

TRAIL GUIDE 2013 - 2014

Your path to becoming a Nanook



UNIVERSITY OF ALASKA FAIRBANKS
Naturally Inspiring.



FAIRBANKS CAMPUS ACADEMIC CALENDAR 2013 - 2014

Visit www.uaf.edu/catalog/current/acad_calendar.html for the complete academic calendar including summer semester 2014. For academic calendar information for UAF's community campuses, contact the campuses directly or visit www.uaf.edu/uaf/academics/.

FALL SEMESTER 2013











Fall 2013 course list available at UAOnline	Monday, March 18
Begin registration and fee payment for degree students for fall 2013 semester	Monday, April 1
Begin registration and fee payment for non-degree students for fall 2013 semester	Monday, April 8
Deadline to apply for admission for fall semester (UA Scholars)	Wednesday, May 1
Deadline to apply for admission for fall semester (graduate students)	Saturday, June 1
Deadline to apply for admission for fall semester (undergraduate students)	Saturday, June 15
Residence halls open, 8 a.m.	Sunday, Sept. 1
Orientation for new students	Sunday – Wednesday, Sept. 1 – 4
Labor Day (offices closed — no classes, registration or fee payment)	Monday, Sept. 2
First day of instruction; late registration begins	Thursday, Sept. 5
Deadline for adding classes, late registration and fee payment; 6 p.m. in person, midnight at UAOnline	Friday, Sept. 13
Deadline for 100 percent refund of tuition and fees	Friday, Sept. 20
Deadline for student- and faculty-initiated drops (course does not appear on academic record)	Friday, Sept. 20
Freshman progress reports due	Friday, Oct. 11
Deadline to apply for fall 2013 graduation	Tuesday, Oct. 15
Deadline for student- and faculty-initiated withdrawals (W grade appears on academic record)	Friday, Nov. 1
Thanksgiving holiday (no classes, most offices closed)	Thursday – Sunday, Nov. 28 – Dec. 1
Last day of instruction	Friday, Dec. 13
Final examinations	Monday – Thursday, Dec. 16 – 19
Residence halls close, noon	Friday, Dec. 20
Deadline for faculty to post grades, noon	Tuesday, Dec. 24
Winter holiday (no classes, most offices closed; reopen Friday, Jan. 3 at 8 a.m.)	Wednesday – Thursday, Dec. 25 – Jan. 2

SPRING SEMESTER 2014

Deadline to apply for admission for spring semester (graduate students)	Tuesday, Oct. 15
Spring 2014 course list available at UAOnline	Monday, Oct. 28
Deadline to apply for admission for spring semester (undergraduate students)	Friday, Nov. 1
Begin registration and fee payment for degree students for spring 2014 semester	Monday, Nov. 11
Begin registration and fee payment for non-degree students for spring 2014 semester	Monday, Nov. 18
WINTERmester courses begin	Friday, Jan. 3
Deadline for WINTERmester student- and faculty-initiated withdrawals (W grade appears on academic transcript)	Friday, Jan. 10
Residence halls open, 8 a.m.	Tuesday, Jan. 14
Orientation for new students	Wednesday, Jan. 15
First day of instruction; late registration begins	Thursday, Jan. 16
Alaska Civil Rights Day (no classes, most offices closed)	Monday, Jan. 20
Deadline for adding classes, late registration and fee payment; 6 p.m. in person, midnight at UAOnline	Friday, Jan. 24
Deadline for 100 percent refund of tuition and fees	Friday, Jan. 31
Deadline for student- and faculty-initiated drops (course does not appear on academic record)	Friday, Jan. 31
Freshman progress reports due	Friday Feb. 14
Deadline for UA Foundation and privately funded scholarship applications	Saturday, Feb. 15
Deadline to apply for spring 2014 graduation	Saturday, Feb. 15
Deadline for student- and faculty-initiated withdrawals (W grade appears on academic transcript)	Friday, March 14
Spring break (no classes)	Monday – Friday, March 17 – 21
University holiday (most offices closed for spring break)	Friday, March 21
SpringFest (no classes)	Friday, April 25
Last day of instruction	Monday, May 5
Final examinations	Tuesday – Friday, May 6 – 9
Commencement	Sunday, May 11
Residence halls close, noon	Monday, May 12
Deadline for faculty to post grades, noon	Wednesday, May 14

Trail guide: A way to move along a path quickly and efficiently, with as few stumbles as possible and a couple scenic stops along the way.

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Carefully review the information enclosed.

Complete and return all applicable forms as soon as possible.

Please read your housing, dining and other application forms.

They are contracts, and you will be bound to them, including dates of change/cancellation and their fees. In general, contracts are for a full academic year.

You can get enterable forms at www.uaf.edu/admitted/forms/.



START HERE

Your path to becoming a Nanook

You're coming, right?

We're ready for you! Let us know whether you'd like to accept your admission, postpone it, or if you'll be unable to attend, at www.uaf.edu/admissions/reply/.

Steps to take before you arrive *

- 1 Financial aid:** Apply now for the FAFSA and scholarships.
- 2 Academic advising:** Set up an appointment with your academic advisor, via phone or email, before registering for classes.
- 3 Registration:** Register early at <http://uaonline.alaska.edu>. Textbooks can be ordered online or purchased at the UAF Bookstore.
- 4 Housing and mail:** If you plan to live on campus, you must complete and return the residence hall application. Return the student mailbox application if you want to receive mail on campus.
- 5 Dining Services:** If you plan to live in a campus residence hall or you'd like a meal plan, you need to complete and return the Dining Services application.
- 6 Health inventory and immunization record:** Complete the health form before arriving.
- 7 New Student Orientation:** This program is required for most new students, and it provides plenty of useful information. Register now. See page 29.
- 8 Get your UAF email address:** After you register for classes, make sure to set up your UAF email so you get important information. See page 34.

* Master's and PhD students, please read the graduate student section, beginning on page 31, before completing these steps.

As soon as you arrive

- Attend Orientation (page 29)
- Pay your fees online or set up a payment plan (page 8)
- Pick up your UAF PolarExpress ID card (page 22)



Note: your admission is not complete until you

- Send final high school or college transcripts
- Send test scores:
 - ACT Plus Writing/SAT for baccalaureate
 - ACCUPLACER for endorsement, certificate or associate degrees

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FINANCIAL AID

Paying for school & financial aid

Applying for financial aid is easy! Just go to www.fafsa.gov and fill out the Free Application for Federal Student Aid (FAFSA). But remember: you must be fully admitted to a certificate or degree program to receive financial aid.

In an occupational endorsement program? Contact a Financial Aid advisor for more information.

Who should apply for the FAFSA? Everyone!

Maybe you think your grades are too low or your family's income is too high. Apply anyway! You may qualify even when you don't think you will. Many scholarships require you to complete the FAFSA, and it might make you eligible for loans with lower interest rates. Plan ahead, the application process may take up to six weeks.

To be eligible for financial aid, you must

- Be admitted to a UAF degree or certificate program and meet satisfactory academic progress standards.
- Be an undergraduate enrolled in 12 or more credits (or a graduate student enrolled in 9 or more credits) to receive full-time funding. Waitlisted, audit and year-long correspondence study classes do not count toward determining your full-time student status.
- Complete online entrance counseling if receiving a Federal Direct Loan for the first time.

Your federal PIN (personal identification number)

Start by applying for your federal PIN at www.pin.ed.gov. Your PIN is your personal identifier and electronic signature. You will use it year after year.

Use your PIN to:

- Access FAFSA on the web
- Sign your FAFSA form electronically
- Get a copy of your FAFSA information
- Make online corrections to your FAFSA
- Review your grant and loan history on the National Student Loan Data System at www.nslds.ed.gov/nslds_SA/
- Sign your master promissory note at www.studentloans.gov
- Complete entrance counseling at www.studentloans.gov



Financial aid checklist

- Complete FAFSA application (UAF Title IV code: 001063)
- Apply for scholarships
- Contact a Financial Aid advisor, or go to www.uaf.edu/finaid/ to learn about
 - loans
 - VA/GI education benefits
 - other aid packages
- Track your financial aid application status



Financial Aid Office

107 Eielson Building

907-474-7256

financialaid@uaf.edu

www.uaf.edu/finaid/

Once you've applied, keep a personal financial aid file:

- Photocopies of your income tax return and W-2s
- A photocopy or printout of your FAFSA and instruction booklet
- Your federal student aid report
- Photocopies of forms or information you use to complete your aid application
- Borrower copy of promissory notes
- Any financial aid correspondence

Track your application status

After you complete your FAFSA, regularly check the status of your UAF financial aid application at <http://uaonline.alaska.edu>. You are responsible for following up on your aid application. After you apply:

Federal Student Aid Report (SAR)

The federal processor sends you a SAR 24 hours after you submit your FAFSA online if you provide your email address. The SAR indicates your expected family contribution, which is used to determine your eligibility for aid. Follow the instructions on the SAR.

Income tax verification

Your application may be selected for verification, the federally required process of checking accuracy of the information students supply. If your application is selected for verification, you will receive an email or letter from the UAF Financial Aid Office explaining what documents to provide. You don't have to submit documents unless we ask you to. Please reply quickly to requests.



What is UAOnline?

UAOnline is your electronic student account at UAF. It's how you keep track of your course list, fee statements, grades and much more.

