changes made to the bid document must be initialed by the person signing the bid.
**Bid Form**

*Please Note: There is a minimum bid on each of the lots listed below.*

<table>
<thead>
<tr>
<th>Lot #</th>
<th>Description</th>
<th>Minimum Bid</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>T-8 2009 20’ X 54’. Walls; 2&quot; X 4” construction. Siding; metal, white with black trim. Windows; 42” X 48”, vinyl, insulated, opening, white, thermo-pane with screens, 8 each per double wide complex. Doors, exterior; metal, insulated with relight and lockset, two each per double wide complex Roof; EPDM rubber membrane, .045 mil, reinforced Paneling: Wood, honey birch Ceiling: Sheetrock painted white. Floor: Low knap carpet</td>
<td>$10,000.00</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>T-7 2012 20’ X 54’ Walls; 2” X 4” construction. Siding; metal, white with black trim. Windows; 42” X 48”, vinyl, insulated, opening, white, thermo-pane with screens, 8 each per double wide complex. Doors, exterior; metal, insulated with relight and lockset, two each per double wide complex Roof; EPDM rubber membrane, .045 mil, reinforced. Paneling: Wood, honey birch. Ceiling: Sheetrock painted white. Floor: Low knap carpet.</td>
<td>$10,000.00</td>
<td></td>
</tr>
</tbody>
</table>
Bid Form

*Please Note: There is a minimum bid on each of the lots listed below.*

<table>
<thead>
<tr>
<th>Lot #</th>
<th>Description</th>
<th>Minimum Bid</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 T-11</td>
<td>2005 20’ X 46’, Walls; 2” X 4” construction. Siding; metal, white with black trim. Windows; 42” X 48”, vinyl, insulated, opening, white, thermo-pane with screens, 8 each per double wide complex. Doors, exterior; metal, insulated with relight and lockset, two each per double wide complex Roof; EPDM rubber membrane, .045 mil, reinforced Paneling: Wood, honey birch Ceiling: Sheetrock painted white. Floor: Low knap carpet</td>
<td>$10,000.00</td>
<td></td>
</tr>
</tbody>
</table>