



Office of Grants and Contracts Administration

Final Expenditures Confirmation

Department/Unit must sign off on final expenditures amount before OGCA's deadline. If OGCA does not receive the signed form by the date listed below, OGCA will bill based on the amount in FRIGITD, less any overruns and amounts contested on outstanding verification of charges and overruns forms.

Department/Unit must ensure all encumbrances are cleared before OGCA's deadline. Any outstanding encumbrances not cleared by this date will NOT be included in the final invoice.

Project Information

Grant#: _____ Department/Unit: _____ Budget Period End: _____

Is this the final billing? _____ Deadline for Receiving from Department/Unit: _____

Outstanding Verification of Charges & Overruns: _____ Open encumbrances: _____

Total Expenditures in FRITGTD as of: _____ \$ _____

Match/Cost Share: If cost share commitments are not met, the federal awarding agency may take actions consistent with their policies and the terms of the award, which could include financial adjustments or other administrative actions.

\$ _____	\$ _____	\$ _____
Fund 14:	Unrecovered/Waived F&A	3rd Party:

OGCA Comments

Action (To be completed by Department/Unit)

Use table below to indicate adjustments for activity that has not yet hit FRIGITD. If additional adjustments are needed, attach spreadsheet.

Account Code	Amount	Description	
	\$ _____		If other, specify: _____
	\$ _____		If other, specify: _____
	\$ _____		If other, specify: _____
	\$ _____		If other, specify: _____
	\$ _____		If other, specify: _____
	\$ _____		If other, specify: _____

Total Adjustments: \$ _____

Total Final Expenditures: \$ _____

Excel spreadsheet attached with additional lines/details

Department/Unit Approval

Signature confirms that all expenses are included in the amount above. Department's fund 1 will be responsible for any additional charges after final billing has been submitted to the sponsor.

Department/Unit Signature: _____ Date: _____

Department/Unit
Comments