<http://uaonline.alaska.edu>



Scholarships

107 Eielson Building

907-474-6228

scholarships@uaf.edu

www.uaf.edu/finaid/

Financial aid programs

Name of Program	Need-based?	Enrollment Status	Requires program Admission	Amount (Prorated for PT)
AKAdvantage Grant	Yes	PT (at least half-time)	Yes	\$3,000 max
Alaska FEL (Family Education Loan)	No	FT only	Yes	\$6,500 for vocational; \$8,500 for undergraduate
Alaska Performance Scholarship	No	PT (at least half-time)	Yes	Varies, up to \$4,755 per year
Alternative Loans	No	PT (at least 1 credit)	Varies	Varies
ASEL (Alaska Supplemental Education Loan)	No	PT (at least half-time)	Yes	\$6,500 max for vocational; \$8,500 max for undergraduate
Federal Work Study	Yes	PT (at least half-time)	Yes	Varies
FSEOG (Federal Supplemental Educational Opportunity Grant)	Yes	PT (at least 1 credit)	Yes	Varies by institution; up to \$4,000 per year
Pell Grant	Yes	PT (at least 1 credit)	Yes	Varies
PLUS (Parent Loan for Undergraduate Students)	No	PT (at least half-time)	Yes	Cost of attendance minus other aid received
Scholarships	No	FT (varies)	Yes	Varies
Stafford Subsidized Loan	Yes	PT (at least half-time)	Yes	Depends on year in school and dependency status; max \$3,500 for first-year students
Stafford Unsubsidized Loan	No	PT (at least half-time)	Yes	Depends on year in school and dependency status; max \$7,500 for first-year students
TEACH Grant	No	PT (at least 1 credit)	Yes	\$4,000 max for undergraduate
Teacher Education Loan (TEL)	No	FT only	Yes	\$7,500 annual limit
UA Grant	Yes	PT (at least half-time)	Yes	\$1,000 max
VA Benefits	No	PT (at least 1 credit)	Yes	Max benefit determined by VA
Winn-Brindle Memorial Education Loan	No	FT only	Yes	Up to cost of attendance

Notification of aid award

The Financial Aid Office will review your FAFSA results and award you an aid package based on your demonstrated need. This information will be sent to you by mail and will be available online at <http://uaonline.alaska.edu>.

The majority of financial aid awards will appear as credits applied to your student account, unless you are receiving a check from an outside agency.

Factors that could affect your financial aid

- Recent divorce of parents, or of you and your spouse
- Recent death or lost employment of a major wage earner
- Loss of other income or benefits (such as Social Security or child support) by you, your parents or spouse
- Academic ineligibility

If any of these events occur after you file for financial aid, check with your UAF Financial Aid advisor to see if your application might be affected.

Applying for a Federal Stafford loan?

All Stafford loan borrowers must complete the following steps:

1. Complete the FAFSA
2. Complete online entrance counseling at www.studentloans.gov
3. Complete a master promissory note (loan application) at www.studentloans.gov

What about scholarships?

There are about 400 UAF and University of Alaska scholarships! Luckily, you don't have to fill out 400 applications. You can apply for most of them with just one online application at www.uaf.edu/finaid/scholarships/. Feb. 15 is the deadline to apply for UAF and UA scholarships.

There are thousands of other scholarships out there, beyond UAF. Do free, individually tailored Internet searches at

- www.collegeboard.org
- www.fastweb.com
- www.finaid.org

If your guaranteed financial aid or loans will not arrive before the last day to pay tuition and fees, you must arrange for a payment plan with the Bursar's Office.



How to apply for UAF/UA scholarships

1. Log in to UAonline with your student ID number and PIN at <http://uaonline.alaska.edu>.
2. Choose the **Financial Aid** or **Student Services** menu, then choose the **Scholarships** link.
3. Enter your demographic information in Step 1. If you have applied for scholarships in previous years, you will need to update and resubmit your information.
4. Enter your personal profile in Step 2. (We recommend that you copy/paste it from a word processing document.)
5. To apply for UAF scholarships that require additional essays or materials, click the UAF link in Step 4.
6. If you have any other materials to submit, send or bring them to the UAF Financial Aid Office.
7. To apply for UA scholarships that require additional essays or materials, click the UA link in Step 5.
8. To be considered for need-based scholarships, complete the 2014 – 2015 FAFSA online at www.fafsa.ed.gov between Jan. 1 – Feb. 15, 2014.
9. That's it! If you are selected as a scholarship recipient, you will be sent an award letter to your official UAF email address. Most scholarship winners will be notified by May 2014.

The deadline is Feb. 15, 2014. No late applications will be accepted.

Money Matters: Dates to know	Fall 2013	Spring 2014
Financial aid applications are available online at www.fafsa.gov and at the UAF Financial Aid Office	Jan. 1, 2013	Jan. 1, 2013
Deadline for UAF privately funded and UA statewide scholarship applications	Feb. 15, 2013	Feb. 15, 2013
Registration begins	April 1, 2013	Nov. 11, 2013
First day of fee payment (see options below)	April 1, 2013	Nov. 11, 2013
First day of classes	Sept. 5, 2013	Jan. 16, 2014
Last day to pay tuition and fees	Sept. 13, 2013	Jan. 24, 2014

Getting outside funding?

Notify the Financial Aid Office immediately of all assistance you receive from other sources (e.g., fellowships, fee waivers, non-UAF/UA scholarships). You may be required to repay some of your financial aid if you get additional assistance.

Veterans: Complete VA Education Benefit forms

Veterans receiving educational benefits through chapters 30, 31, 33, 35, 1606 or 1607 should complete the appropriate forms, which can be found at www.uaf.edu/veterans/.

Alaska residents

Complete the resident tuition application at www.uaf.edu/admitted/forms/res_tuition_app.pdf with supporting documentation to establish Alaska residency for tuition purposes.



How can I pay my fees?

You can pay your fees with a credit card, money order, check or cash.

If you use a credit card, make sure you know what your daily limit is. If you are moving to Fairbanks from another city or state, notify your credit card company to expect charges from businesses based there.

If you are unable to pay all of your fees by the semester deadline, you can sign up for a payment plan. See the Way to Pay box on this page for more information.

You will be dropped from your classes if your account is not paid or if other payment arrangements have not been made by the fee payment deadline.

Way to pay	Where to find it
Payment plans	Bursar's Office, Signers' Hall
UAOnline	http://uaonline.alaska.edu
By mail	UAF Bursar's Office P.O. Box 757640 Fairbanks, AK 99775-7640
By phone	907-474-7384
In person	Signers' Hall
Wire transfer	907-474-7384
For more information visit us online at www.uaf.edu/finserv/business/ .	

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ACADEMIC ADVISING

Setting your academic & career goals

Academic advisors help you figure out your academic and career goals, and what field of study and degree program are right for you. You must meet with an academic advisor each semester before you can register for classes. (You can also discover your talents and strengths using software programs and other tools that provide guidance on careers and academic majors.)

Your academic advisor can help you with

- Your program's major requirements
- Creating a semester-by-semester plan
- Core curriculum choices
- Mandatory placement
- Internships
- Exchange and study abroad programs
- Tutoring and study labs
- Learning-assistance programs

You can take free student success workshops on things like deciding on a major, study skills and overcoming math anxiety. And there are free academic support programs so you can brush up on English, math and science!

Contact an academic advisor as soon as possible, even if it's not time to register for classes.

UAF core curriculum

The core curriculum is a series of classes that are required of all bachelor's degree students. It covers communication, perspectives on the human condition, mathematics, natural sciences, library and information research, writing, and oral communication. These courses give students a common knowledge base that helps meet the demands of life in the 21st century and can help guide you when considering which classes to take first. Find out more at www.uaf.edu/catalog/current/baccalaureate/bac2.html.

Stay On Track

Get the most out of your education *and* graduate on time. With the right plan, you can get through college faster and cheaper. Find out how at www.alaska.edu/stayontrack/.



Academic advising checklist

- Review your degree requirements at www.uaf.edu/catalog/.
- Research and collect information about your major/career interests and your learning style.
- Contact your academic advisor to discuss your educational and career goals and interests.



Academic Advising

509 Gruening Building

907-474-6396

uaf.advising@alaska.edu

www.uaf.edu/advising/

Are you ...	Find advice with	How to find them
in general studies (undecided) bachelor's degree or pre-major?	Academic Advising Center The AAC can help you if you <ul style="list-style-type: none"> are enrolled in general studies are a pre-major have a major but want to explore other degree programs want to know about medical, dental, vet or law school, and other postgraduate professional programs 	509 Gruening Building 907-474-6396 or 888-823-8780 (toll free) advising@uaf.edu uaf.advising@alaska.edu www.uaf.edu/advising/
enrolled in a bachelor's degree program?	Academic program faculty or staff advisor Many departments, schools and colleges have a designated advisor.	Find your academic department contact information at www.uaf.edu/advising/ to get connected with yours!
enrolled in an associate, certificate, occupational endorsement or vocational/technical program?	Community and Technical College Student Assistance and Advising Center Get one-on-one support even before your first day of class, and all the way to the start of a successful career!	604 Barnette St. (downtown Fairbanks) 907-455-2800 or 877-882-8827 (toll free) uaf-ctc@alaska.edu www.ctc.uaf.edu
from rural Alaska?	Rural Student Services RSS is a place to make friends and study, with comprehensive advising for Native and rural Alaska students, and programs that keep you connected with rural Alaska communities throughout your UAF experience.	Brooks Building, ground floor 907-474-7871 or 888-478-1452 (toll free) fyrss@uaf.edu www.uaf.edu/ruralss/
a low-income, first-generation or disabled student?	Student Support Services They'll help you figure out college requirements and keep you motivated to complete your bachelor's degree program. Services are free for eligible students and include grant aid, tutoring, laptop and technology loans, and other assistance.	514 Gruening Building 907-474-6844 fysssp@uaf.edu www.uaf.edu/sssp/ for an application The SSS program is funded by a TRiO grant from the U.S. Department of Education, with 87% coming from federal funds and 13% from UAF.

UAF mandatory placement policy

Haven't submitted test scores yet? Don't like your test scores? UAF's mandatory course placement policy requires you to have ACT Plus Writing, SAT or ACCUPLACER test scores or satisfy course prerequisites before you register for English, math/statistics, core natural sciences, core perspectives on the human condition, and developmental English and math courses. Go to www.uaf.edu/advising/placement/ to find

- What scores you need to get into UAF courses
- Tips and resources to improve your English, math and reading placement
- Information about study resources for placement tests
- Where to take the ACT Plus Writing, SAT or ACCUPLACER tests



Master's and PhD students

Please read your section in this booklet and contact your academic program advisor.

Testing Services

As a national testing center, Testing Services can help you take care of last-minute testing needs and put you on the fast track to a college degree by helping you test out of some of your classes. They offer many different computer-based and paper-and-pencil exams. For more information and upcoming test dates, visit or contact Testing Services.

Honors Program

The Honors Program helps high-achieving and motivated students make the most of their undergraduate education. Critical thinking is a priority. If a class is not offered specifically as an honors course, students can create their own class. Honors students also complete a capstone thesis project to graduate with honors.

The program accepts applications from newly admitted, current and transfer students. You'll find the Honors Program application at www.uaf.edu/honors/.

