



Tuesday Tips is a new outreach effort by OGCA. The idea behind *Tuesday Tips* is to convey tips, tricks and other helpful information around the area of research administration. Our goal is to post on (almost every) Tuesdays. If there is something you would like to see covered on *Tuesday Tips*, email: UAF-GCReATE@alaska.edu. For more Tips visit [OGCA website](#).

Forms and Templates Library

Did you know Office of Grants and Contracts Administration (OGCA) offers a repository of forms, templates and other relevant information related to sponsored activities at University of Alaska Fairbanks? This repository draws on sources internally and externally to provide quick and easy access to a variety of formats, such as html, MSWord, MS Excel and Adobe PDF.

OGCA encourages you to explore and use the tools provided to be your virtual assistant as you move from research and proposal development, award management and finally closeout. Scroll down to find an extensive list of forms, templates and other resources relating to research administration with some accompanying explanatory documents, as well as links to external sources of commonly used sponsor forms, both government and private and internal to UAF.

If there is any resource you feel should be included in this library, please let us know. We are here for your success.

The OGCA forms and templates library can be found at: <https://uaf.edu/ogca/resources/forms/index.php>