REGISTER for fall semester
NORTHWEST CAMPUS & UAF DISTANCE COURSES • FALL 2022 SEMESTER GUIDE
FALL 2022 ACADEMIC CALENDAR

IMPORTANT SEMESTER DATES & INFORMATION

First day of instruction. Late registration begins............................................................ Monday, August 29
(Some courses may have a different start date—be sure to check when registering)
Labor Day (no classes, offices closed—no registration or fee payment) .........................Monday, September 5
Deadline for adding classes and late registration (5pm in person, 12midnight at UAOnline) ...........Friday, September 9
Last day for student- and faculty-initiated drops with refund (course does not appear on academic record) ..Friday, September 9
Deadline for tuition and fee payment and refunds (5pm in person, 12midnight at UAOnline) ...........Friday, September 9
Late fee charges starting at $175 will be added to your account if prior fee payment arrangements were not made.
Early progress reports due................................................................................................ Monday, October 10
Deadline to apply for fall 2022 graduation........................................................................ Saturday, October 15
Spring 2023 course list available at UAOnline ................................................................ Monday, October 31
Last day for student- and faculty-initiated withdrawals (“W” appears on academic record) and change to audit . Friday, November 4
Begin registration & fee payment for degree-seeking students for spring 2023 semester.............Monday, November 14
Thanksgiving break (no classes, most offices closed) ......................................................Wednesday-Sunday, November 23-27
Begin registration & fee payment for nondegree-seeking students for spring 2023 semester........... Monday, November 28
myCACHE deadline for higher education students ................................................................ Thursday, December 1
Last day of instruction .......................................................................................................... Saturday, December 10
Final examinations ........................................................................................................... Monday-Saturday, December 12-17
Deadline for faculty to post grades ....................................................................................12noon Wednesday, December 21
Winter break (no classes, most offices closed; reopen Monday, Jan. 3, 8am) .......................Monday, Dec. 26-Monday, Jan. 2

REFRESHED ON THE WEB!

UAF Northwest Campus has a new look online! Visit us at www.uaf.edu/nwc to check out our new website, refreshed and ready to go for fall 2022 semester!

The look may have changed, but we’re still offering the same great resources to keep you informed and connected to campus. Looking for something specific? Here’s a breakdown on where to find things:

For Students: Regional advising and student support resources, including regional advisor contact details, registration information, proctoring services, and tutoring information.
Courses and Programs: Information regarding upcoming NWC courses, both local and via distance.
About Us: Recent program recaps, news around campus and information about what NWC is up to across the region!
Outreach: Recaps and information about upcoming sessions of our campus-based talk series, including Shine a Light: Promoting Conversation on Diversity, Equity, & Inclusion and Strait Science, which focuses on science and research in the Bering Strait region.

Next time you’re online, don’t forget to come visit us at www.uaf.edu/nwc.

Help us make it better. See something missing? If you can’t find a familiar item from our old site or want to see something added as a new resource, let us know! email: nwc.info@alaska.edu with ideas.
UVLULLAUTAQ!

We’re excited to share that UAF Northwest Campus was able to recognize graduates for the second time through a live commencement ceremony in May! This year, we were able to invite family members to be in the audience.

We’re also very proud to share that the NWC Advisory Council has approved two campus credentials focused on strengthening skills of job seekers and employees in the area of facility maintenance. The Interior Installation & Repair credential and Heating & Plumbing credential each provide students with recognition for completing four or five courses. It’s a great way to get students started, and these courses count toward the UAF Occupational Endorsement in Facility Maintenance!

NWC also offered the inaugural course for our project aimed at building capacity of educators to embed cultural identities through Indigenous language instruction. We hosted participants from Nome and the regional village communities. The NWC team recognizes and expresses great admiration for the hard work of the many regional students and faculty!

Barb (QasuGlana) Amarok
UAF Northwest Campus Director

ABOUT THIS GUIDE

This guide was created for UAF Northwest Campus students. Courses you will find in this guide include:

• **Northwest Campus courses (pages 10-14).** This section includes NWC’s distance courses (requiring phone, Internet, etc.), courses limited to high school students of the region, and courses offered face-to-face in Nome or in area villages. Enroll in face-to-face courses only if you are able to attend at the specified location.

• **Distance-delivered courses from all UAF rural campuses and some Fairbanks-based programs (pages 15-18).** These courses are delivered by audio conference, Internet, email, Blackboard, Canvas, etc. Full course descriptions are not included. For course descriptions, consult the UAF course catalog online: [http://uaf.edu/courses/](http://uaf.edu/courses/)

This semester guide was prepared on the basis of the best information available. All information, including the academic calendar and statement of tuition and fees, is subject to change without notice. The provisions of this guide are not to be regarded as an irrevocable contract between the student and the University of Alaska Fairbanks / Northwest Campus. The university reserves the right to change any provision or requirements at any time during the period in which this guide is in effect.

Visit the UAF Northwest Campus website: [uaf.edu/nwc](http://uaf.edu/nwc)
NORTHWEST CAMPUS DIRECTORY

P.O. Box 400 • Nome, AK 99762
Toll-free: 1-800-478-2202 • Phone: (907) 443-2201 • Fax: (907) 443-5602 • Website: uaf.edu/nwc
Facebook: facebook.com/uaf.nwc • Instagram: instagram.com/uafnorthwestcampus

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(907) 443-8421

Mitch Erickson
Evening Administrative Assistant
merickso@alaska.edu
(907) 443-2201

NWC STUDENT SUPPORT TEAM

Our student support services team provides assistance with registration, course prerequisites, degree progress, distance learning technology, financial aid, and anything related to enrollment. Contact us today! nwc.advising@alaska.edu

KACEY MILLER
Student Services Manager
• Based in Nome
• Toll-free: 1-800-478-2202, ext. 8416 / (907) 443-8416
• klmiller@alaska.edu

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• ktmter@alaska.edu

Teresa Trigg
Student Services Technology Specialist
• Based in Nome
• Toll-free: 1-800-478-2202, ext. 8421 (907) 443-8421
• tltrigg@alaska.edu

NWC STUDENT SERVICES: nwc.advising@alaska.edu
TESTING SERVICES: nwc.testing@alaska.edu

Like UAF Northwest Campus on Facebook: facebook.com/uaf.nwc • Instagram: instagram.com/uafnorthwestcampus
FALL SEMESTER: GETTING STARTED!

This guide will help you through the registration process at Northwest Campus. Please be aware of all details and deadlines for registration and financial aid. Your university enrollment is something to take seriously.

Registration, step by step!

1. First, speak with a NWC advisor! It's important that you connect with an advisor before you register so you're aware of course details, modes of delivery, and required course supplies. Email: nwc.advising@alaska.edu
2. To enroll in courses, you may need to take a placement test or provide placement documentation. Students must email to request a placement test: nwc.testing@alaska.edu. Placement testing can be arranged in your community.
3. Based on your testing placement and potential funding, you will be advised on what courses to enroll into and work out a class schedule with your advisor.
4. With advisor approval, register for your courses. You may be able to register online through your student account at UAOnline: https://uaonline.alaska.edu, via fax (443-5602), through your advisor, or at Northwest Campus.
5. Verify your enrollment in your secure student account at UAOnline (link above).
6. Order your textbooks! See page 4 for details.
7. Line up financial aid and funding sources. (See page 6-7 to get started). Scholarship agencies require a copy of your enrollment. Find this at your online student account as well.
8. Make a note of the first day of class and talk to your advisor about student support resources.
9. Confirm your enrollment and financial aid status in your online student account (UAOnline).
10. Attend the first day of class! Be on time!
11. Drop and withdraw dates are important to keep in mind throughout the semester. Find those dates on the inside front cover of this semester guide.

How do I browse available courses?

This guide is a great place to start! It includes Northwest Campus courses, courses offered by distance from other rural campuses and the Fairbanks campus. To find the most current information across the University of Alaska system, check UAOnline:

> https://uaonline.alaska.edu
> Select “Current Students”
> Select “Class Schedule Search”
> Select term in “Search by Term”
> Select the “Campus” list or “UAF-all campuses”
> Make selections under “Subject” (optional)
> Click “Course Search” button at bottom of screen
> Note the CRNs of the classes you want to take

If you don't find what you are looking for, contact a NWC advisor for help with your search!
Email: nwc.advising@alaska.edu.

KEEP STRIVING WITH GOALS IN SIGHT.