Undergraduate Research and Scholarly Activity

It's true: You can get money to do real research and serious scholarship stuff when you're still "just" an undergrad. Recent student projects include mapping a glacier in Alaska, studying ducks in Peru and creating ceramic art that highlights world hunger. The Undergraduate Research and Scholarly Activity Office can help you find research and creative opportunities, from a single-credit, first-year seminar to an independent scholarly investigation that becomes your senior thesis. Don't wait to make your mark on the world. Find out more at www.uaf.edu/ursa/.



Testing Services

211 Gruening Building

907-474-5277

fytest@uaf.edu

www.uaf.edu/testing/



Honors Program

520 Copper Lane

907-474-6612

honors@uaf.edu

www.uaf.edu/honors/

First-year seminars

Get your mind in a collegiate mood with a free, 1-credit first-year seminar. Recent courses have covered topics like the brain and intelligence, the supernatural and music, and the politics of climate change. There's no tuition or fee for students who pass the course with a C or higher. Plus, a \$100 discount will be applied to the next semester's Residence Life bill!

907-474-6396

888-923-8780 (toll free)

advising@uaf.edu

www.uaf.edu/advising/

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REGISTRATION

Enrolling in classes

Registering for classes isn't rocket science, but you do have to pay attention to what you're doing. You can get step-by-step instructions, including a downloadable quick guide, at www.uaf.edu/register/. But in case you're curious, here are the basic steps:

Register online

Log on to the secured area of UAOnline (<http://uaonline.alaska.edu>). Select **Student Services & Account Information**, then **Registration**, and follow the instructions.

1. **Look up courses to add.** On the **Registration** page, select **Class Schedule Search**. (You may also select **Register/Add/Drop Classes** and then **Class Search**.) In either case, be sure to choose the proper semester or term, and choose **UAF-Main Campus** from the list of campuses. (A key for abbreviations, acronyms, etc., is available under **Course Finder Definitions** at www.uaf.edu/coursefinder/.)
2. **Add your classes.** In the **Add Classes Worksheet** on the **Register/Add/Drop Classes** page, enter the course registration numbers (CRNs) of the classes you wish to take.
3. **Variable Credit Class/Auditing a Class.** If you register for a course that has variable credit or you want to audit a course, select **Change Class Options**. Enter the amount of credit you want. Press the **Grade Mode** menu and highlight **Audit** to select that option. The audit option may not be available at UAOnline because not all courses allow auditors. Contact the instructor or the department for more information.
4. **Review your schedule.** After you select **Complete Registration Changes**, your current schedule will be displayed.
5. **Resolve errors.** If there are any errors, check the error message. If you select **Error**, you will find more information about the error. Some errors, such as scheduling two courses at the same time, can be resolved online by dropping a class.

However, the following errors cannot be resolved online:

- Special-permission courses
- Individual-study courses
- More than 18 undergraduate credits
- Courses that appear to conflict in time. To take courses offered at times that conflict, you must obtain instructor approval. Once approval has been forwarded to the Office of Admissions and the Registrar, the conflicting courses will be made available for you to add after you register for your other courses.
- Registration hold. If you have a registration hold, you may not register until the hold is removed by the initiating office.

Registration holds may result from:

- *Unpaid tuition and fees/outstanding balances on your student account* (e.g., parking fines, course fees). See the Bursar's Office, or call 474-7384.
 - *Judicial/disciplinary holds*. See Student Services, or call 474-7317.
 - *Other registration holds*. See the Office of Admissions and the Registrar, or call 474-7500.
 - *UA system holds*. Because UAF is part of a statewide system, a hold at one unit of the University of Alaska will affect your registration at all UA units.
6. **Buy your textbooks.** Purchase your books online at www.uaf.edu/bookstore/ or in person at 200 Constitution Hall.

New students: How to get your UA username and create a password

1. Go to the Elmo website at <http://elmo.alaska.edu>.
2. Select Option 3: Search for my UA Username and ID #.
3. Fill in birth date, last name and social security number. (International students can leave the social security number blank.)
4. Click on **GO ELMO**.
5. Verify at least 5 pieces of information from the provided questions, and click **Confirm**.
6. Select a security policy and answer the corresponding questions, then click **Ok**.
7. Create a password on the right side of the screen. Your UA ID and your UA username will be on the left side of the screen.
8. For more help, visit www.alaska.edu/oit/new-to-ua/.

Summer @ UAF



In-state tuition for all

No matter where you're from or how long you've been here, you get the in-state tuition rate for summer classes.



Over 200 courses

Summer@UAF has numerous courses to advance your degree program.



Financial aid

From tuition awards to scholarships, Summer@UAF has a variety of financial aid options.



Evening college

Summer@UAF offers a host of evening classes to help you reach your educational goals.



Sweet Summer Deal

Buy 10 Summer Sessions and/or eLearning and Distance Ed. credits, get up to 4 more free!



Summer employment

Sign up for six or more credits to qualify for a part-time job on campus.



Everything Online

Visit our website.



Events

Free events throughout the summer: concerts, free movies, cultural talks and Discover Alaska lectures.



Study help

Writing, math and speech labs are open on campus during Summer Session.



Contact us

907-474-7021 (8 - 5, M - F)
866-404-7021 (toll free)
summer@alaska.edu

WWW.UAF.EDU/SUMMER/

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HOUSING

Living on campus

College is more than classes and exams. When you live on campus, you're part of the Residence Life community. You live together, learn from each other, share experiences, become friends. National research shows that students who live on campus have fewer worries, earn better grades and are more likely to complete a university degree.*

As an on-campus resident you will have less stress, more time and the conveniences of home, including

- Cable TV service
- High-speed Internet connections
- Free, on-site laundry facilities
- Trained staff on call 24 hours a day
- Always something to do: Residence Life offers 400+ activities each year

Plus, a post office, bank and health care services are all within walking distance. Contact Residence Life for more information about residence facilities for students with disabilities, students with families and nontraditional student housing.

Do you have to live on campus? No. Some students choose to live off campus. Good places to look for rentals are the *Fairbanks Daily News-Miner*, Craigslist and bulletin boards around campus.

EDGE: Education, Development, Growth and Experience

Your first year at UAF is the most important year of your college experience.

- EDGE hall placement is required for all first-year students who live on campus and are 20 years old and younger.
- The EDGE program is for learning, friendship, support and fun.
- EDGE has study groups, tutoring, social and academic events, plus staff to help meet the needs of first-year students.
- EDGE was designed by students, faculty and staff to prepare you for success in college and beyond!

Living on campus makes you smarter!

OK, not really. But first-year students in the EDGE program do graduate at a higher rate than students who do not participate in the EDGE program.

* American Council on Education, 2006



Residence life checklist

- Read all sections of the agreement, especially page 2 of the form
- Complete all sections of the three-page agreement, then sign and date your application
- Submit the \$355 deposit (check, money order, or credit card) with your housing forms
- Submit your application by May 1 for best choice



Why do I have to pay \$355?

The \$355 deposit is required to apply for on-campus housing. It includes a \$315 damage deposit plus a \$40 nonrefundable application fee. The deposit stays on file the entire time you have a signed agreement. UAF cannot accept wire transfers or bank-to-bank transfers. We can accept only credit cards, money orders, checks or cash for this fee.

Housing options

Single-student housing

Early bird, night owl, rock star or jazz lover, no matter what your interests, UAF has a residence hall to meet your needs. There are three kinds of rooms:

1. A double room is one room for two people (roommates).
2. A single room is a smaller room for one person.
3. A double-single is one room meant for two people but occupied by just one person.

Single and double-single rooms are assigned on a space-available basis, so you might not be able to get a room to yourself.









Family and graduate housing

Furnished housing for families and graduate students range in size from efficiency to three bedrooms.

If you want to live with your unmarried partner, check requirements with Residence Life at www.uaf.edu/reslife/.

What about roommates?

Your housing application will help us figure out the best roommate for your style and personality. If you know with whom you would like to room (and who would like to room with you, too), make sure you both write one another's name on your application forms and turn them in around the same time.

Housing facility	Available for
The MBS Complex — Moore, Bartlett and Skarland halls — is a short walk from Wood Center and near the Reichardt Building on West Ridge. The Residence Life office and Hess Rec Center are here.	 EDGE freshmen: Moore and Skarland  Undergrads and grads: Bartlett
Wickersham, McIntosh, Nerland, Stevens and Lathrop halls are near the Student Recreation Complex, Lola Tilly Commons, Wood Center and Rasmuson Library.	 Sophomores to grads: McIntosh, Nerland, Stevens, Lathrop  Nontraditional (must meet class standing, GPA or age requirements): Wickersham
The Cutler Apartment Complex, near the Reichardt Building, is for students wanting the convenience of campus with the independence of apartment living. Cutler is open to its residents during the winter break at increased semester rates, as listed on the form.	 Students with certain class standing, GPA or age requirements
MacLean House's support and education programs help Alaska Native students and students from rural Alaska adjust to university life while still keeping in touch with friends and family back home.	 Alaska Native undergrads  Undergrads from rural Alaska Priority is given to Arctic Slope Regional Native Corp. students who indicate their interest on the application.
The Sustainable Village opened in fall 2012. The 16 students who live in the student-designed village become part of the research team investigating how to build the best, most responsible homes in the North.	 Sophomores to grads

Get a closer look at www.uaf.edu/reslife/residential-facilities/.

Apply early!

Get your housing application online at www.uaf.edu/reslife/ or contact Residence Life. Submit your application by May 1 to give you the best chance at the room of your choice. After June 30 we accept applications on a rolling, space-available basis.

If you have special housing needs due to a disability or medical condition, contact the coordinator of Disability Services at the Student Health and Counseling Center at 474-7043. Space and accommodation are limited. Visit the Residence Life website for more information about special housing accommodations.

Mandatory immunization policy

All residents of single-student housing are required to have specific immunizations. See the Health Inventory Form on page 28 or contact the Student Health and Counseling Center for more information at 474-7043.



Residence Life office

MBS Complex, main floor

907-474-7247

housing@uaf.edu

www.uaf.edu/reslife/

UAF Residence Hall Application/Agreement

This agreement is for fall 2013 and spring 2014 semesters. Please attach an explanation if requesting an agreement for a shorter time period.

