



Tuesday Tips is a new outreach effort by OGCA. The idea behind *Tuesday Tips* is to convey tips, tricks and other helpful information around the area of research administration. Our goal is to post on (almost every) Tuesdays. If there is something you would like to see covered on *Tuesday Tips*, email: UAF-GCReATE@alaska.edu. For more Tips visit [OGCA website](#).

Impacted Research due to COVID-19: Communication with your Sponsor is the Key

Clearly, COVID-19 is an extraordinary circumstance. Our goal is to support the research enterprise in all aspects. As a Principal Investigator/Program Director (PI/PD) you are concerned your research or project will be negatively impacted by COVID-19 because you are unable to meet scope of work, timelines, milestones, deliverables, etc.

It is important to have the conversation with your sponsor (government, non-profit, or industry) immediately. Your sponsors are vested in the outcomes of your research/project and having the conversation will enable you as the PI/PD along with your program officer to explore alternatives to meeting scope of work, timelines, milestones, deliverables, etc., if necessary.

Before contacting your program officer, please familiarize yourself with the requirements of your award agreements. Depending on the sponsor and the terms and conditions, a revised award will be necessary. The Office of Grants

and Contracts Administration (OGCA) will facilitate the effort should a revised award be needed.

Keep OGCA in the communication loop, this will facilitate the process for you as the PI/PD and the sponsor. For questions concerning your grants, contracts and other agreements, contact the [OGCA](#).

OGCA continues to update their website with sponsor and agency specific guidance and other important grant and contract information on a frequent basis. Information can be found at:

<https://www.uaf.edu/ogca/resources/regulations/index.php#collapse1d11e33>

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