“You’re never too old to reach your goals, accomplishments, and dreams. You just can't give up.”

- Gussie Olanna, Brevig Mission
  Bachelor of Arts, Child Development & Family Studies

“Never give up! You know your own pace. It took me 10+ years to receive my degree, but I had children to take care of and I am very thankful I took some time off. Just don’t wait too long. I took intensive classes. If you have the opportunity, take it!”

- Louise Huffman, White Mountain
  Associate of Applied Science, Early Childhood Education

Early Childhood Education Faculty Veronica Plumb celebrates with Gussie Olanna and Louise Huffman at NWC Graduation.
TIME TO ORDER TEXTBOOKS. HERE’S HOW:

Once you’ve registered, you need to order textbooks. Students can order books through the UAF Bookstore. You might choose to purchase books through another bookseller, but you first need to visit the UAF Bookstore web site to find out what books you need.

Note the department, course number, and section number for each of your courses. Then:

1. Go to https://bkstr.com/alaskafairbanksstore
2. Select “Textbooks” near upper left of the screen
3. Select your term (semester)
4. Have the CRN? Click “Shop By Course ID”
5. Enter CRN and click “Find Materials for Course”
6. No CRN? Click “Shop By Course”
7. Enter your department
8. Enter your course
9. Enter your section
10. Click “Find Materials for Course”

View the list of books and materials. You might be able to buy used or new books. It’s also possible to rent textbooks.

Textbook ordering tips and tricks:

1. Call for help. Need help ordering books or figuring out how to pay? You can call the UAF Bookstore: 1-888-280-8500 or contact a Northwest Campus advisor for help.
2. Find your required books by ISBN #. Even if you’re purchasing or renting your textbook through an alternate book seller, use the UAF Bookstore website to locate the specific class and instructor. Not all instructors use the same books for the same course. Make sure the information you’re finding is specific to your class and instructor.
3. Save all return label and packaging supplies. Often bookstores or textbook rental sites have deadlines for book return. Pay attention! and make sure to return in time in order to receive your refund.

At the https://bkstr.com/alaskafairbanksstore site, click on “Textbooks” to get started.

TECHNICAL DIFFICULTIES?

Navigating the university websites and online processes can be overwhelming. Have a computer question or problem? Can’t see your classes in Canvas or Blackboard? Forgot your UA email password?

Contact Teresa Trigg, NWC Student Services Technology Specialist:

TERESA TRIGG
STUDENT SERVICES TECHNOLOGY SPECIALIST
Based in Nome
Email: tltrigg@alaska.edu
Phone: (907) 443-8421 Toll-free: 1-800-478-2202, ext. 8421

You can set up an appointment to meet with Teresa on campus by emailing her.

After normal business hours, UAF has resources for you to troubleshoot your issues and report problems. Contact UAF’s Office of Information Technology in Fairbanks (OIT):

- 1-800-478-8226
- helpdesk@alaska.edu
- www.alaska.edu/oit.index

On the OIT website, you can find general help without making a phone call. Search keywords in the service catalog search bar, or choose a quick link that most-closely relates to your issue.
GET READY FOR DISTANCE LEARNING

While some courses are offered face-to-face, most courses available to you are taught from a distance. Regardless of the format, make sure you’re ready to go for your first day of class!

First, get logged in! Many students need a reminder for their UA username and/or password, and UA has ELMO (Easy Login Maintenance Option) to help recover it.

Using ELMO:
1. Go to https://elmo.alaska.edu
2. Look up username/ID: Search for my Account
3. Enter your birth date, last name, and the last four digits of your social security number, then click “Recover username”. (It may take a minute or two depending on your internet connection.)
4. Answer any security questions to access your account information.
5. Your UA ID Number and UA Username should be viewable. You can change your password in the box on the bottom right side of the screen.

How to call in to your audio course:
1. 2-5 minutes before class, dial 1-866-832-7806
2. Enter your PIN (see pp. 15-19).

Blackboard (BB): Instruction is delivered online. Equipment required: Computer with Internet access.

How to log in to Blackboard online:
1. Go to www.classes.alaska.edu
2. Enter your UA credentials
3. From here, access your courses, grades, and other useful information.

Blackboard Collaborate (COLL): Accessed through Blackboard, online. Equipment required: Computer with Internet access, 256 KBs or faster cable or DSL modem, headset with a microphone. Depending on your computer’s software, downloads may be required.

Canvas (CVS): Instruction is delivered online. Equipment required: Computer with Internet access.

How to log in to Canvas online:
1. Go to www.canvas.alaska.edu
2. Enter your UA credentials
3. From here, access your courses, grades, and other useful information.

Audio Conference (AC): Students participate in class by dialing a toll-free number listed by the course listings starting on page 15. Equipment required: Telephone or headset with microphone, computer with Internet access.

GET YOUR NURSING DEGREE IN NOME

The Nome-based associate degree nursing program of the University of Alaska Anchorage will admit its next cohort of students in January 2023!

SOUND FAR AWAY? It’s not! You must complete more than 30 credits of pre-nursing courses before applying to the nursing program. If you haven’t taken any required pre-nursing courses, consider taking one this semester so you can get started on completing the necessary course requirements.

START NOW! Contact a Northwest Campus advisor to register for fall 2022 courses! (See page 2).

Nome-based UAA Nursing student Marie Balamou practices skills at Norton Sound Health Corporation.
FINANCIAL AID FACTS: SHOW ME THE MONEY!

A concern for most college students is how they will pay for classes. Searching for, identifying, and applying for funds is hard work—but it pays off!

The Bering Strait region is very supportive of higher education pursuits. Apply on time for funding so that you can be considered for all aid available. You should pursue all possible scholarships before seeking an educational loan or borrowing money. If you need financial aid applications, help or advising, contact your Northwest Campus advisor (see page 2).

Is federal student aid available?
The first step in your search for financial aid is completing the Free Application for Federal Student Aid, or FAFSA. Note that timing is key with FAFSA. The earlier you apply (after October 1 of the year before the academic year in which you’ll enroll), the more likely it is that funds will be available.

Note: Beware of websites that charge to help students complete the FAFSA.

You can apply for free at www.fafsa.ed.gov.
Visit UAF Financial Aid Office online: www.fafsa.ed.gov

PLEASE NOTE: Some regional scholarship deadlines have changed! Check out the chart below and apply on time!

<table>
<thead>
<tr>
<th>REGIONAL SCHOLARSHIPS</th>
<th>FALL DEADLINES</th>
<th>SPRING DEADLINES</th>
<th>MORE DETAILS</th>
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<tbody>
<tr>
<td>Free Application for Federal Student Aid (FAFSA)</td>
<td>After October 1 for funding July 1-June 30</td>
<td>June 30 Dec. 1</td>
<td>Need W2 and tax information. Apply online: <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a></td>
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<tr>
<td>• Beringia Settlement Trust</td>
<td></td>
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<td>These six scholarships are found in the myCACHE packet, available online at <a href="https://my-cache.org">https://my-cache.org</a></td>
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<td>• Kawerak Higher Education</td>
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<td>• Sitnasuak Native Corporation</td>
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<tr>
<td>• Norton Sound Health Corporation</td>
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<td>• Nome Eskimo Community</td>
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<tr>
<td>• Norton Sound Economic Development Corporation</td>
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<tr>
<td>The Caleb Lumen Pungowiyi Scholars Program</td>
<td>July 15</td>
<td></td>
<td><a href="http://calebscholars.org">http://calebscholars.org</a></td>
</tr>
<tr>
<td>Local IRA / Village Corporation/ City</td>
<td>Varies</td>
<td>Varies</td>
<td>Check with the local office for scholarships</td>
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<tr>
<td>Vernon &amp; Beda Slwooko Memorial Scholarship (NWC student scholarship)</td>
<td>Varies</td>
<td>Feb. 15</td>
<td>Available along with other UA Foundation and privately-funded scholarships through UA Academic Works online: <a href="http://www.alaska.academicworks.com">www.alaska.academicworks.com</a></td>
</tr>
<tr>
<td>UA Foundation and privately-funded scholarships</td>
<td>Feb. 15</td>
<td></td>
<td>Find applications at <a href="https://uaonline.alaska.edu">https://uaonline.alaska.edu</a></td>
</tr>
<tr>
<td>Kawerak: Project REMOTE, NACTEP, College Transitions Program, Short Term Regional Training</td>
<td></td>
<td></td>
<td>Kawerak offers several support programs! For eligibility, email: <a href="mailto:projectremote@kawerak.org">projectremote@kawerak.org</a> or email Jessica Farley: <a href="mailto:jfarley@kawerak.org">jfarley@kawerak.org</a></td>
</tr>
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</table>

Apply online for the FAFSA:
www.fafsa.ed.gov
UAF’s Title IV code (required for the FAFSA): 001063

What else do I need to know?