If you will be a new resident of UAF Housing, return this form with \$355 (\$315 damage/reservation deposit plus \$40 nonrefundable application fee) in the enclosed business reply envelope, or mail to: UAF Residence Life • P. O. Box 756860 • Fairbanks, AK 99775-6860. Please contact the Department of Residence Life if you are paying with a credit card. Checks are made payable to: Department of Residence Life.

www.uaf.edu/reslife/ • tel 907-474-7247 • fax 907-474-6423 • email housing@uaf.edu

Tell us about yourself! Please print.

Name UA ID #
Last name First name Middle name Email

Current mailing address Local/cell phone
 Permanent phone

Permanent mailing address

What is your age? Class standing: Freshman Sophomore Junior Senior Graduate

Please mark all that apply to you (please be honest)

Nonsmoker Smoker Tidy Less tidy Early riser Night owl Quiet Less quiet

The Higher Education Opportunity Act allows you the opportunity to list contact information in case of an emergency

Emergency contact Telephone Cell phone

Mailing address

Relationship to student Email

Room type options

Double: a room built for two and occupied by two
Single: a room built for one and occupied by one; limited availability
Double-Single: a room built for two but occupied by one; limited availability.
Traditional first-time freshmen (younger than 20) must live in designated EDGE halls (Moore or Skarland) and will be enrolled in Orientation.

Campus landline phone for \$120/semester Yes No

Phone line will be activated in your room and the fee placed on your student account. Provide your own phone, calling card and answering machine — voicemail is not available. To cancel your phone line, contact the Residence Life office prior to end of fee payment or entire balance will be owed.

Hall/room type preference Major I have previously lived on campus.

(Your hall/room type preferences will be considered but cannot be guaranteed due to space/requirement limitations.)

1) Hall / Room type This agreement begins: Year Fall Spring
2) Hall / Room type Birth date Male Female
3) Hall / Room type Name of preferred roommate*:

Special considerations:

Interest in living in the Sustainable Village Arctic Regional Slope Corp.-affiliated member Mobility-impaired

International students only: Prefer living with an English-speaking roommate

* Roommate requests are granted when space is available, when the requests are mutual, and when both applications are received in close proximity to each other.

Please read both sides of this agreement carefully before signing.

I accept the terms and conditions of this agreement. I understand that by signing this agreement, I am personally (jointly and separately) responsible for compliance with all of the terms of this agreement. Cancellation of housing accommodations after July 31, (including applications received after July 31), will result in the forfeiture of my entire damage/reservation deposit plus any other associated housing charges. Room reservations are guaranteed until 9 a.m. on the first day of classes. I understand that signing this agreement for fall 2013 obligates me to stay on campus for both fall 2013 and spring 2014 semesters. I understand that by signing this document I am incurring a debt that must be paid (be sure to read the back side of this form to understand your obligation).

Student signature

Date

Parent signature if student under age 18

The University of Alaska Fairbanks provides equal housing opportunity and assigns units without discrimination on the basis of race, religion, color, sex, physical or mental disability or national origin. The Department of Residence Life has facilities accessible for mobility-impaired students. All correspondence must be in writing from student and shall be mailed to the university at the above postal address. The student understands that Alaska Statute 34.03 et seq., the Alaska Uniform Residential Landlord Tenant Act does not apply to this agreement. NOTE: Application for and confirmation of admission to the University of Alaska Fairbanks and application for residence hall accommodations are separate transactions, acted upon separately by the university. Return of this application/agreement does not guarantee that accommodations will be available in the residence halls. Any questions you have about the terms and conditions of this agreement should be directed toward the Department of Residence Life prior to signing it. The university shall be entitled to all remedies provided by law or this agreement.

For Residence Life use only

Receipt #	Date	Credits
Date <input type="text"/> Hall <input type="text"/>	Room # <input type="text"/>	<input type="checkbox"/> Double <input type="checkbox"/> Double single <input type="checkbox"/> Single
Date <input type="text"/> Hall <input type="text"/>	Room # <input type="text"/>	<input type="checkbox"/> Double <input type="checkbox"/> Double single <input type="checkbox"/> Single

TERMS OF OCCUPANCY: student is responsible for all of the terms of this Agreement and as a member of the Residence Hall Association agrees to comply with all university rules, regulations, policies, procedures and community living standards including those printed in the Class Registration Schedule, the Residence Life Handbook, the university Catalog and any other university publication or electronic access site. All such rules and regulations are by this reference incorporated into this Agreement. The period of occupancy for this agreement and the academic year will begin on the first day of the fall semester as specified by the university and will end on the day after the last regularly scheduled final examination for the spring semester. Occupancy will not begin until the official opening day unless pre-approved arrangements are confirmed by the Department of Residence Life. Additional housing charges may be assessed to the student. As a campus resident, you are required to purchase a board plan for both the fall and spring semesters. Excluded from this provision are graduate students and those students living in the Cutler Apartment Complex. All board plans can be purchased with, and activated by, UAF Dining Services, Room 118 Eielson. For more information about the available board plan options, costs, program parameters, as well as the Agreement for Services, please visit: www.uaf dining.com or call (907) 474-6661.

NOTE: Occupancy dates are subject to changes in the academic calendar. Students wishing to remain in campus housing between semesters must apply, be accepted, and pay a fee (with the exception of Cutler and the Sustainable Village). Each approved student will be consolidated into an open residence hall(s). Failure to complete registration (course selection and payment of fees) constitutes a breach of this Agreement. Persons breaching their Agreement will be assessed room costs as defined in the "REFUNDS/COSTS" section of this Agreement and be required to move out. At the opening of each semester and at times of unanticipated over-enrollment, the student may be assigned to overflow housing space. Overflow assignments will be charged at the standard rate.

ACADEMIC YEAR AGREEMENT: The term of this agreement is for the entire academic year or for the remainder of the academic year, if entered into after the beginning of the academic year. The academic year consists of fall and spring semester and does not include summer sessions which are acted upon separately by the university. Any student who continues to be enrolled at the university of Alaska Fairbanks shall honor the terms of this Agreement for both the fall and spring semesters and shall be charged the full amount of the fall and spring housing fees. The Cutler Apartment Complex **ACADEMIC YEAR AGREEMENT** is for the fall, winter break and spring semester. Students graduating in December or not enrolling for spring semester must provide notice of cancellation by Nov. 30 and must complete proper check-out (see "TERMINATION/ FORFEITS" section).

This Agreement is not a lease. It creates no exclusive right on the part of the student to occupy any portion of university property. The university may assign or reassign the student to specific housing when, in the university's sole discretion, it deems such action necessary. The student may not assign any rights or obligations created by this agreement. Eligibility: All students of UAF are eligible for campus housing but are not guaranteed housing until approved by the Department of Residence Life. To better manage occupancy, Residence Life may establish occupancy priorities and eligibility/credit hour requirements at any time deemed necessary.

UNIVERSITY AUTHORITY: The university reserves the right to:

- a) Change room assignments (consolidate) when vacancies occur and single occupants are residing in multiple capacity rooms or when less than four students are living in one Cutler apartment the remaining resident(s) must accept another roommate and/or move to another room/apartment. Students already on the double-single waiting list may keep the room and assume the additional cost if space is available.
- b) Re-assign students from a room, floor, hall, or residence system if necessary for health, safety, financial, or disciplinary purposes or when premises are unsuitable for occupancy.
- c) Enter any unit in order to inspect the same; make essential, preventative, routine, or agreed upon repairs, decorations, alterations or improvements; supply necessary or agreed upon services; or exhibit the premises to laborers or contractors, or as is otherwise necessary in the operation and/or protection of the premises or persons therein.
- d) Enter any premises in the event of an apparent or actual emergency, if there is reason to believe that a university policy is being violated or when other community members' rights are being violated and entry cannot be gained by nominal means.
- e) Close a residence and re-assign residents to available space in other residences or within a residence when sufficient vacancies occur and/or the need arises.

- f) Refuse or terminate housing to any student who is delinquent in the payment of residential fees, who has demonstrated an unwillingness to abide by Board of Regents policy, university Regulations and Residence Life rules and procedures, who may impact the community and/or students personal safety, or who exhibits behavior which is incompatible with maintaining of order and propriety of the Residence life community.

- g) This agreement may be terminated by the University by giving the occupant ten (10) days advance written notice to vacate the premises, for any reason, at the sole discretion of the University.

If the student chooses to vacate their assigned unit during the term of this Agreement, but remains enrolled at the university, or the student fails to occupy their reserved space by the first day of classes, the student will forfeit their deposit and will agree to pay for occupancy as outlined in the "REFUNDS/COSTS" section. After July 31, students who have submitted applications are expected to live on campus and pay appropriate housing fees for their reserved space. **NOTE:** Notification of student status to other departments within the university does not cancel this Agreement. Damage/reservation deposits (currently \$315) will be held by the university and carried forward to subsequent academic years until the termination of this Agreement. At the time of termination, the deposit may be used to cover cancellation/termination charges plus costs for any loss or damage caused during occupancy and not otherwise paid or provided for by the student. The same may be applied to pay for other obligations owed by the student to the university. Any portion of such deposit not applied as provided herein will be mailed to, or refunded to the credit card used by, the student within 30 working days after proper check-out. Deposits will be forfeited for the following reasons: 1) failure to complete proper check-in by 9:00 am on the first day of classes; 2) termination of occupancy during the first sixty (60) days after the official fall opening; 3) canceling room reservations after July 31; 4) failure to properly check out of a room or apartment. **NOTE:** All provisions of this Agreement apply to students with a confirmed room reservation for Spring semester except that the date of record will be changed from Aug. 1 to Dec. 1.

REFUNDS/COSTS: All room costs are subject to change. If rates increase after student application, students with accepted agreements will be given the opportunity to withdraw their application without penalty (less application fee).

Students terminating their Agreements will be charged room rent based on the following schedule:

CHECK OUT: A student's occupancy in university housing is terminated by the university by official check-out (personally signing out) with a Residence Life Staff member. Students failing to complete an official check-out forfeit their deposit and will be assessed all appropriate cleaning, damage and check out fees or housing charges. The student must provide written notice of cancellation as outlined in "TERMINATION/ FORFEITS" section below. On or before the date of hall closing or termination, student must remove himself/herself and all personal property from the premises. The Premises, including equipment, furniture and fixtures shall be clean and in as good order and condition as when received, reasonable wear and tear expected. Upon termination of the Agreement, the university shall have, and is hereby granted, full and free right to remove property of the student or others from the Premises without being guilty of trespass, eviction or forcible entry and detainer, and without relinquishing any of the university's legal rights. Any and all property which may be removed from the Premises by the university pursuant to the authority of this Agreement or of law, to which the student or others may be entitled, shall be handled or removed by the university at the risk, cost and expense of the student.

