DOCUMENT TRACKING:

Status: DRAFT Document **For UAF and Team Review only**

Revision Date: 10-16-2013

Final Audience: Targetted Stakeholder Groups

Final Audience: Targetted Stakeholder Deadline: Distribute by 11-4-2013

You are invited to help plan UAF's Trails and Greenways

BDS Architects and Corvus Design Landscape Architecture and Planning have been contracted by the University of Alaska Fairbanks to develop a Trails and Greenways plan for the lower west portion of the UAF campus (see map below for our project area). The purpose of the plan will be to prioritize improvements and the preservation and connection of open spaces and greenways in the general area of Lower West Ridge Campus, with a focus on supporting recreational uses, pedestrian pathways, and areas of cultural/historical significance.

The general area of study includes, but is not limited to, the open areas surrounding the Wood Center, Student Recreational Center (SRC), Butrovich/IAB Greenhouse Hill, Troth Yeddha, Museum of the North, Townshend Point, and Botanical Gardens/Farm. Special attention will be paid to the Chancellor's Trail Initiative (West Ridge to Main Campus Trail), the adaptation of Cutler Apartment Complex to undergraduate housing, and the connections between campus and off campus nodes, like the Cold Climate Housing Research Center and Sustainable Village.

This project originated with... (UAF to provide brief background)

As there are many committees and stakeholder groups that will have an interest in this effort, we recognize that an extensive outreach effort will be beneficial. With this in mind, we would like to take this opportunity to outline the process and request your assistance in the information gathering phase of this project.

ı	Insert Map of project area
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Our approximate outreach plan and draft schedule:

- Early October, 2012 Administrative Meeting/Project Kick off
- November 18th 22nd, 2013 Discovery Week
 - BDS Architects and Corvus Design will lead a week-long series of meetings and workshops with committees, stakeholder groups, and important UAF staff to determine the desires and needs for this part of campus. This will include individual meetings with each group as well as larger workshops including representatives from all groups.
- December 2013 January 2014 Draft Report Development
 - BDS Architects and Corvus Design will develop a draft plan
- Early Spring 2014 Draft Plan Presentation and Review
 - BDS Architects and Corvus Design will present the draft plan to committees and stakeholders allowing for review and comment period
- Spring 2014 Final Plan for Trails and Greenways complete

What we need from you:

- With the goal of streamlining the data collection phase of this project, we request that you identify a spokesperson for your group. This person will act as a point of contact for the team, will be responsible for communication to the group they represent, will attend meetings where single representation is desired, and will bring forward the voice of the group as needed.
- Please also take a moment to fill out the attached survey and corresponding maps. Bring these with you to your Discovery Week meeting.
- Please work with us to schedule a time to meet during our Discovery Week.

We will be in contact with you in the near future to set up group and individual meeting times with you for Discovery Week.

Thank you,

Peter Briggs, ASLA

President & Principal Landscape Architect

Corvus Design, Inc.

(insert D. Seiser's signature here)

OR - Who is the appropriate signature here

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Group Survey

Please take a moment to fill out the following survey BEFORE attending the UAF Trails and Greenway (TAG) Planning Discovery Week meetings. Please bring your written responses to the meeting where you are representing your organization.

What is your name, contact info, and what Subcommittee or Stakeholder Group do you represent?

What is the mission of your group?

Are there any documents that you know of that have been developed for this part of campus? Do these reflect your mission? Are there other documents that you feel would benefit the goal of this project? Please list them.

What are your goals for this part of campus?

What are the opportunities that you see for this part of campus? Constraints?

Please review the following map and provide any relevant spatially related information directly to the map.

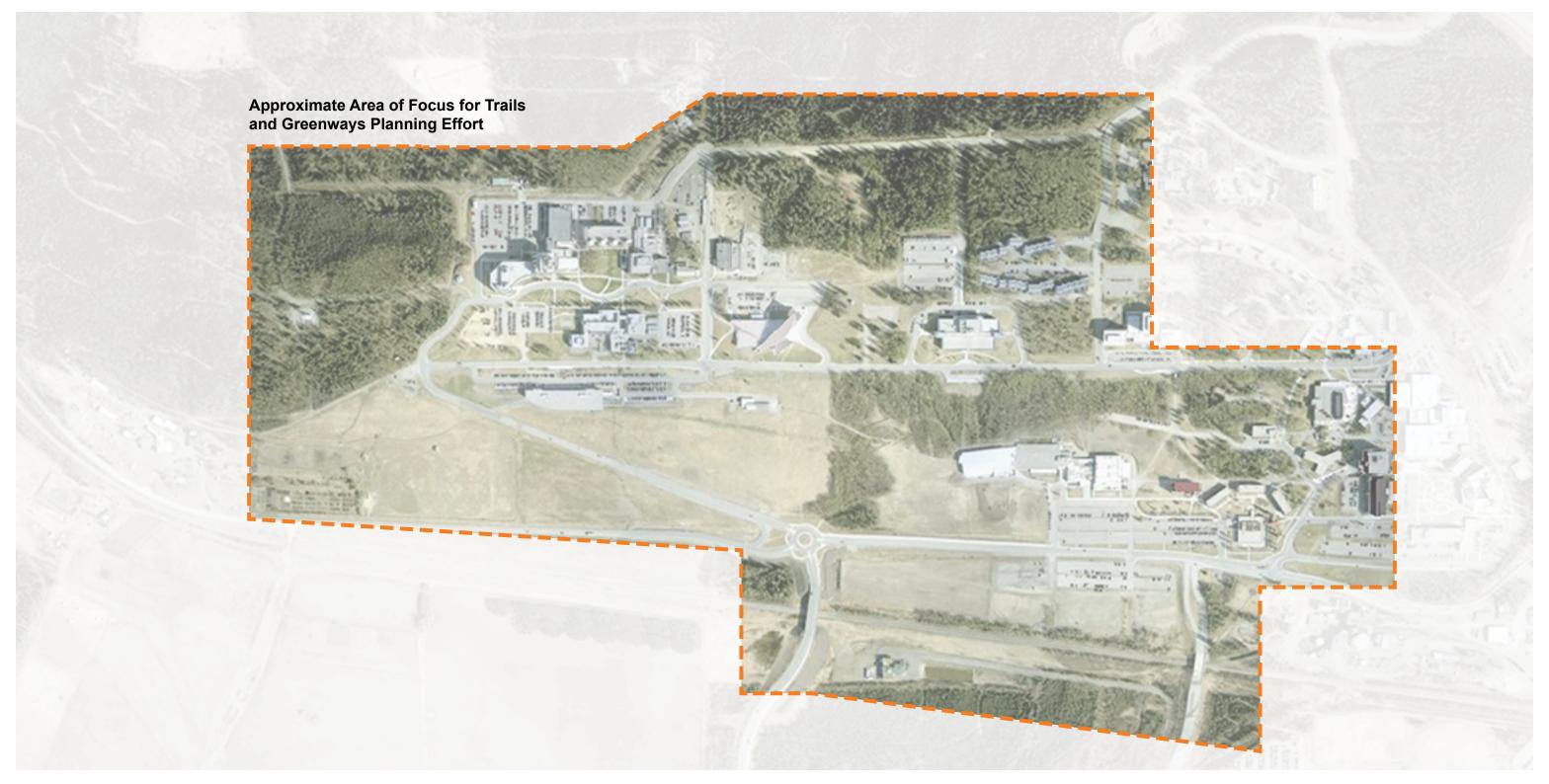
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Please notate what opportunities or constraints you and your group see in our area of work on any area of this map

Opportunities (use a standard color ink, if available)

Constraints (use red ink, if available)

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