- It is your responsibility to ensure that all financial aid forms and documents are submitted to the UAF financial aid office by the deadline. If you need help with the financial aid process or have questions about funding options, contact your academic advisor.
- Your classes must be paid by the (fee payment deadline) of September 9 to avoid paying late fees.
- After all fees, books and tuition have been paid, your remaining funds will be refunded to you via a check in the mail to your mailing address.
- Verify your financial aid status by checking your student account online at http://uaonline.alaska.edu.
- Get reminders and additional opportunities through the UAF Northwest Campus and Bering Strait Higher Education Connection Facebook pages. Search #uafnwc and #bshec to join!
PAYING FOR YOUR COURSES

What is the cost of taking courses?
Per-credit tuition and UA fees appear on chart at right. Courses may also require books, lab fees, materials fees, or other fees—be sure to add in those costs as well. Students are not considered registered until all tuition and fees are paid. Registered students may be dropped for non-payment if payments or arrangements have not been made by Friday, September 9.

How do I know what I owe?
Stay on top of your bills to avoid late fees!
- An electronic bill will be emailed to you around the 15th of each month. It is your responsibility to check your UA email account regularly.
- View your bills at UAOnline!
  > Go to https://uaonline.alaska.edu
  > Click “Log In” and sign in to your student account
  > Choose “Student Services & Account Information”
  > Choose “Student Account”
  > Choose “Account Summary By Term”

<table>
<thead>
<tr>
<th>2022-2023 CRCD RESIDENT TUITION + FEES</th>
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<tbody>
<tr>
<td>Course level</td>
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<td>--------------</td>
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<tr>
<td>100 &amp; 200 level courses</td>
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<tr>
<td>300 &amp; 400 level courses</td>
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<tr>
<td>Graduate-level courses</td>
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*These examples do not include books, lab fees, etc.

How can I pay for my classes?
Your advisor can help you arrange a payment plan, walk you through paying online, and provide information about payment options. You can also call the UAF Office of the Bursar if you need help: 907-454-7384.

PAY FOR YOUR CLASSES BY FRIDAY, SEPTEMBER 9. HERE’S HOW!

**BY MAIL**
Mail full payment to: UAF Northwest Campus, P.O. Box 400, Nome, AK 99762, Attn: Sue Luke, Business Office

**IN PERSON**
Visit Northwest Campus at 400 Front Street, Nome (next door to the Aurora Inn).

**ONLINE**
Pay with Visa/MasterCard or electronic check at www.uaonline.alaska.edu. A link to the “Statement and Payment History” page will take you to the site to pay with credit card or electronic check. (May require fee).

**SCHOLARSHIPS**
Notify Northwest Campus before Friday, September 9, about your scholarships or grants. If scholarship or grant funds have not been received by NWC by September 9, you will need to provide a letter indicating funds awarded so that UAF doesn’t send you bills.

**PAYMENT PLAN**
You can set up a payment plan on UAOnline. Call the UAF Office of the Bursar if you need assistance: (907) 454-7384.

Late fees starting at $125 will be assessed if payment, scholarships/grants, proof of scholarships/grants, or a payment plan is not in place by September 9.

UAF DISABILITY SERVICES

UAF Disability Services provides accommodations to all UAF students, including Northwest and eCampus students.

Once approved, students are entitled to receive a variety of resources such as screen-reader software, recording of lectures, extra time on assignments and exams, and access to listening devices.

How do I enroll for services?
To be considered for UAF Disability Services accommodations, students should be enrolled for at least one credit. Students must identify themselves to UAF Disability Services, provide documentation, deliver the letter of accommodation to the faculty at the start of each semester, and alert the Disability Services office of difficulties or problems with accommodations. NWC Advisors are available to help with this process (see page 2.)

**UAF DISABILITY SERVICES**
Office located at UAF in Fairbanks
Website: https://uaf.edu/disabilityservices/
Email: uaf-disability-services@alaska.edu
Phone: (907) 474-5655 Fax: (907) 474-5688
LEARNING AT HOME, TO GIVE BACK AT HOME.

Earn your degree with NWC!
You can earn a college degree from your home! Whether in Nome or another regional community, Northwest Campus has the resources to support you on the path to your educational goals.

NWC student Karla Nayokpuk graduated in spring 2022 with a Bachelor of Arts degree in Social Work, which she earned by taking classes from her home in Shishmaref.

Karla shares that her education through UAF’s Rural Human Services Department has been one of the most rewarding experiences of her life. She made statewide connections that provided support and great networking resources.

She has grown in her personal development, gaining knowledge and tools which she can utilize to best serve the Bering Strait region.

Karla shares, “You can do anything if you put your heart and mind into it, there are no limits!”

Where to start?
Not sure how to make that first step? Northwest Campus advisors are available to help with everything from course selection to degree planning and more.

Director Barb Amarok presents Karla Nayokpuk with her Bachelor of Arts degree at the 2022 NWC Graduation.

Don’t hesitate to reach out and ask for resources, guidance, and encouragement.

Contact an advisor! See page 2 for advisor contact information or email: nwc.advising@alaska.edu. Want to call? in Nome, phone: (907)443-8416.

Outside Nome? Contact Kathy Commack, Program & Outreach Coordinator in Unalakleet. Email: kicommack@alaska.edu, phone: (907)624-3157.

We’re on social media! Stay informed about financial aid resources, training programs, regional postsecondary events, and opportunities through the UAF Northwest Campus and Bering Strait Higher Education Connection Facebook pages. Search #uafnwc and #bshec to join! On Instagram, search for @uafnorthwestcampus.

Join NWC on the Remind App! Sign up for academic reminders, financial aid reminders, and campus event info. Text “@nwcampus” to 81010.

Need Smore? Read the NWC digital Smore newsletter for academic and financial aid reminders, campus event notices, and more, sent right to your inbox! Email nwc.advising@alaska.edu to join the mailing list.

Degrees Close to Home
Some UAF occupational endorsements, certificates, associate, bachelor’s and graduate degrees are available entirely by distance or require minimum travel, including the following. Ask your advisor for more details, and visit https://distance.alaska.edu/programs

- Alaska Native Studies
- Applied Accounting
- Applied Business
- Associates of Arts, Science
- Child Development/Family Studies
- Community Health
- Early Childhood Education
- Elementary Education
- Facility Maintenance
- High Latitude Range Management
- Medical Billing & Coding
- Justice
- Process Technology
- Rural Development
- Rural Human Services
- Tribal Management
Retrieve your UA ID number or username
Access ELMO—UA’s Easy Login Maintenance Option!
> Go to https://elmo.alaska.edu
> Select “Lookup Username/ID and follow the directions.

Having login or technology problems? Contact our Student Services Technology Specialist, Teresa Trigg: tltrigg@alaska.edu or call toll free: 1-800-478-2202, ext. 8421, or 443-8421.

Update student account information online
It is your responsibility to keep your mailing and email addresses and phone number updated on UAOnline, so that you receive important communication from Northwest Campus and UAF.

Use your UAF student email account
Every UAF student is assigned an official UAF email account upon enrollment. Email is the only way some information is distributed from UA. You are responsible for knowing and acting on the contents of all university communications sent to your official UAF email account.

Make sure you see these emails! Here’s how:
- Check your UAF email account. Not sure how to access it? Go to alaska.edu/google.
- You can forward mail from your UAF account to an email address you check frequently. Learn how here: www.alaska.edu/google/faqs/top/ (click on “How do I forward my email to another account?”).
- If for some reason you have multiple UAF email accounts (e.g. a student account and a staff account), forward them to the account you check most often.

Attend class
You might be dropped if you do not attend the first class and have not received prior approval from your instructor. If you do not plan to attend, you must drop your classes by Friday, September 9, to avoid assessment of tuition and fees. The university will drop you from your classes for non-payment.