WAIVER AND SEVERABILITY: No term or condition of this Agreement can be waived by the university except as authorized in writing by the Director of Residence Life or designee. Requests must be made in writing. Should any clause or portion of this Agreement be held invalid, the other portions of this Agreement shall remain in full force and effect.

UNIVERSITY RULES AND PROCEDURES: These are printed below for your convenience, but are not to take the place of the Residence Life Handbook which should be referred to for more specific information on Residence Life rules and procedures which can be found at www.uaf.edu/reslife/:

- a) A room/apartment is to be occupied only by the student(s) for whom it is reserved. Rooms/apartments may not be sublet or used by non-residents for any purpose.
- b) Prohibited items in residential rooms/apartments include corrosive, combustible, hazardous or other dangerous substances, firearms, ammunition, other weapons, and cooking and food storage appliances unless approved by the Department of Residence Life.
- c) All weapons must be stored at the UAF Police Department and cannot be kept in rooms or apartments. The university reserves the right to remove all prohibited items. Prohibited

activities include, but are not limited to: possession or use of illegal drugs or substances, possession or use of alcoholic beverages by persons under Alaska's legal age, public display of offensive materials, relocation of university furniture from one room to another, keeping of pets, and cooking and smoking in unauthorized areas.

- d) Residents are responsible for damages beyond normal wear to localities and equipment. Each student will be charged for damage, or other loss incurred, to their room, the building, furniture, and equipment that is a result of carelessness or misconduct. Damage within the student room, apartment, or the common areas located throughout the building (unless individual responsibility is determined), will be attributed to all occupants of that room, apartment or all resident students served by the common areas. Student agrees to remove all stored personal property from university facilities upon termination of this Agreement. If the student fails to remove said property, student hereby authorizes the university to make disposition of such property in any manner in which the university sees fit, without further recourse from the student.

- e) Student shall not make any material alterations in the space without express written permission from the Department of Residence Life; shall not damage nor permit the damage of any part of the space; shall not do or permit the doing of anything that shall constitute a fire or health hazard; and shall not permit the accumulation of waste and refuse within the space. Violation of these term and conditions may be considered sufficient reason for monetary fines and disciplinary action, including, but not limited to, dismissal from the university residence halls (and possibly the university).

- f) Students may occupy their rooms during Thanksgiving and "spring break" with no additional charge; however, students who wish to remain on campus during the period between semesters must arrange for accommodations separately and pay an additional charge. The cost of winter break housing is built in to the Cutler Apartment charge. No board program meals are provided during vacation periods.

- g) Student hereby agrees to obey all applicable university, local, state, and federal laws and regulations which are now in effect or which may become effective during the term of this agreement.

INDEMNITY/LIABILITY: The university accepts no liability for:

- a) Damage or injury to persons or property or loss of property of student unless the same is caused by the gross negligence or willful misconduct of the university.
- b) The loss, damage, or destruction to all personal belongings in the custody of, belonging to, or stored by the student, regardless of cause. This includes losses that occur in the students room, storage room, and public area, in other areas of the hall or campus. The university strongly recommends that students secure insurance for personal property with a private insurance company. The university does not insure the student's private property.

TERMINATION/FORFEITS: Agreement may be terminated by the student as follows:

- a) Prior to Aug. 1: The student may cancel this Agreement at anytime prior to Aug. 1 without penalty (less application fee) by filing a written notice to Residence Life.
- b) Graduation, Total Withdrawal or Marriage: The student may cancel this Agreement for Spring semester without forfeiture of the deposit for reasons of graduation, total enrollment withdrawal or for marriage by filing a written notice and appropriate documentation to Residence Life by Nov. 30.
- c) Hardship: The student may request cancellation of this Agreement for hardship by filing a written request to Residence Life. If approved, you will be notified in writing. If denied, you will be notified in writing and held to the terms of this agreement for the remainder of the academic year.

RELEASE: By signing the UAF Residence Hall Application/ Agreement I give the University of Alaska Fairbanks (UAF) permission to photograph, videotape or record me and to use the photographs, videotape, electronic file, film or audio recording in print and electronic publication, video broadcasts, radio broadcasts, housing database, or any similar electronic and mechanical means. I agree that the photographs, including negatives, slides and prints or any other presentation of the images, is the property of UAF. I waive any right I may have to inspect and/or approve the finished product in which the image may be used. By signing I intend to release and discharge UAF from any and all claims that I may have, and agree to hold harmless and defend UAF from liability arising from claims or litigation arising from its use of my image or voice.

A Resident may opt out of this release by filing a written request to Residence Life at the address on the front of the UAF Residence Hall Application/Agreement. January 2013

UAF Residence Hall Application/Agreement

Please complete this form and include it in the enclosed business reply envelope, or mail to:
UAF Residence Life • P. O. Box 756860 • Fairbanks, AK 99775-6860

<input type="text"/>	<input type="text"/>
Student name	UAF ID #

UAF RESIDENCE HALL CALENDAR

Sept. 1 Halls open, 8 a.m.	Jan. 14 Halls open, 8 a.m.
Sept. 5 Classes begin	Jan. 16 Classes begin
Dec. 20 Halls close, noon	May 12 Halls close, noon
Cutler open Sept. 1 – May 12	

REFUNDS/COSTS

All room costs are subject to change. If rates increase after a student has submitted an application, students with accepted agreements will be given the opportunity to withdraw their application without penalty (less application fee).

Students terminating their Agreements will be charged room rent based on the following schedule:

FALL

Prior to Aug 1:	Refund deposit, 0% of the semester charge
Aug. 1 – Sept. 13:	Forfeit deposit, 10% of the semester charge
Sept. 14 – Sept. 23:	Forfeit deposit, 25% of the semester charge
Sept. 24 – Oct. 11:	Forfeit deposit, 50% of the semester charge
Oct. 12 – Oct. 29:	Forfeit deposit, 75% of the semester charge
After Oct. 29:	Forfeit deposit, no refund or credit
Prior to Dec. 1:	(If new agreement in spring) Refund deposit, 0% of the semester charge
Prior to Dec. 1:	(continuation of fall agreement) Forfeit deposit, 0% of the semester charge

SPRING

Dec. 1 – Jan. 24:	Forfeit deposit, 10% of the semester charge
Jan. 25 – Feb. 7:	Forfeit deposit, 25% of the semester charge
Feb. 8 – Feb. 22:	Forfeit deposit, 50% of the semester charge
Feb. 23 – Mar. 25:	Forfeit deposit, 75% of the semester charge
After Mar. 25:	Forfeit deposit, no refund or credit

Read and initial each statement below:

- I accept the terms and conditions of this agreement. I understand that by signing this agreement, I am personally (jointly and separately) responsible for compliance with all of the terms of this agreement.

- Cancellation of housing accommodations after July 31 (including applications received after July 31) will result in the forfeiture of my entire damage/reservation deposit plus any other associated housing charges. Room reservations are guaranteed until 9 a.m. on the first day of classes.

- I understand that signing this agreement for fall 2013 obligates me to stay on campus for both fall 2013 and spring 2014 semesters. I understand that there is an additional cost associated with winter break housing (except Cutler and the Sustainable Village).

<input type="text"/>	<input type="text"/>	<input type="text"/>
Student signature	Date	Parent signature if student under age 18

Meningococcal Disease Information

To all new residents of UAF campus housing:

The State of Alaska requires all post-secondary educational institutions to provide information about meningococcal disease and meningococcal vaccine to all students who intend to reside in campus housing and requires that students sign a form indicating that they have either been vaccinated against the disease or have received information about it. See information and signature blocks below:

Sec. 14.48.165 of the Alaska Statutes reads as follows:

Immunization of postsecondary students.

- a. A postsecondary educational institution in this state shall provide written notice to each student who intends to reside in campus housing before the student's initial period of residence that includes the following information:
 1. Meningococcal disease
 - A. is a serious illness that can cause death within a few hours of onset; one in 10 cases is fatal, and one in seven survivors of the illness is left with severe disability;
 - B. is a contagious but also largely preventable infection of the spinal cord fluid and the fluid surrounding the brain;
 2. Scientific evidence suggests that college students living in campus housing are at a moderately increased risk of contracting meningococcal disease; and
 3. Immunization against meningococcal disease decreases the risk of contracting the illness
- b. A student attending a postsecondary educational institution shall sign a document provided by the institution indicating that the student has received
 1. an immunization against meningococcal disease; or
 2. the notice described under (a) of this section (see above)

I have received an immunization against meningococcal disease and am aware that if I received the immunization prior to age 16 then a booster shot is recommended.

Signature _____
Date _____
Print Full Name _____
Date of Birth _____

Alternative affirmation:

I have received and read the information regarding meningococcal disease described above.

Signature _____
Date _____
Print Full Name _____
Date of Birth _____

Availability of vaccine: The UAF Student Health and Counseling Center provides the meningococcal vaccine for a fee. Due to the limited shelf life, the Center maintains a limited supply of the vaccine and cannot guarantee that it will be available at all times. Students wishing to get the vaccine should call the Center at 474-7043 to check on current availability.

UAF Conviction Disclosure Form

You are required to sign and return this form even if you answer NO to these questions.

Name _____
UAF ID # _____

I authorize the UAF Department of Residence Life to conduct a detailed criminal background check of my past. Non-disclosure and incomplete or inaccurate information are grounds for immediate termination of housing.

Student signature _____
Date _____

- Yes* No Do you presently have felony charges pending against you or have you ever been convicted of a felony?
- Yes* No Do you presently have misdemeanor charges pending against you, or have you been convicted of a misdemeanor in the past five years?
- Yes* No Do you presently have sexual offense charges pending against you or have you ever been charged or convicted of a sexual offense crime or attempt to commit such a crime, as defined by Title 11 of Alaska Statutes? The Alaska Statutes are viewable online at www.legis.state.ak.us/basis/folio.asp.

* If you answered yes to any of these questions, please provide information about the crime(s) you have been convicted of, date(s) of conviction(s), court(s) convicted in and sentence(s) received. Please attach a separate sheet for each crime. Additional explanation sheets must have your signature and authorize the UAF Department of Residence Life to conduct a detailed criminal background check. (You may photocopy this form.)

