Note: This document contains the agenda and meeting notes from the UAF Master Planning Committee for the meeting on August 26, 1998. The meeting was held in the Chancellor’s Conference Room, Signers’ Hall.

**Master Planning Committee Meeting**

**August 26, 1998**

**Notes**

**Members Present:**
Brian Barnes, Chris Bennett, John Craven, Richard Caulfield, J. Carter Howald, Ron Pierce, Jake C. Poole, Joe Trubacz, Deborah H. Wells

**Absent:**
Mike Supkis, Miriam Jensen, Ramona Repaczki, Robert Wheeler, Susan Todd (Dan Flodin and Gary Copus are later appointments to this committee)

**Guests:**
Chancellor Wadlow, Exec. Dean Ralph Gabrielli, and Dean Carla Kirts

**Handouts at the meeting:**
- P&PSvcs Project Listing by Team
- Master Plan websites to visit
- P&PSvcs Memo re NWS Balloon Launch Site
- 1998 Status Report of CIP at P&PSvcs
- Memo re LAC Donated Benches Project
Memo re Ski Trails and the Ring Road

After introductions, committee chair John Craven (JC) asked that committee members provide Chris Bennett (CB) with brief bios so we can tell people who we are (and for the inevitable web page).

JKW — Gave the committee their "charge" which is to:
   1) Review every proposal re the appropriateness of the plan, the land and its use relative to the existing 1991 Master Plan. Inupiat House, antenna park-shrinking the area and the facility, and the new campground, are examples of master plan involvement.
   2) Capital projects: We have a 6-year list that evolved in the 90's with adjustments made by UAF and the Regents. We will be asked to review the Capital Improvements List (CIP) for JKW.

CK — asked Dan Flodin to think "Student Life" while on this committee. Said he needs to be able to look at the whole picture.

JP — Community comments — need to be careful who we open this to.

DW — Provided us with websites from other campuses to give us a different perspective. Suggested that Emory's was the best she had looked at so far.

RP — Pleased to be on the committee and to be able to offer a different perspective for us.

JCH — Stressed that no vested interests should become a part of the committee; definitely need to look at the websites and to remember that we're here because of the students.

RG — Element of magic in the vision of this group. We're entering a new time; starting fresh.

RC — Central roll of students — critical to keep them first and foremost.
BB — Need to be open; we are representatives. Solicit opinions within the constraints of being overwhelmed. Can we bring forth initiatives? Per JKW, yes we can.

CK — Keep in mind we want a nice living & working environment.

JCH — Communication is the key. Educate people as to what the process was.

JC — Lessons learned: How did IARC happen? Per JKW, Dr. Akasofu was asked to get his people to the MPC meetings. Per BB, very little input to IARC from the former MPC.

JKW — Two issues at the Museum: 1) roads and parking; 2) can the infrastructure support the museum? Will priorities have to be altered?

JKW — Roads to UAF (new entrances at University and College and at Geist and Loftus R.)— P&PS should have current information.

JC — Possible conflict of interest for him since he is the point person for the $6 mil improvement at Poker Flat Research Range.

JKW — Purview of UAF: New construction — can appoint sub committees for outlying areas, etc. Involve a member of this body in the ad hoc committees.

JC — Open Meetings Law: Confirmed with JKW that we are advisory. We recommend, we do not decide.

RC — Constraints are in place from the 1991 MP. Can we get a list of former members and areas they represented? Perhaps bring them in for background info.

JT — Wants his new department to be an integral part of this committee.

DW — 1) Balloon Launch Site for National Weather Service: MPC should be involved in the recommendation. KS of P&PS is investigating at the farm that NWS can see from their new offices. 2) Landscape Advisory Committee donated benches for the campus. Currently investigating best places to put them & what
the upkeep will be. 3) Smith Lake: the 1993 Conservation Plan was well written. Was a class project of Susan Todd's — never approved? Need to look at it.

JKW — Analysis of Y2K Goals: RG, PR, FW, CK & JKW to distribute in October to UAF as a DRAFT — made significant progress: new buildings, full use of all of the infrastructure; student academic success — continue to improve and make sure they have access to the new wiring, etc. Still do not have enough study space — where do they go in-between?

JKW — Trails Committee is a subcommittee of MPC.

JKW — Updating the 1991 MP — make the new one "user friendly".

JC — will work with DW & JCH to establish priorities and urgent projects.

DW — Duckering building refurbishment will include new outside. Issue for MPC.

JKW — Concentrate on the issues. We are a complex living community.

CK — University Relations - Keep them in the loop; use them to get the word out. Debra Damron a good resource.

JC — How to organize and communicate: Common format for handling documents. Bring us up to a common level; provide a summary of each meeting; provide to senior staff? Do our homework now since we have no pressing issues to currently deal with. Need to absorb the material, then categorize. Everyone read the '91 MP.

RG - Recommends 10-15 minutes at next meeting to talk about distant ideas after our terms are over.

RC — Seconds RG idea. Think strategically long term. Need a website. Wants discussions with key people: DOT, FNSB, City; address early on. How are we relating to the community as a whole?

BB — Wants senior staff present as often as possible for immediate feedback back to our ideas.
JC — Requested bios; prioritize projects; meet as a group once a month until an issue approaches deadline or heats up.