Check your grades regularly and access your transcripts
Provided you do not have holds on your account, you can access your unofficial transcript, midterm and final grades at UAOnline.
- Log in to UAOnline (https://uaonline.alaska.edu) secured area.
- Click on the following links:
  > “Student Services & Account Information”
  > “Student Records”
  > Select “Midterm Grades,” “Final Grades” or “Academic Transcript” and follow the instructions.

Transcripts. You may obtain an unofficial transcript online at UAOnline or request one from a member of the NWC student support team (see inside front cover).

Order an official transcript on the web at https://uonline.alaska.edu and follow the instructions.

Disability Services
UAF is committed to equal access for students with disabilities. Students experiencing a disability should contact the Disability Services Office at (907) 474-5655 or www.uaf.edu/disabilityservices/. Accommodations are determined through an interactive process that includes a completed application, documentation of the disability and essential requirements of the course.

Information Release & FERPA
Student records are governed by the Family Educational Rights and Privacy Act (FERPA). For information on the University of Alaska’s FERPA policies, go to https://www.alaska.edu/studentservices/ferpa/. If you have questions about FERPA or wish to request a printed copy of the University’s policy, contact the UAF Office of Admissions and the Registrar at (907) 474-5879.

Student Code of Conduct & Crime Statistics
UAF students are subject to the UA Student Code of Conduct. For the information on this, go to https://uaf.edu/handbook/community/codeconduct.php.

UAF is committed to providing a safe and respectful campus environment free from gender-based violence and sexual harassment. The Title IX Office leads the effort to ensure UAF moves beyond mere compliance with civil rights laws to embodying the principles of respect and equality for all.

For information about the University of Alaska Fairbanks Title IX offices, please visit http://www.uaf.edu/titleix
For information on UAF crime statistics, go to https://www.uaf.edu/police/clery-act/uaf-crime-statistics/. Questions should be directed to the office of Judicial Services on the UAF campus at (907)474-7317 (phone), or (907)474-7900 (fax).
NWC COURSES

The following courses are taught by instructors from UAF Northwest Campus. Included are face-to-face courses in Nome, distance courses, and courses available to sponsored groups.

ALASKA NATIVE STUDIES

ANS F111X 004 CRN: 76339 3 credits

History of Colonization in Alaska: The Indigenous Response
Tues/Thurs — 6:50pm to 8:20pm — 8/29 to 12/17 Meghan Tapqaq
mtapqaq@alaska.edu
Mike Hoyt: mhoyt@alaska.edu

AUDIO CONFERENCE AND BLACKBOARD DISTANCE COURSE: The history of the colonization of Alaska from contact to the signing of the Alaska Native Claims Settlement Act in 1971. This course examines Alaska history, how colonization and federal Indian policy shaped the state and some of the ways that Alaska Natives responded to and dealt with the changes. NOTE: This class satisfies the Alaska Studies course requirement for state of Alaska teacher certification.
REGISTER BY: 8/29
Limited to 20 students
Order books/materials: www.uaf.bkstr.com or call 1-888-280-8500

ANS F111X 006 CRN: 77283 3 credits

History of Colonization in Alaska: The Indigenous Response
Mon-Fri — 12:40pm to 1:30pm — 8/29 to 12/16 Michael Hoyt

NOME-BELTZ DUAL CREDIT: The history of the colonization of Alaska from contact to the signing of the Alaska Native Claims Settlement Act in 1971. This course examines Alaska history, how colonization and federal Indian policy shaped the state and some of the ways that Alaska Natives responded to and dealt with the changes.
REGISTER BY: 8/29
Limited to 20 students

APPLIED ART

APAR F150P CRN: TBA 1 credit

Ceramics: Wheel Throwing and Hand Building
Tues — 6:00pm to 8:00pm — 8/29 to 12/6
Myra Scholze

CLASSROOM COURSE (NOME): Learn and practice the basics of ceramics in this course that is open to beginners and those with some experience. Explore techniques of hand-building (slab, coil, pinch), wheel-throwing and glazing.
NOTE: There is a $35 materials fee for this course.
REGISTER BY: 10/18
Limited to 12 students
Lab time available Saturdays from 12:00pm to 2:00pm for duration of class.

APAR F150P CRN: TBA 1 credit

Sewing Basics + Machine Maintenance
Mon/Wed — 6:00pm to 8:00pm — 10/17 to 11/7
Sarah Savage

CLASSROOM COURSE (NOME): Get to know more ins and outs of your sewing machine including basic maintenance tips and tricks. Learn how to tackle a zipper, make a button hole, and install quilting bias on your project. Make a small makeup bag and pot holders. Build your sewing skills and learn to keep your machine in tip top shape.
REGISTER BY: 10/10
Limited to 12 students
Students must purchase some supplies on their own for this course.

APAR F150P CRN: 77313 1 credit

Beginning Stained Glass
Tues — 6:00pm to 8:00pm — 9/24 to 10/11
Fri — 11:30am to 3:30pm
Molly Naaktgeboren

CLASSROOM COURSE (NOME): Explore the stained glass technique of foil and solder, also known as cold working. Learn the flow of creating stained glass from start to finish. Students will learn about pattern design, how to cut glass, manipulate it, shape it, foil, and then solder the pieces together. Use this method to create 2-3 complete projects of your own design!
NOTE: There is a $120 materials fee for this course
REGISTER BY: 9/16
Limited to 10 students

APAR F150P CRN: 77312 1 credit

Making a Wood Bow for Archery & Hunting
Fri — 6:00pm to 8:00pm — 11/1
Sat — 9:00am to 4:30pm — 11/12 & 11/19
Brian Marvin

CLASSROOM COURSE (NOME): Learn to make an archery/hunting bow from a single piece of wood, using tools to shape wood in relation to the piece of wood’s own characteristics. Each student will leave class with a finished bow that can cast an arrow 140 feet per second, with a 50-pound draw weight.
NOTE: There is a $125 materials fee for this course
REGISTER BY: 11/02
Limited to 12 students
Lab time available Saturdays from 12:00pm to 2:00pm for duration of class.
FALL CLASSES BEGIN AUGUST 29
TAKE PLACEMENT TESTS BY AUG 22
Contact your advisor to schedule testing

APPLIED BUSINESS

ABUS F154 004 CRN: 76503 3 credits
Human Relations
Mon— 5:10pm to 6:40pm — 8/29 to 12/17
Miranda Musich
mbmusich@alaska.edu

AUDIO CONFERENCE AND CANVAS DISTANCE COURSE: Improve your interpersonal and workplace relationship skills in this course. Students will examine seven major themes of human relations: communication, self-awareness, self-acceptance, motivation, trust, self-disclosure, and conflict resolution. Through lectures, discussions, and self-reflections we will look at the way we interact with others and how we can create a more positive and effective work environment.

NOTE: This course is part of a NWC campus credential.

REGISTER BY: 8/29
Limited to 20 students
Order books/materials: www.uaf.bkstr.com or call 1-888-280-8500

ABUS F199 002 CRN: 77237 3 credits
Practicum in Applied Business
Arranged with instructor — 8/29-12/17
Miranda Musich
mbmusich@alaska.edu

PRACTICUM DISTANCE COURSE: Supervised training and work experience. Analysis of work experience and relationship of the job to career and academic goals. Managerial concepts, problems of working with groups and individuals, organizational structures, communications and planning.

PREREQUISITES: Instructor permission

NOTE: This course is part of a NWC campus credential.

REGISTER BY: 8/29
Limited to 20 students
Order books/materials: www.uaf.bkstr.com or call 1-888-280-8500

How to log in to Canvas online:
1. Go to www.canvas.alaska.edu
2. Enter your UA credentials

ABUS F231 001 CRN: 76502 3 credits
Introduction to Personnel
Wed — 5:10pm to 6:40pm — 8/29 to 12/17
Miranda Musich
mbmusich@alaska.edu

CLASSROOM COURSE (NOME): Company organizational structure, job analysis, staffing and organization, employee growth and development, employee supervision and developing leadership skills. May be offered in three one credit modules.

NOTE: This course is part of a NWC campus credential.

REGISTER BY: 8/29
Limited to 20 students
Order books/materials: www.uaf.bkstr.com or call 1-888-280-8500

AUTO F172 001 CRN: TBA 1 credit
ATV Maintenance & Repair
Fri — 6:00pm to 8:00pm — 9/30
Mon/Wed — 5:10pm to 6:40pm — 8/29 to 12/17
Brian Marvin

CLASSROOM COURSE (NOME): Fundamental skills for maintenance and repair of an all-terrain vehicle. Engine tune-up, lubrication, clutch & belt, transmission troubleshooting (if applicable), tire and wheel repair, alignment and other basic problems encountered during operation, along with safe shop procedures. Students are welcome to bring their own machines to class for maintenance and repair.