Crime #1

1. Information about crime convicted of: _____

2. Date of conviction: _____
3. Court convicted in: _____
4. Sentence received: _____

5. Probation dates: Beginning _____ Ending _____
6. Probation officer's name: _____
7. Probation officer's phone: _____

5

DINING

Eating on campus

Get good food at a reasonable price across campus. Meal plans are part of the room-and-board package for students living on campus, but you don't have to live on campus to get one.

Dining options

Grab a snack or eat your fill! Wood Center has Pizza Piazza, Taco Bell, Polar Perk Coffee, Tsunami Sushi, UniversiTea and Grill 155, which is where the board-plan breakfast is served during the week. (Board-plan eaters head over to Lola Tilly Commons for lunch and dinner.)

The Moore-Bartlett-Skarland housing complex has a Subway sandwich shop in its Campus Cache convenience store. Or try the West Ridge Café in the Arctic Health Building. The Rasmuson Library 24-hour study area includes the Library Polar Perk, which is convenient for study sessions.

At the Community and Technical College downtown, Polar Perk has grab-n-go options plus coffee and pastries.

All locations accept cash, check, Munch Money, Bear Bucks and credit cards.



Dining Services checklist

- Fill out Dining Services forms
- Mail or fax with housing forms
- Pick up your PolarExpress card during orientation or from the Bursar's Office on the first floor of Signers' Hall or 116 Eielson

🍴 Meals at the Commons 🍴

Vegan/vegetarian

available at every meal

Soup and salad bar

with one of the largest salad bars in Fairbanks

The Grill

made-to-order meat and meatless burgers

Deli bar

gourmet breads and premium meats and cheeses

International station

fare from around the world

Pizza

fresh-out-of-the-oven vegetarian and meat pizzas made in front of you

Classics

roast chicken, meatloaf, carved beef, mashed potatoes, sautéed vegetables and stuffing

Sweet treats

soft-serve ice cream and other tasty temptations are also available.

It's all-you-care-to-eat at the Commons, so you can try something new and still come back for more!



Do I have to buy a meal plan?

Yes, if you live on campus, unless you're in the Cutler Apartment Complex, Wickersham Hall or family housing. Meal plans are not required for graduate students. You may sign up for a meal plan after you arrive.



Dining Services

118 Eielson Building

907-474-6661

uaf-dining-dept@alaska.edu

www.uafdining.com

PolarExpress card

The *PolarExpress* card is more than your official identification card. It's your library card and meal plan card. It's the key to your residence hall, labs and the Student Recreation Center. Use it to buy goods and services at university locations such as vending and copying machines. It gets you into student events and the health center.* It also lets you ride the city bus for free and gives you discounts at various vendors throughout the Fairbanks area!

You don't have to renew your card as long as you're in active status, but there is a replacement fee for lost or stolen cards. You'll get your *PolarExpress* card at New Student Orientation, or you can pick it up from the Bursar's Office on the first floor of Signers' Hall or 116 Eielson.

* Exactly what access and privileges the cards gets you depends, of course, on things like your affiliation and the fees you've paid.



What are Munch Money and Bear Bucks?

Munch Money and Bear Bucks are prepaid service accounts tied to your *PolarExpress* card.

Munch Money is connected to your meal plan. The amount deposited into the account depends on which meal plan you pick. Munch Money can be spent at all on-campus dining locations and most vending machines on campus.

Bear Bucks can be spent on more than just food. You can spend them at the bookstore, Wood Center, in copy machines, even some places off campus. Find out where at www.uaf.edu/finserv/aux-bus/id-cards-bearbucks/.



PolarExpress card

Bursar's Office, first floor
Signers' Hall or 116 Eielson
Building

907-474-7657

fyexprss@uaf.edu

[www.uaf.edu/
finserv/aux-bus/
id-cards-bearbucks/](http://www.uaf.edu/finserv/aux-bus/id-cards-bearbucks/)

UAF Dining Services Application and Agreement

FALL 2013 – SPRING 2014

UAF Dining Services • PO Box 757815 • Fairbanks, AK 99775-7815

www.uafdining.com • Telephone: 907-474-6661 • Fax: 907-474-5707 • Email: uaf-dining-dept@alaska.edu

Contact information

Name UA ID # Telephone
Mailing address
City State Zip
Residence hall & room # Email
Class standing: Freshman Sophomore Junior Senior Graduate

Meal plan options

PLATINUM MEAL PLAN: \$1,830 per semester

This plan includes an unlimited number of all-you-care-to-eat meals during scheduled breakfast hours at the Wood Center and lunch and dinner hours at Lola Tilly Commons. It also includes \$75 in Munch Money, which can be used at all UAF campus dining locations and most vending locations. This plan does not include guest privileges.

GOLD MEAL PLAN: \$1,810 per semester

This plan includes an unlimited number of all-you-care-to-eat meals during scheduled lunch and dinner hours at Lola Tilly Commons. It also includes \$100 in Munch Money, which can be used at all UAF campus dining locations and most vending locations. This plan does not include guest privileges.

DENALI BLOCK MEAL PLAN: \$2,120 per semester

This plan includes 250 all-you-care-to-eat meals during scheduled breakfast hours at the Wood Center and lunch and dinner hours at Lola Tilly Commons. This meal plan also includes the flexibility to exchange a meal in the equivalency of \$5 toward a purchase at any of the UAF campus-wide Dining Services retail locations, excluding Subway. It also includes \$200 in Munch Money, which can be used at all UAF campus dining locations and most vending locations.

Flexible meal plan options

NANOOK MEAL PLAN: \$2,250 per semester

This plan includes \$2,250 in Munch Money that can be spent at any UAF campus dining locations and most vending locations. Providing maximum flexibility, there are no restrictions on use of dining locations or on who can enroll.

CHENA MEAL PLAN: \$1,200 per semester.

Enrollment for this meal plan is limited to juniors, seniors and graduate students. The plan includes \$1,200 in Munch Money that may be used at any campus UAF dining location and most vending locations. There are no restrictions on use of campus dining locations.

WCC MEAL PLAN: \$655 per semester

Enrollment for this meal plan is limited to students living in Wickersham, Cutler and commuter students. The plan includes \$655 in Munch Money that can be used at any UAF dining location on campus. It provides a flexible way for students to participate in dining activities with friends on campus, and provides students with a break from cooking for themselves.

I agree to the above information and the terms and conditions of the board program as outlined on the back of this document.

Student signature Date

For Dining Services use only

Staff Banner Binky Date

Change: The individual listed above has elected to change their Meal Plan as documented below.

Change to plan: Platinum Gold Denali Nanook Chena WCC
Banner Transact Date

Meal plan was terminated on: Month Day Year
Banner Transact MM recovery

Notes:

FALL 2013 – SPRING 2014 DINING SERVICES PROGRAM INFORMATION

Participation in the food service program is required of all students living in university residence halls except for graduate students and students living in the Cutler Apartments (SAC). Your meal plan account is accessed by using your PolarExpress card and is nontransferable. Your PolarExpress card is required to enter Lola Tilly Commons and to use your meal plan or Munch Money at any UAF Dining Services locations and in most vending areas.

The meal plans are not active during winter or spring break.

Wood Center Food Court/Lola Tilly Commons hours of operation	
Monday - Friday	Saturday - Sunday - Holidays
Breakfast 7 a.m. – 11 a.m. Wood Center Food Court	Brunch 10 a.m. – 2 p.m. Lola Tilly Commons
Lunch 11 a.m. – 2:30 p.m. Lola Tilly Commons	
Light Dinner . . . 2:30 p.m. – 4:30 p.m. Lola Tilly Commons	Dinner 5 p.m. – 8 p.m. Lola Tilly Commons
Dinner 4:30 p.m. – 8 p.m. Lola Tilly Commons	

Refund periods	
Fall Withdrawal Period	Spring Withdrawal Period
Aug. 5 – 30 90% refund of semester board plan price	Dec. 16 – Jan. 10 90% refund of semester board plan price
Aug. 31 – Sept. 27 . . . 75% refund of semester board plan price	Jan. 11 – Feb. 7 75% refund of semester board plan price
Sept. 28 – Oct. 25 . . . 50% refund of semester board plan price	Feb. 8 – March 7 50% refund of semester board plan price
Oct. 26 – Nov. 22 . . . 25% refund of semester board plan price	March 8 – April 11 . . . 25% refund of semester board plan price
After Nov. 22 No refund will be given	After April 11 No refund will be given

THE FINE PRINT

Terms:

The student is responsible for all terms of this agreement and as a participant in the board plan agrees to comply with all university rules, regulations, and policies. The term of this agreement is for one academic year, beginning on the first day of fall semester and will conclude on the last day of spring semester. Changes to the board plan must be done in writing and submitted to the Dining Services Office in 118 Eielson no later than the last day of fee payment each semester. Participation in the food service program is required of all students living in university residence halls except for graduate students and students living in the Cutler Apartments (SAC) or the Sustainable Village.

University Authority:

The university reserves the right to:

1. change the available meal plan options and associated costs after showing due diligence to inform board plan participants of the change,
2. terminate or temporarily cancel individual board plan privileges upon indication of non-payment of fees or misuse, and
3. close food service facilities for maintenance or an emergency with or without advance notice.

Payment

Accepted methods of payment include cash, check, BearBucks, Visa, MasterCard or Munch Money.

Refund/Pricing:

All board plan pricing is subject to change. Board plans are non-transferable and are not valid during winter break, spring break or after May 11, 2014. Board plan refunds are based on the above schedule, and must be requested from the Dining Services office. Declining balance plans (Nanook, Chena, and WCC) are non-refundable one week after the final day of fee payment for the semester. Unused Munch Money will not be refunded or rolled at the end of the academic year.

Fall Semester

Meals begin on Sept. 1 and continue through dinner on Dec. 19. Lola Tilly Commons and the Wood Center Food Court will be closed during winter break. Limited food service is available in Wood Center during winter break.

Spring Semester

Meals begin with breakfast on Jan. 14 and continue through dinner on March 14. Lola Tilly Commons and the Wood Center Food Court will be closed during spring break (March 15 – 22). Limited food service is available in Wood Center during spring break. Lola Tilly Commons reopens for dinner on March 23 and continues through dinner on May 11.

