



UAF POLICE DEPARTMENT

Community Response Checklist -Violent Intruder Incident-

Secure Immediate Area:

- Lock and/or barricade doors
- Turn off lights
- Close blinds
- Block Windows
- Turn off radios and dim computer screens
- Keep calm, quiet, and out of sight
- To protect yourself from gunfire, take cover behind thick desks, along concrete walls, and against filing cabinets.
- Silence cell phones
- If injured, place signs in exterior windows.

Leaving a Secured Area:

- Consider risks before leaving
- Remember, the shooter will need to be stopped by an outside force.
- Rescue attempts should only be tried if they can be accomplished without endangering lives. When in doubt, shelter in place and wait for instructions from emergency personnel.

For more information call (907) 474-7721

Call For Help:

- Call **911**
- Use 474-7721 for non-emergency calls to UAF Police
- Be aware that the 911 system may be overwhelmed due to the volume of calls. Program non-emergency police department line, 474-7721 into cell phones.

What to Report:

- Your specific location- building name and office/room number.
- Number of people at your location
- Injuries- number injured, types of injuries.
- Information on assailant(s)- location, number of suspects, race/gender, clothing description, physical features, type of weapons (rifle, shotgun, or handgun), backpack, shooter's identity, number of shots fired, etc.

What to Expect from Police:

- Police will attempt to immediately engage assailant(s).
- Evacuate victims
- Facilitate follow up medical care, interviews, counseling
- Investigation