REGISTER BY: 9/23
Limited to 15 students
All necessary tools will be provided. If working on your own ATV, please bring consumables such as gas, oil, gaskets, etc bring consumables such as gas, oil, gaskets, etc.

How to log in to Blackboard online:
1. Go to www.classes.alaska.edu
2. Enter your UA credentials

BIOLOGY

BIOL F112X 002 CRN: 76632 4 credits
Human Anatomy & Physiology II
Mon/Wed — 5:10pm to 6:40pm — 8/29 to 12/17
Claudia Ihl
cihl@alaska.edu

AUDIO CONFERENCE AND BLACKBOARD DISTANCE COURSE: Integrated view of human structure and function for students in pre-professional allied health programs, biology, physical education, psychology and art. Examines circulatory, respiratory, digestive, excretory, endocrine and reproductive systems.

PREREQUISITES: BIOL F111X, CHEM F103X, CHEM F105X, or permission of instructor.

SPECIAL LAB FEE: Lab kits required: $271 + shipping. Details provided by the instructor.

REGISTER BY: 8/29
Limited to 25 students
Order books/materials: www.uaf.bkstr.com or call 1-888-280-8500

Visit the UAF Northwest Campus website: uaf.edu/nwc
BIOL F112L 002 CRN: 76634 0 credits
Human Anatomy & Physiology II Lab
Mon/Wed — 5:10pm to 6:40pm — 8/29 to 12/17 Claudia Ihl
cihi@alaska.edu

AUDIO CONFERENCE AND BLACKBOARD DISTANCE LAB: If you register for BIOL F112X, you must also register for this 0 credit lab.

REGISTER BY: 8/29
Limited to 25 students
Order books/materials: www.uaf.bkstr.com or call 1-888-280-8500

BIOL F240X 002 CRN: 76632 4 credits
Beginnings in Microbiology
Mon/Wed — 6:50pm to 8:20pm — 8/23 to 12/4 Claudia Ihl
cihi@alaska.edu

AUDIO CONFERENCE AND BLACKBOARD DISTANCE COURSE:
Fundamentals of microbiology. Survey of the microbial world, interactions between microbes and host, microbial human diseases, and the environmental and economic impact of microorganisms. Provides background in basic and applied microbiology with emphasis on the role microorganisms play in human health and life.

PREREQUISITES: One course in high school or college-level biology required, or permission of the instructor. RECOMMENDED: One course in chemistry. SPECIAL LAB FEE: Students will need to order a lab kit for the course at a cost of approximately $293 + shipping. Details on how to order will be provided by the instructor.

REGISTER BY: 8/23
Limited to 25 students
Order books/materials: www.uaf.bkstr.com or call 1-888-280-8500.

BUSINESS ADMINISTRATION

BA F151X 007 CRN: 76601 3 credits
Introduction to Business
Tues/Thurs — 5:10pm to 6:40pm — 8/29 to 12/17 Miranda Musich
mbmusich@alaska.edu

AUDIO CONFERENCE AND BLACKBOARD DISTANCE COURSE:
Business organization, business theory and the nature of major business functions such as management, finance, accounting, marketing and personnel administration are the main components of this course. This course will also focus on the methods and data required to research and analyze good business practices and decisions while developing these major business functions. Additionally, this course will review opportunities and requirements for professional business careers.

REGISTER BY: 8/29
Limited to 20 students
Order books/materials: www.uaf.bkstr.com or call 1-888-280-850

CONSTRUCTION TRADES TECHNOLOGY

CTT F106 CRN: TBA 3 credits
Construction Measuring
Mon/Wed/Fri —1:00pm to 3:00pm — 9/23 to 9/30 Ryan Ford
Mon to Sat—8:00am to 3:00pm — 10/3 to 10/8 jford23@alaska.edu

AUDIO CONFERENCE AND CLASSROOM COURSE (NOME):
Introduction to basic mathematical procedures commonly used in the construction and maintenance crafts. Includes multiplication, subtraction, addition, division, working with fractions and measuring areas, volume and capacity of shapes.

NOTE: This course is part of a NWC campus credential.

REGISTER BY: 9/12
Limited to 15 students

How to call in to your audio course:

1. 2-5 minutes before class, dial 1-866-832-7806
2. Enter your PIN (see pp. 15-18).

TRAINING AT HOME

We bring training to your community!

UAF Northwest Campus is ready to help develop local knowledge, skills, and leadership needed to strengthen your community.

By working with local organizations such as the city government, IRA/tribal government, or Native corporation, we can find and hire instructors to meet your local training and education needs.

What courses do you want? Let us know!

Here are examples of courses we have offered in communities of the Bering Strait region upon request. What needs do you see in your village?

- Conversational Inupiaq
- Beginning Carving
- Parka & Fur Ruff Sewing
- Off-Highway Driver Education for Adults & CDL
- Facility Maintenance
- Accounting and Office Skills

Take our survey! Share your thoughts:
https://tinyurl.com/surveyNWC

Reach out to get the process going!

ERIN CARR
PROGRAM DEVELOPMENT SPECIALIST
Email: elcarr@alaska.edu
Phone: (907) 443-8406
Toll-free: 1-800-478-2202, ext. 8406

How to call in to your audio course:

1. 2-5 minutes before class, dial 1-866-832-7806
2. Enter your PIN (see pp. 15-18).
CTT F137 CRN: TBA  
Appliance Troubleshooting and Repair  
Mon to Sat — 8:00am to 3:00pm — 11/28 to 12/3  
Ryan Ford  
jford23@alaska.edu

CLASSROOM COURSE (NOME): Provides students with conceptual and practical applications in troubleshooting and repairing appliances. Students will be instructed in diagnostic skills that support repairing and replacing components in various equipment such as refrigerators, washing machines, dishwashers, clothes dryer and oven and cook-tops.

NOTE: This course is part of a NWC campus credential.

REGISTER BY: 11/21

Limited to 15 students

ENGLISH

ENGL F200X 005 CRN: 76847  
3 credits

World Literature: Myths & Folklore

Mon/Wed — 5:10pm to 6:40pm — 8/29 to 12/4  
Sheri Skelton  
sskelton@alaska.edu

AUDIO CONFERENCE AND BLACKBOARD DISTANCE COURSE: Introduction to critical reading and appreciation of a wide variety of literary texts from different cultures. Focus on myths and folklore from around the world. Examine stories from past and present that reflect the beliefs of people in different cultures. Discuss stories in terms of our perspectives, explore different worldviews to understand our own interpretations of the world in which we live.

REGISTER BY: 8/29

Limited to 25 students

Order books/materials: www.uaf.bkstr.com or call 1-888-280-8500

HIGH LATITUDE RANGE MANAGEMENT,

HLRM F130 CRN: TBA  
2 credits

Research Field Logistics

Sept/Oct — Dates/Times TBA  
Claudia Ihl

CLASSROOM COURSE (NOME): Learn the skills, techniques, and equipment used in remote scientific fieldwork in Alaska. Course includes methods for processing and storing animal/plant tissue samples, orienteering, navigation, GPS, wilderness first aid, Arctic survival, bear safety, boat safety, as well as ATV, boat, and snowmachine operation, maintenance and repair.

REGISTER BY: TBA

Limited to 20 students

HLRM F170 CRN: TBA  
2 credits

Health Issues in Domesticated Ungulates

Nov/Dec — Dates/Times TBA  
Jackie Hrabok

CLASSROOM COURSE (NOME): Ruminant anatomy and physiology specific to high latitude ungulates. Overall health issues and problem solving techniques for domesticated ungulates, including a review of indicators for disease or parasitic infections. Vaccinations and Rx treatments; including use in food animals. Field necropsy techniques and blood and tissue collection procedures. State monitoring and identification policies.

REGISTER BY: TBA

Limited to 20 students

NEW! CTT CREDENTIALS

NWC offers two new campus credentials in the area of Construction Trades Technology and Facility Maintenance. Earn this regional recognition with completion of just a few courses. Fall offerings are available to get started right away!

Interior Installation & Repair: 9 credits

The Interior Installation & Repair credential is designed for the student focused on house or facility renovations and repairs.