If you have already enrolled in the board program and wish to change plans, you will need to contact Dining Services at uaf-dining-dept@alaska.edu or in 118 Eielson to request a change. The last day to change a meal plan is: Sept. 13, 2013, for the fall 2013 semester, and Jan. 24, 2014, for the spring 2014 semester.

6

HEALTH CENTER

Living well

The Student Health and Counseling Center helps you be healthy, body and mind. The center offers general health care, health education, counseling, alcohol abuse evaluation, and can coordinate your student health insurance. The center is right across from Wood Center, so help is never far away.

Please fill out the health inventory to help us give you the best care. The more we know about your health, the better we'll be able to take care of you.

Health inventory and immunization record

UAF advises all incoming students to be tested for tuberculosis and have proof of immunization against tetanus, diphtheria, pertussis, polio, mumps, measles and rubella. To live in university housing, you must have the immunizations specified with an asterisk (*) on the Health Inventory Form online at www.uaf.edu/admitted/forms/housing13-14.pdf. Information regarding other vaccines, especially for meningitis and hepatitis, is available at the Health Center.

Health Center fee

Who has to pay the Health Center fee?

- Students taking 9 credits or more
- Students living in university housing
- Summer Sessions students taking 6 or more credits (optional)

If you buy student health insurance, the Health Center fee is automatically included. The fee is optional if you're taking 6 – 8 credit hours.

Students who do not take summer courses or take fewer than 6 summer credits may use the center for a fee if they are enrolled in the upcoming fall semester for 6 or more credits and were eligible for center services the preceding spring semester. The fee entitles you to basic medical and counseling services at the UAF Student Health and Counseling Center on the Fairbanks campus.



Health Center checklist

(for students living on campus)

- Immunizations are current
- Have proof of immunizations
- Complete all sections of health inventory
- Complete all sections of immunization record
- Mail forms in confidential envelope with housing forms or to P.O. Box 755580, Fairbanks, AK 99775



Need more information?

Student Health and Counseling Center

Whitaker Building upper level

907-474-7043
907-474-7045 (TTY)
907-474-5777 (fax)

uaf-sh-cc@alaska.edu

www.uaf.edu/chc/

P. O. Box 755580
Fairbanks, AK 99775

Health insurance fee

All students taking 9 credits or more and students living in university housing must be covered by a health insurance plan. If you don't have other health insurance, you must buy student health insurance when you pay your student fees.

Graduate students with assistantships, see pages 31 – 32.

Disability Services

Disability Services helps students with disabilities as defined by the Americans with Disabilities Act Amendments Act. If you believe you have a disability and may need academic accommodations, contact Disability Services in the Whitaker Building as soon as possible to determine what documentation you need.



Disability Services

Whitaker Building lower level

907-474-5655

907-474-1827 (TTY)

uaf-disabilityservices@alaska.edu

www.uaf.edu/disability/

UAF Health Inventory

Please complete this form and include it in the enclosed business reply envelope, or mail to:
 Student Health and Counseling Center • P. O. Box 7555800 • Fairbanks, AK 99775-5580

Contact information

Last name	_____	First name	_____	Middle name	_____	Today's date	_____
Birth date	_____	UA ID #	_____				
Local address	_____			Local/cell phone	_____		
City	_____	State	_____	Zip	_____		
Permanent mailing address	_____			Permanent phone	_____		
City	_____	State	_____	Zip	_____		

Emergency contact Family health history (blood relatives)

Name	_____	Check all that apply	YES	Relationship
Relationship	_____	Diabetes	<input type="checkbox"/>	<input type="checkbox"/>
Address	_____	High blood pressure	<input type="checkbox"/>	<input type="checkbox"/>
Phone/Fax	_____	Stroke	<input type="checkbox"/>	<input type="checkbox"/>
Please list any medications you take:	_____	Cancer—type:	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	Heart attack before age 60	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	High cholesterol	<input type="checkbox"/>	<input type="checkbox"/>
Please list any allergic or adverse reactions:	_____	Other significant conditions	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

Have you ever had or do you currently have: Please check all that apply.

Condition	Yes	Year	Condition	Yes	Year	Condition	Yes	Year
Serious skin disease			Anorexia nervosa			Have you tried to commit suicide?		
Tumor or cancer			Binge eating/Purging (bulimia)			Psychiatric hospitalization		
Eye trouble other than need for glasses			Ulcer (duodenal or stomach)			DES exposure in utero		
Hearing loss			Nausea/vomiting/diarrhea			Sleep disturbance		
Ear, nose & throat trouble			Jaundice & hepatitis			Do you use tobacco?		
Sinusitis			Mononucleosis			Alcohol/other drug problems		
Thyroid trouble			Gall bladder trouble/gallstones			For Men		
Hay fever			Hernia			Sexually transmitted disease		
Shortness of breath			Rectal disease/hemorrhoid			Testicular problem		
Asthma			Kidney stone			Do you practice testicular exam?		
Pneumonia			Swollen or painful joint			For Women		
Chronic cough			Arthritis, rheumatism or bursitis			Menstrual problems		
Tuberculosis			Neck or back problems			Breast problems		
Positive tuberculin skin test			Concussion (severe head injury)			Do you practice breast exam?		
High blood pressure			Frequent or severe headaches			Pelvic inflammatory disease		
Rheumatic fever			Dizziness or faulty speech			Sexually transmitted disease		
Heart trouble			Epilepsy			Ovarian cysts		
Abdominal pain			Anemia or blood disorder			Abnormal pap smear		
Diabetes			Serious depression					
Used laxatives, diuretics or self-induced vomiting to control weight			Excessive worry or anxiety					

Please comment on any yes responses. (List dates/location of any hospitalizations, surgeries, severe injuries.) Do you have other health concerns that we should know about? Attach another sheet if necessary. Please remember to fill out other side.

Student signature _____ Date _____

RECORD OF REQUIRED IMMUNIZATIONS

Proof of immunization is mandatory for all students living in university housing at UAF. This form signed by a clinician or a copy of your medical record of immunizations must be completed and returned to the Student Health and Counseling Center before you enroll.

If you don't have your immunization record, try getting it from your high school or previous college, your local health department if you received immunizations there, your military immunization record, your pediatrician's office, or from your parents.

REQUIRED immunizations are indicated by an asterisk (*).

Any student living in university housing must have ALL of the * items (Board of Regents policy 09.11.010).

A copy of your official immunization record is acceptable in lieu of completing this form; please attach.

Tuberculosis (PPD) Skin Test *	Date	Results	Date must be <i>within one year of UAF admission</i> . If TB test is positive a chest X-ray is required.
Tetanus, Diphtheria, Pertussis — primary series completed	Month	Year	If serious doubt exists about the completion of a primary 3 dose series, 2 doses of 0.5 ml of combined (Td) toxoids should be given one month apart, followed by a third dose in 6–12 months.
Tetanus, Diphtheria Booster or Tetanus, Diphtheria, and Pertussis Booster *	Month	Year	Must be <i>within the past 10 years</i> .
Poliomyelitis series completed	Month	Year	
Measles, Mumps, Rubella (MMR) 1st dose *	Month	Year	Recommended for students born after 1956. Laboratory evidence of immunity is acceptable.
Measles, Mumps, Rubella(MMR) 2nd dose *	Month	Year	A second dose is highly recommended. Laboratory evidence of immunity is acceptable.
Other:	Month	Year	Other immunizations recommended by the American College Health Association include: <ul style="list-style-type: none"> • Varicella (chicken pox) for persons without a history of the disease or without a history of vaccination or positive antibody titer • Hepatitis A (series of 2 vaccines) • Hepatitis B (series of 3 vaccines) • Meningococcal (for freshman students, especially those living in dormitories) • Human papilloma virus (HPV) (through age 26; series of 3 vaccines)

Certification of dates of immunization and freedom from active tuberculosis

Signature of clinician or public health official _____ Date _____

Printed name and address _____

City _____ State _____ Zip _____

Student signature _____ Date _____

If student is under 18 years of age:

I hereby give the Student Health and Counseling Center permission to give my son/daughter medical treatment, counseling and/or appropriate immunizations.

Parent or guardian signature _____ Date _____

7

NEW STUDENT ORIENTATION

Introducing you to uaf

Don't spend your time getting lost or confused. Your first days on campus can be a lot to take in, but they should be a lot of fun, too. The New Student Orientation team will help you figure out where to go and what to do to get your life as a Nanook started. The workshops, tours and programs introduce you to campus resources and answer your questions about academic and social life at UAF. Even if NSO isn't required for you, you can still join us.

The fall New Student Orientation includes a lot of activities, including a late-night shopping extravaganza! A condensed NSO program is offered for transfer students, as well as sessions specific to UA Scholars, honors students, international students and families of incoming students.

Orientation is required for:

- All first-time baccalaureate-degree-seeking students (regardless of the number of earned college credits)
- International students (undergraduate F-1 and international exchange J-1 status)
- U.S. transfer students are not required to attend but are strongly encouraged to attend.

Save the date!

Fall New Student Orientation.....Sept. 1 - 4

Fall Family Orientation.....Sept. 1 - 2

Transfer Student Orientation.....Sept. 4

Graduate Students.....Sept. 3

Spring New Student Orientation..... Jan. 15, 2014

Check our website for schedules and more NSO details.



New Student Orientation checklist

- Write NSO date on calendar
- Check out Wilderness Welcome on page 37
- Register online or mail form to: UAF New Student Orientation, P.O. Box 756640, Fairbanks, AK 99775



New Student Orientation

101F Wood Center

907-474-1103

orientation@uaf.edu

www.uaf.edu/orientation/

New Student Orientation Registration

If not automatically registered, please register for New Student Orientation online at www.uaf.edu/orientation/ or fill out this form and return it with your other forms in the envelopes provided or mail to UAF New Student Orientation • P.O. Box 756640 • Fairbanks, AK 99775.

Contact information (Please print legibly)

Name			
	Last name	First name	Middle name
Current address			
City	State	Zip	
Telephone	UA ID #		
Email		Birth date	
Intended major or areas of interest			
Special needs			

UAF degree program

- Associate/certificate/occupational endorsement
- Bachelor's
- Master's, PhD

Semester I plan to start

- Fall 2013
- Spring 2014

New Student Orientation (NSO) session

Fall NSO

- New Student Orientation, Sept. 1 – 4 (\$75 fee)
- Family Orientation, Sept. 1 – 2 (free)
- Transfer Student Orientation, Sept. 4 (free)

Spring NSO

- Jan. 15, 2014 (\$35 fee)

Check all that apply

- Freshman/First-year
- Honors Program
- Transfer student
- UA Scholar
- International degree student
- International exchange student
- National Student Exchange
- Living on campus
- Living off campus
- Male
- Female

No money is due at this time. The NSO fee will be directly applied to your student account.
The NSO attendance policy can be found online at www.uaf.edu/orientation/.



