

# **“MUSIC AT ONE” RECITAL REQUEST**

**Important guidelines:** *Students studying at the 161 level will be accommodated on “Music at One” Recitals **ONLY** if time permits. Students should **NOT** expect to perform more than once per semester unless time permits.*

1. Please type or print clearly. **DO NOT LEAVE ANYTHING BLANK!**
2. Be sure that all information on this form, particularly the time of your piece, is accurate and that the appropriate faculty member has signed it. **Due by 1:00pm on the Thursday preceding the recital (at Music at One).**
3. Turn in the completed form to Dorli McWayne, “Music at One” chairperson. (She has a box in the Music Office). *Forms must be turned in to Dorli by 1:00 PM each Thursday preceding the recital.*

**Special note:** All forms for the last several recitals are due before November 7 (fall) and April 1 (spring). **NO EXCEPTIONS!**

Performance date: \_\_\_\_\_

Preferred place on program: \_\_\_\_\_

Second choice place: \_\_\_\_\_

<u>Name(s) of Performer(s)</u>	<u>Level of Study</u>	<u>Instrument or Voice Type</u>
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1. _____	_____	_____
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2. _____	_____	_____
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3. _____	_____	_____
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**Accompanist’s Name:** \_\_\_\_\_  
(or indicate “none”)

**Phone number & email of one performer:** Email Address: \_\_\_\_\_

Phone:(day) \_\_\_\_\_ (evening) \_\_\_\_\_

**Title of work:**

Include number and title of movements. Indicate tempi for untitled movements. Check capitalization carefully. Generally, the title should appear as it is on the printed music. Write this out exactly as you want it to appear on the program.

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Composer’s name: \_\_\_\_\_  
(first) \_\_\_\_\_ (last)

Birth and death dates:\* \_\_\_\_\_ - \_\_\_\_\_

*\*Start with the Grove Dictionary or Schwann Catalog in the Music Office; then the library, or go to Grove’s online at <http://www.uaf.edu/library/onlinedatabases/>.*

**(PLEASE FILL IN OTHER SIDE COMPLETELY)**

**Timing:** \_\_\_\_\_ (BE ACCURATE and overestimate!) **LIMIT OF EIGHT MINUTES!**

**Indicate how many of the following you will need:**

chairs for performers \_\_\_\_\_

chairs for page turners \_\_\_\_\_

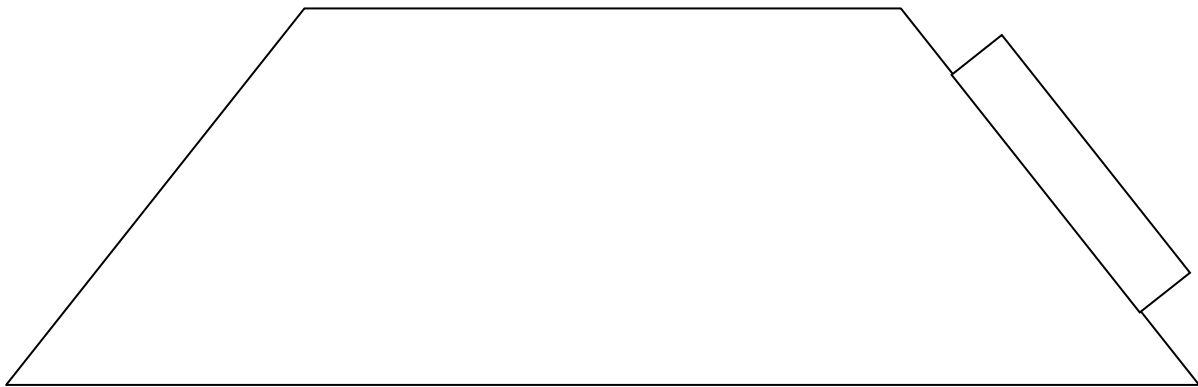
music stands \_\_\_\_\_

**Do you need the piano:**

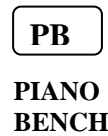
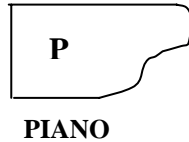
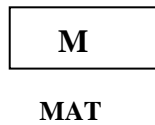
Full closed \_\_\_\_\_ Half-stick \_\_\_\_\_ Full-stick \_\_\_\_\_

With \_\_\_\_\_ or without \_\_\_\_\_ music rack?

**Please diagram the stage set-up below:**



**Key:**



**Further requests or clarifications:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*I have made sure that nothing is blank on this form and that I have clarified all of my needs for this performance.*

Student signature \_\_\_\_\_

Faculty Approval \_\_\_\_\_

Office use only: \_\_\_\_\_  
(date received)

\_\_\_\_\_  
(office staff initials)