- CTT F100: Construction Technology Core - 3 cr
- CTT F106: Construction Measuring - 3 cr
- CTT F131: Interior Repairs - 1 cr

Choose one:
- CTT F133: Cabinet Installation w/Counters - 1 cr
- CTT F134: Flooring Installation - 1 cr
- CTT F141: Door & Window Installation - 1 cr

Heating & Plumbing: 9 credits

The Heating & Plumbing credential is designed for the student who wants to build skills to tackle maintenance on home and facility heating and plumbing systems.

- CTT F100: Construction Technology Core - 3 cr

Choose one:
- CTT F153: Plumbing Piping & Tools - 2 cr
- CTT F137: Appliance Troubleshooting - 2 cr
- CTT F135: Boiler Troubleshooting & Burner - 2 cr
- CTT F138: Residential Heating Controls - 2 cr

Interested? Reach out to learn more!

KACEY MILLER  
STUDENT SERVICES MANAGER

Email: kacey.miller@alaska.edu  
Phone: (907) 443-8416  
Toll-free: 1-800-478-2202, ext. 8416

Like us on Facebook

www.facebook.com/uaf.nwc

Visit the UAF Northwest Campus website: uaf.edu/nwc
TRIBAL GOVERNMENT
TG F101 002 CRN: TBA
3 credits
Introduction to Tribal Government in Alaska
Mon-Fri — 11:15am to 12:05pm — 8/29 to 12/16
Meghan Tappqaq

NOME-BELTZ DUAL CREDIT: An introduction to the study of tribal government and politics in Alaska, including tribal legislative and judicial and administrative responsibilities. Presents key concepts of federal Indian law, self-determination and self-governance for building and enhancing tribal governments.

REGISTER BY: 8/29
Limited to 20 students

WRITING

WRTG F111X 032 CRN: 56579 3 credits
Writing Across Contexts
Mon/Wed — 6:50pm to 8:20pm — 8/29 to 12/17
Sheri Skelton
sskelton@alaska.edu

AUDIO CONFERENCE AND BLACKBOARD DISTANCE COURSE:
Introduction to writing as a way of developing, exploring and testing ideas. Concentration on research methods and techniques.

PREREQUISITE: Placement into WRTG F111X.

REGISTER BY: 8/29
Limited to 20 students
Order books/materials: www.uaf.bkstr.com or call 1-888-280-850

WRTG F213X 010 CRN: 76566 3 credits
Writing and the Sciences
Tues/Thurs — 6:50pm to 8:20pm — 8/30 to 12/17
Sheri Skelton
sskelton@alaska.edu

AUDIO CONFERENCE AND BLACKBOARD DISTANCE COURSE:
Instruction in critical reading and argumentative writing by reading and responding to essays from the social and natural sciences. Concentration on the research methods and techniques necessary to create an extended written argument. Recommended: Sophomore standing.

PREREQUISITES: ENGL F111X or WRTG F111X or equivalent.

REGISTER BY: 8/30
Limited to 20 students
Order books/materials: www.uaf.bkstr.com or call 1-888-280-8500

NON-CREDIT WORKSHOPS

NONC F002 002 CRN: 77292 0 credits
Ceramics for Kids I
Sat — 10:00am to 12noon — 9/10 to 10/15
Vickie Erickson & Myra Scholze

CLASSROOM WORKSHOP (NOME): Kids ages 7-14 will learn and develop basic pottery skills during this 6-week course. Students will hand-build and sculpt fun projects with clay. Techniques explored will include pinching, coiling, slab construction, surface decoration, and glazing.

REGISTER BY: 9/2
Limited to 8 students.

NONC F002 003 CRN: 77293 0 credits
Ceramics for Kids II
Sat — 10:00am to 12noon — 10/29 to 12/10
Vickie Erickson & Myra Scholze

CLASSROOM WORKSHOP (NOME): Kids ages 7-14 will learn and develop basic pottery skills during this 6-week course. Students will hand-build and sculpt fun projects with clay. Techniques explored will include pinching, coiling, slab construction, surface decoration, and glazing.

REGISTER BY: 10/21
Limited to 8 students.

NONC F002 004 CRN: 77294 0 credits
Stained Glass Ornaments
Tues — 6:00pm to 8:00pm — 12/6 to 12/13
Molly Naaktgeboren
Sat — 11:30am to 3:30pm — 12/10

CLASSROOM COURSE (NOME): Explore the art of stained glass through designing and creating your own ornaments. Students will cut and solder glass pieces together to create ornaments just in time for the holidays. Prior experience is preferred but not necessary.

REGISTER BY: 11/29
Limited to 10 students

NONC F002 005 CRN: 77296 0 credits
Toyo Maintenance & Repair
Mon to Fri — 6:00pm to 8:00pm — 11/28 to 12/2
Ryan Ford

CLASSROOM WORKSHOP (NOME): Learn the steps to repair and maintain your diesel fuel home heater (toyo stove / monitor). No experience is necessary. Equipment and tools will be provided, but students may bring their own monitor heaters for repair.

REGISTER BY: 11/21
Limited to 10 students

SHARE YOUR IDEAS!
Let us know what you’re looking to learn! What courses, trainings, or workshops are you hoping to be offered in your community? We want to hear from you.

Take our survey! Share your thoughts: https://tinyurl.com/surveyNWC

Join NWC on the REMIND App
Sign up for texts about:
• academic reminders
• financial aid deadlines
• campus event info

Anyone can join! Text: @nwcampus to 81010
COURSES BY DISTANCE

How to access your audio conference course:

- **STEP 1**: 2-5 minutes before the assigned time for your class, dial 1-866-832-7806
- **STEP 2**: Follow the instructions for entering your 7-digit student PIN (PINs are in the last column of chart below).

**Problems connecting?** Please call customer service (1-866-649-1700) and have the name of your instructor ready.

How to access a recorded class session: If your instructor records your class, the number with which to access the class later is: 800-230-8546. You will need the student PIN and the date of the audio recording you want to access.

If your PIN is not listed, please contact Northwest Campus at 443-2201 or 1-800-478-2202. Some PINs had not yet been assigned by the time this publication was printed.

For the most current course information, consult the UAOnline schedule or go to www.uaf.edu/coursefinder/.

**NOTE**: Courses taught by NWC instructors are highlighted in gray.

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<td>AC/BB</td>
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<td>Cultural Knowledge of Native Elders</td>
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Key to chart abbreviations:

- **AC**: Audioconference
- **BB**: Blackboard
- **CVS**: Canvas
- **COLL**: Blackboard Collaborate
- **F2F**: Face-to-face
- **MM**: Multi-media
- **WB**: Web-based
- **O**: Oral communication-intensive
- **W**: Writing-intensive
- **h**: Humanities
- **s**: Social science
- **m**: Mathematics
- **n**: Natural science
- **a**: Northern/Arctic/circumpolar studies

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<td>001</td>
<td>Conversational Central Yup’ik I</td>
<td>3</td>
<td>8/30 - 12/17</td>
<td>T, Th</td>
<td>6:20 - 8:50 P.M</td>
<td>SAMSON, SALLY <a href="mailto:spsamson@alaska.edu">spsamson@alaska.edu</a></td>
<td>BB</td>
<td></td>
<td></td>
</tr>
<tr>
<td>75867</td>
<td>YUP</td>
<td>F208</td>
<td>001</td>
<td>Yup’ik Composition</td>
<td>3</td>
<td>8/29 - 12/17</td>
<td>M, W</td>
<td>6:20 - 8:20 P.M</td>
<td>SAMSON, SALLY <a href="mailto:spsamson@alaska.edu">spsamson@alaska.edu</a></td>
<td>BB</td>
<td></td>
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</tr>
</tbody>
</table>

**CALL IN FOR YOUR AUDIO COURSE!**  
**STEP 1:** 2-5 minutes before class, dial 1-866-832-7806  
**STEP 2:** Enter PIN
SHARE YOUR KNOWLEDGE.  
TEACH FOR NWC!

Do you have skills or knowledge that you’d like to teach to others? Consider becoming an adjunct instructor for UAF Northwest Campus!

In order to meet the diverse needs of the Bering Strait region, we rely heavily on adjunct instructors—part-time instructors who teach a limited number of courses. Each year, more than 60 adjunct instructors teach for Northwest Campus.

Required credentials for instructors vary widely, depending on the subject to be taught. Some departments require instructors to have a master’s degree. Some require a bachelor’s degree. Some require no degree at all, but do require evidence of expertise in the subject matter to be taught (e.g. a certification, relevant work experience, evidence of artwork created, etc.).

NWC adjuncts teach community interest courses, workforce training courses, and courses that are required for various degrees. Here are just a few of the many courses taught by adjuncts at NWC:

- ATV Maintenance and Repair
- Conversational Inupiaq
- Ceramics

Interested in teaching? Contact:

LAURA DAVIS COLLINS
PROGRAM DEVELOPMENT MGR
Email: ladavis@alaska.edu
Phone: (907) 443-8420
Toll-free: 1-800-478-2202, ext. 8420

HLRM: A JOB IN THE FIELD

The High Latitude Range Management (HLRM) program offers two levels of achievement with both an occupational endorsement and certificate. Study topics combine academic and indigenous knowledge at the local, national, and international levels to offer courses which help prepare students for entry-level jobs in the field of natural resources or to become a reindeer entrepreneur. The HLRM certificate may be used to apply for admission into advanced-level university programs.

Possible career fields include:
- Natural Resource Management
- Biologist
- Environmental Scientist

Go to page 13 for more information on our fall HLRM courses:

> HLRM F130: Research Field Logistics
> HLRM F170: Health Issues in Domesticated Ungulates

Final course days/dates/times will be determined in consultation with HLRM program students.

Learn more about HLRM and apply!
Contact:

MARIAH MORGAN
NWC OFFICE MANAGER
Email: mpmorgan3@alaska.edu
Phone: (907) 443-8428
Toll-free: 1-800-478-2202, ext. 8428

Join NWC on the REMIND App
Sign up for texts about:
* academic reminders
* financial aid deadlines
* campus event info

Anyone can join! Text: @nwcampus to 81010

Visit the UAF Northwest Campus website: uaf.edu/nwc
## UAF Northwest Campus

### DROP/ADD/WITHDRAW FORM

- **Fall**
- **Spring**
- **Summer**
- **Year:**

Please PRINT information clearly, or complete this fillable form on a computer.

### LAST NAME  |  FIRST NAME  |  MIDDLE NAME  |  DATE OF BIRTH (MM/DD/YY)  |  UA ID NUMBER
---|---|---|---|---

### MAILING ADDRESS
- Check here if this is a new address
- CITY  |  STATE  |  ZIP  |  EMAIL ADDRESS

### CELL PHONE  |  DAY PHONE  |  EVENING PHONE  |  FAX NUMBER

#### DROP OR WITHDRAW FROM A COURSE

<table>
<thead>
<tr>
<th>CRN</th>
<th>DEPT NUMBER</th>
<th>SECTION</th>
<th>COURSE TITLE</th>
<th>INSTRUCTOR</th>
<th>CREDITS</th>
<th>REASON CODE</th>
<th>DROP OR WITHDRAW?</th>
</tr>
</thead>
</table>

#### ADD A COURSE

<table>
<thead>
<tr>
<th>CRN</th>
<th>DEPT NUMBER</th>
<th>SECTION</th>
<th>COURSE TITLE</th>
<th>INSTRUCTOR</th>
<th>CREDITS</th>
<th>AUDIT?</th>
</tr>
</thead>
</table>

I understand that I am responsible for all applicable UAF academic regulations, tuition and fees, whether or not I successfully complete the course or courses in which I am enrolling. (Current costs and fees can be viewed at UAOnline.)

**SIGNATURE**  |  **DATE**  |  **ADVISOR SIGNATURE**  |  **DATE**

If you anticipate needing an accommodation for any of your classes, please contact a Northwest Campus Student Services staff member or the UAF Office of Disability Services:
- Phone: (907)474-5655  •  Fax: (907)474-5688  •  Email: uaf-disabilityservices@alaska.edu

UAF is an affirmative action/equal opportunity employer and educational institution.
REGISTRATION FORM

NAME: ________________________________   UA ID (or SSN): ____________
Please print (Last) (First) (M I)

Previous names used at the University of Alaska: ________________________________

SEMESTER OF ENROLLMENT: Year 20 __ Fall □ Spring □ Summer □ Date of Birth (MM/DD/YYYY): ____________

CURRENT MAILING ADDRESS:

__________________________________________________________
(City) (State) (Zip)

Phone: ____________________________________________
Cell Phone #: _________________________________________
Email Address: ________________________________________

DEMOGRAPHIC INFORMATION:
Your response helps us better serve students and impacts NWC’s eligibility for some funding sources. See Page 2 for information and codes.

Sex: □ Male □ Female □ Prefer not to answer   Ethnicity: □ Hispanic or Latino □ Not Hispanic or Latino
Race: ______________   Vet/Military Status: ______________

US Citizen? □ Yes □ No If no, Nation of birth: ____________________________   Nation of citizenship: ____________________________

Visa Type: ______________   Permanent Resident? □ Yes □ No

For instructions on withholding directory information, please see INFORMATION RELEASE on reverse side.

PRIOR EDUCATION INFORMATION:

Did you graduate from high school?
□ Yes Graduation date? (MM/Year): ____________________________ Name of high school: ____________________________
High School location: (city/state): ____________________________

□ No If NO, did you complete the GED? □ Yes □ No
Date GED completed? (MM/Year): ____________________________ Location of GED (state): ____________________________

COURSE INFORMATION (Complete all information requested below. Refer to the class schedule on UAOnline for course information)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Dept.</th>
<th>Course Number</th>
<th>Section</th>
<th>Course Title</th>
<th># of Credits</th>
<th>“Yes” if Audit</th>
<th>Instructor Signature</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

I understand I am responsible for all applicable UAF academic regulations, tuition and fees whether or not I successfully complete the course or courses in which I am enrolling. The university may drop me for non-payment.†

I promise to pay attorney’s fees and other reasonable collection costs necessary for the collection of any amounts owed UA. If I do not pay, the university may take my Permanent Fund Dividend under Alaska Statutes 14.40.251 and 43.23.073.

Student’s Signature ____________________________________________ Date: ____________________________

Advisor’s Signature (for degree-seeking students only): ____________________________ Date: ____________________________
Office use only
Processed By: ____________________________ Date: ____________________________

Page 1 of 2 10/2016
FORMS
PAGE 2 OF NEW 2-PAGE UAF REGISTRATION FORM—SEE PRIOR PAGE

1 RACE*

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA</td>
<td>Alaska Aleut</td>
</tr>
<tr>
<td>AE</td>
<td>Alaska Eskimo, Other/Unspecified</td>
</tr>
<tr>
<td>AH</td>
<td>Alaska Indian, Haida</td>
</tr>
<tr>
<td>AI</td>
<td>Alaska Indian, Other/Unspecified</td>
</tr>
<tr>
<td>AK</td>
<td>Alaska Indian, Tlingit</td>
</tr>
<tr>
<td>AM</td>
<td>Alaska Indian, Tsimshian</td>
</tr>
<tr>
<td>AN</td>
<td>Alaska Native, Other/Unspecified</td>
</tr>
<tr>
<td>AQ</td>
<td>Alaska Eskimo, Inupiaq</td>
</tr>
<tr>
<td>AS</td>
<td>Alaska Native, Southeast</td>
</tr>
<tr>
<td>AT</td>
<td>Alaska Indian, Athabascan</td>
</tr>
<tr>
<td>AY</td>
<td>Alaska Eskimo, Yup’ik</td>
</tr>
<tr>
<td>BL</td>
<td>Black, Non-Hispanic</td>
</tr>
<tr>
<td>IN</td>
<td>American Indian (Not Alaska Native)</td>
</tr>
<tr>
<td>NH</td>
<td>Native Hawaiian or Other Pacific Islander</td>
</tr>
<tr>
<td>SI</td>
<td>Asian</td>
</tr>
<tr>
<td>UN</td>
<td>Unspecified</td>
</tr>
<tr>
<td>WH</td>
<td>White</td>
</tr>
</tbody>
</table>

* Requested for compliance with Title IV of the Civil Rights Act of 1964.

2 VETERAN/MILITARY STATUS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blank</td>
<td>Non-veteran</td>
</tr>
<tr>
<td>FMAI</td>
<td>UAF Air Force Student</td>
</tr>
<tr>
<td>FMAR</td>
<td>UAF Army Student</td>
</tr>
<tr>
<td>FMCO</td>
<td>UAF Coast Guard Student</td>
</tr>
<tr>
<td>FMDP</td>
<td>UAF Military Dependent</td>
</tr>
<tr>
<td>FMIL</td>
<td>UAF Military Student</td>
</tr>
<tr>
<td>FMMA</td>
<td>UAF Marine Corps Student</td>
</tr>
<tr>
<td>FMNA</td>
<td>UAF Navy Student</td>
</tr>
<tr>
<td>FVDP</td>
<td>UAF Veteran Dependent</td>
</tr>
<tr>
<td>FVET</td>
<td>UAF Veteran Student</td>
</tr>
</tbody>
</table>

3 INFORMATION RELEASE

FERPA

The Office of Admissions and the Registrar is responsible for keeping student education records. The full copy of the university’s policies regarding access to student records under the Family Educational Rights and Privacy Act of 1974 (FERPA) are available at www.alaska.edu/studentservices/ferpa/.

Directory Information

The university may release certain directory information to the public on a routine basis unless a student requests, in writing, that the university not release it. Forms to request that directory information not be released are available in the Office of Admissions and the Registrar.

No directory information will be released until the last day of late registration. Any request to withhold directory information will continue until a student provides permission, in writing, for the university to release such. After that, information will be released when appropriate. The names of students who have requested their directory information be withheld will not appear in the published university chancellor’s and dean’s lists.

The following is considered directory information:

1. Name
2. Email address
3. Home city and state
4. Weight and height of students on athletic teams
5. Dates of attendance at UAF
6. Program/major field(s) of study
7. Degrees and certificates received, including dates
8. Participation in officially recognized university activities
9. Academic and co-curricular honors, awards and scholarships received, including dates

4 LATE PAYMENT/REINSTATEMENT FEES

Cover payment for your class by the payment deadline to avoid late fees, drops for non-payment, and reinstatement fees.

For more information about fees, contact the Office of the Bursar at 907-474-7384.
Use the chart below to help you plan your fall 2022 course schedule. Work with your advisor to make sure you are selecting the courses that will help you reach your academic goals. Remember to make sure you don’t select two courses that meet in the same time slots! You might also want to jot down specific time periods in which you’ll do homework for each course.

<table>
<thead>
<tr>
<th>TIMES</th>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
</tr>
</thead>
<tbody>
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<td>9:00am-12noon</td>
<td></td>
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<td>12:30pm-3:30pm</td>
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<td>3:30pm-5:00pm</td>
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<td>5:10pm-6:40pm</td>
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<td>6:50pm-8:20pm</td>
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<td>Other</td>
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<td>Other</td>
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<td>Other</td>
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</table>
NORTHWEST CAMPUS CREDENTIAL PROGRAMS

NWC is offering campus credentials focused on strengthening skills and building a knowledge base for future careers. These credentials provide students with achievable recognition for completing a few courses toward a specific area of focus, from applied business and cultural knowledge to facility maintenance and education.

The Northwest Campus Advisory Council has approved these credentials to help regional residents strengthen their skills and knowledge in these areas. Students will earn a certificate of completion upon ending their program. Contact us today to learn more!

APPLIED BUSINESS: Interested in building your office skills or expanding your knowledge to supervision and management? Check out these campus credentials:

- Introductory Computer and Job Skills (3-5 credits)
- Office Communication and Procedures (7-9 credits)
- People Skills for the Workplace (6 credits)
- Supervision Basics (4-6 credits)
- Introductory Personnel Management (9 credits)

To learn about Applied Business campus credentials by contacting:

MIRANDA MUSICH
ASSISTANT PROFESSOR OF APPLIED BUSINESS
Email: mbmusich@alaska.edu
Phone: (907) 443-8427
Toll-free: 1-800-478-2202, ext. 8427

In coordination with regional school districts, NWC developed the next two credentials to build skills in the classroom for substitute teachers and for current K-12 teachers to grow cultural knowledge of the region:

EDUCATION: Whether interested in early childhood or high school, this campus credential will provide base knowledge to get a start in the classroom.

- Qualified Substitute Teacher (8 credits)

CULTURAL KNOWLEDGE: Expand your knowledge of the region through this in-depth look at the culture of the Bering Strait; from traditional dress and language to the history of Alaska schooling.

- Cultural Knowledge of the Bering Strait (6 credits)

FACILITY MAINTENANCE: New this fall, NWC offers two campus credentials focused on strengthening the skills of job seekers and employees in the area of facility maintenance. It’s a great way to get started in the field, and all of these courses count toward the UAF Occupational Endorsement in Facility Maintenance. See page 12 for more information.

- Interior Installation & Repair (9 credits)
- Heating & Plumbing (9 credits)

Find out more! Reach out to a NWC advisor:

CONTACT AN ADVISOR:
Email: nwc.advising@alaska.edu
Phone: (907) 443-2201
Toll-free: 1-800-478-2202
“No person in the United States shall on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.” — Title IX of the Education Amendments of 1972

The University of Alaska Board of Regents has clearly stated in policy that discrimination, harassment and violence will not be tolerated on any campus of the University of Alaska.

If you report discrimination, harassment or violence to any university employee, they must notify the university Title IX coordinator about basic facts of the incident.

Your choices for reporting include:
- You may access confidential counseling by contacting the Campus Health & Counseling Center;
- You may access support and file a Title IX report by contacting the UA Title IX Coordinator at (907) 474-6600;
- You may file a criminal complaint with the University Police Department at (907) 474-7721.

Even if the incident occurred off campus and the accused is not affiliated with UAF, the university must stop, remedy, investigate and prevent incidents by:
- Having an established procedure for handling complaints of sex discrimination.
- Offering remedies to the victim.
- Taking immediate action to ensure a victim can continue their education free of ongoing harassment or retaliation.
- If requested, a no-contact order can be enacted before a formal hearing (vs the legal process).

---

RESOURCES FOR STUDENTS

Email us to arrange proctoring! nwc.testing@alaska.edu

Need computer assistance? Get help with Blackboard, Canvas, email, UANOline & more!
- UAF Office of Information Technology
  1-800-478-8226 • www.alaska.edu/oit.index
  email: helpdesk@alaska.edu

Live homework help for intro-level college students:
- sled.alaska.edu/homework.html

Get math help and tutoring! UAF Math Hotline
1-866-823-6284 (866-UAFMATH)
Online Tutoring through Blackboard Collaborate
www.uaf.edu/dms/mathlab/online-tutoring-schedule/

Need someone to proofread your essay? Contact the Writing Center! UAF Writing Center
(907)474-5314 • www.uaf.edu/english/writing-center

Researching a particular topic? Call the library!
- UAF Off-Campus Library Services
  1-800-478-5348 • www.uaf.edu/library/offcampus • fy lend@uaf.edu

Need a registration form? Trying to contact a specific department? Find student resources online:
- Northwest Campus web site
  www.uaf.edu/nwc
- College of Rural & Community Development web site
  www.uaf.edu/rural/students

Questions about classes, degrees, or financial aid?
Contact your advisor! See page 2 for contact information.

Like us on Facebook
www.facebook.com/uaf.nwc
IMPORTANT
FALL DATES

First day of class: Monday, August 29

Deadline for adding classes and late registration: Friday, September 9

Last day for student- and faculty-initiated drops: Friday, September 9

Deadline for tuition and fee payment and refunds: Friday, September 9

Deadline to apply for fall 2022 graduation: Saturday, October 15

Last day for student- and faculty-initiated withdrawals and change to audit: Friday, November 4

Last day of instruction: Saturday, December 10

Final exams: Monday-Saturday, December 12-17

Deadline for faculty to post grades: 12 noon Wednesday, December 21

Winter Break (most offices closed): Monday, December 26-Monday, January 2

Find NWC online!
Northwest Campus is here for you. Can’t visit campus?
Find a host of student resources and course information at
the new Northwest Campus website: uaf.edu/nwc

We’re on Facebook! Stay informed about financial aid
resources, training programs, regional postsecondary events, and
opportunities through the UAF Northwest Campus and Bering
Strait Higher Education Connection Facebook pages. Search
#uafnwc and #bshec to join!

Follow us on Instagram to stay up to date about activities on
campus and online hosted by NWC.
Search for @uafnorthwestcampus to find us!

Join NWC on the Remind App: Text “@nwcampus” to 81010.
Receive texts for:
• academic reminders
• financial aid reminders
• campus event information

Look inside this fall 2022 semester guide to learn about what’s
coming up. Don’t see what you’re looking for? Contact us!