GRADUATE STUDENTS

Helping you further your education

Thank you for choosing UAF for your graduate education! The Graduate School looks forward to working with you. We provide information and assistance to all graduate students, including orientation, teaching assistantship training, workshops/lectures and general administrative support.

Before you arrive:

- Financial aid:** FAFSA and other information, page 5.
- Academic advising:** Make contact with your advisor before registering for classes.
- Registration:** Register early. Review the registration checklist, page 32.
- Textbooks:** Order online at www.uaf.edu/bookstore/. Books can be sent directly to you or picked up in the bookstore.
- Dining Services:** If you plan to participate in a meal plan, complete and return the Dining Services application, pages 23 – 24.
- Housing:** If you want to live on campus, complete and return the residence hall application, pages 17 – 20.
- Mail:** To receive your mail on campus, complete and return the student mailbox application, page 36.
- Health inventory and immunization record:** Required of all new students living on campus, before move-in, pages 27 – 28.
- New Graduate Student Orientation (free):** Recommended for new graduate students. Go to www.uaf.edu/gradsch/workshops/.
- Teaching assistantship training (free):** Fall semester only. Go to www.uaf.edu/gradsch/workshops/ for more information.

As soon as you arrive

- Pick up UAF PolarExpress ID card, page 22
- Attend Graduate School orientation

Assistantships

Departments have limited teaching assistantships and research assistantships for full-time graduate students. For more information contact your department.

Graduate assistants (TAs and RAs) can be paid for the equivalent of a maximum of 20 hours per week while school is in session. Students with assistantships must be registered for at least 9 credits during the fall and spring semesters. (Audited classes do not count toward registration requirements.)



Graduate School Office

202 Eielson Building

907-474-7464

gradschool@uaf.edu

www.uaf.edu/gradsch/

P.O. Box 757560

Fairbanks, AK 99775



Listservs

For official UAF and Graduate School information (workshops, scholarships/ fellowships, etc.) go to <https://lists.uaf.edu:8025/mailman/listinfo/gradacademic-l>.

For information on off-campus housing, job opportunities, outside funding, etc., go to <https://lists.uaf.edu:8025/mailman/listinfo/gradschool-l>.

Graduate assistantships cover your tuition (both resident and nonresident) and your student health insurance:

- For no more than 10 credits if your workload is 15 – 20 hours per week.
- For no more than 5 credits if your workload is 10 – 14 hours per week.
- If your assistantship appointment begins on or before the first day of instruction and ends on or after the last day of final examinations for that semester (16 or more weeks).

Note: No tuition award will be included if your workload is less than 10 hours per week.

To have payment applied you must bring a copy of your TA/RA contract letter to the Graduate School's office.



What about spring semester and each semester thereafter?

Continuing graduate students are not required to print a registration form.

Simply register for your classes at <http://uaonline.alaska.edu>.



Registration checklist

First-time graduate students must meet with their advisor before registering.

- Review the following:
 - UAF catalog, www.uaf.edu/catalog/
 - General requirements
 - Program requirements
 - Registration guide, www.uaf.edu/register/
 - Course offerings/times
 - Registration procedures
 - Registration schedule
- Print your registration form at <http://uaonline.alaska.edu>
 - Log in to secure area
 - Enter your UA ID and PIN
 - Click on **Student Services/Registration/Check Your Registration Eligibility**
 - Print form and review the information for accuracy
 - Take the form with you to your advising appointment so it can be signed
- Have your advisor set your registration access, or submit your signed registration form to the Office of Admissions and the Registrar
- Register at <http://uaonline.alaska.edu>



WHAT'S NEXT?

Getting through your first year

Getting to Fairbanks

Flying

From outside Alaska, Alaska Airlines and Delta (during summer) provide direct service. Other major airlines provide service to Anchorage, where you can take a quick hop to Fairbanks. Within Alaska there are several in-state carriers. Taxis are available outside the Fairbanks terminal and will drive you to campus for about \$20.

Ground transportation

If you are driving up from the Lower 48 states or Canada, pick up the *Milepost*, a publication that gives mile-by-mile descriptions of roads that lead to Alaska. You can order the *Milepost* online at www.milepost.com. Give yourself plenty of time to enjoy the beautiful drive!

The Alaska Railroad gives UAF students a special one-way rate between Anchorage and Fairbanks. This rate applies to admitted students when you make a reservation by calling 800-544-0552 or 907-265-2494 from Anchorage, Canada or outside the U.S. Proof of acceptance to UAF will be required.



Campus Map

Use our online campus map to help you get around during your first days at UAF. Go to www.uaf.edu/campusmap/ or pick up a map at Parking Services or the Wood Center.

Getting around on campus

Parking

If you park a vehicle on campus, you need to display a current parking permit. Permits are required by all students, staff and faculty. The easiest way to get one is online at www.uaf.edu/parking/. You can buy short-term permits at kiosk machines on the Thompson Drive pullout and in the Nenana, Taku, Reichardt, Elvey, University Park building and museum lots. The machines take coins, bills (up to \$20), and Mastercard or Visa. You can also buy permits at the parking office in the Facilities Services building, 803 Alumni Drive, room 114. Bring your vehicle registration with you.

Parking areas for general and reserved gold permits are shown on the campus map at www.uaf.edu/campusmap/.

Shuttles on campus

Shuttle buses make it easy to get to all areas on the Fairbanks campus and most off-campus locations. For schedules and bus locations, visit www.uaf.edu/fs/services/shuttlebus/.



Parking

803 Alumni Drive, Facilities Services, rm. 114

907-474-PARK (7275)

UAF-ParkingServices@alaska.edu

www.uaf.edu/parking/

Shuttle bus questions?

907-474-RIDE (7433)

Getting around town

The city bus (MACS) stops at Wood Center on campus. Students ride the MACS free, on fixed routes, with a valid *PolarExpress* card. Visit <http://co.fairbanks.ak.us/Transportation/> for maps and more information.

Shipping your stuff

UAF's full-service post office is in Constitution Hall. Hours are 10 a.m. – 4 p.m., Monday through Friday. To get a mailbox on campus, return the registration form on page 36 or download it from www.uaf.edu/admitted/forms/poform.pdf.

You may want to mail boxes to UAF before you leave home. Pack lightly. Don't spend money shipping things you can do without or can buy in Fairbanks. The cheapest but slowest way to send large boxes is to mail them parcel post (approximately 30 days). It's a good idea to spend a little more and buy insurance and package tracking.

Packages you send to yourself will be held for you. The post office will notify you that boxes have arrived by placing a slip in your mailbox.

Moving in

You can move into your residence hall starting at 8 a.m. on the first day of Orientation.

Local shopping

You can buy locally anything you need for your new life in Fairbanks. We have national chain box stores, large grocery centers, specialty shops for winter gear and sporting goods, and several thrift stores. The UAF Bookstore and Campus Cache in the Moore-Bartlett-Skarland residence hall complex have incidentals.

Take it to the bank

UAF students can join the Spirit of Alaska Federal Credit Union. You can open and maintain an account with as little as \$5. Spirit of Alaska FCU offers free checking with free iTunes downloads, online banking and free bill pay. Through the shared branching network, credit union members can conduct financial transactions at more than 5,000 branches nationwide.

There's a branch in Wood Center, open weekdays 11 a.m. – 4 p.m. A second branch is just a little way off campus at 4001 Geist Road, open weekdays 9 a.m. – 6 p.m. ATMs are available in Wood Center, the Hess Recreation Center, at the Community and Technical College, and at several other locations around Fairbanks.

Email accounts and computer access

As a UAF student, you can use the computer resources on campus, including your @alaska.edu email, computer labs and Internet for your personal laptop and mobile devices.

Your UA username and password are all you need to access these services. Set them up at <http://elmo.alaska.edu>.

There's lots of good information on computing resources for new students at www.alaska.edu/oit/new-to-ua/.



Tech questions?

OIT Support Center — your computing help desk

401 Rasmuson Library
102 Butrovich Building

907-450-8300
800-478-8226 (toll free)
907-450-8312 (fax)

helpdesk@alaska.edu

www.uaf.edu/oit/

Looking for a part-time job?

The Department of Career Services (110 Eielson) helps students find jobs, both on campus and in the Fairbanks area. These include school-year jobs funded through the Federal Work-Study Program, summer jobs and internships, and — when you're ready — full-time jobs. Statistics show students who work on campus and work fewer than 20 hours per week have higher GPAs and stronger campus connections. If you need immediate or long-term work, check out the job lists at the Career Services office or online at www.uakjobs.com.



Career Services

110 Eielson Building

907-474-7596

careerservices@uaf.edu

www.uaf.edu/career/



Need textbooks?

Pick up in-store or ship to your door

- ◆ Have the first pick of the largest selection of new, used and rental books
 - * Text rental saves students 50%* or more
- ◆ Search for books by course number
- ◆ Easy returns in-store
- ◆ Large selection of UAF apparel and gifts

Get your books the easy way: order online!

Bookstore

907-474-7348

www.uaf.edu/bookstore/

* Valid on rental titles. Based on average savings vs new book price. See store for details.

UAF Student Mailbox Registration

Please complete this form and include it in the enclosed business reply envelope, or mail to:
UAF Post Office • PO Box 750100 • Fairbanks, AK 99775-0100

UAF Post Office

Date _____ Box # 75 _____ (to be assigned)
Have you ever had a post office box at this campus? Yes Box # _____ No

Contact information

Name _____
Last name First name Middle name

Names of family members receiving mail in this box: _____

Permanent mailing address _____

Permanent phone _____ UA ID # _____

Telephone _____

Rental status Student – Living on campus Student – Living off campus

I have read and understand the Terms of Agreement below.

Student signature _____ Date _____

Terms of Agreement

1. The purpose of the UAF campus post office boxes is to provide a place for students attending UAF to receive their mail. There is no other USPS delivery on campus. Rent for boxes will be collected by the Post Office. Make checks payable to UAF CAMPUS POST OFFICE and return with P.O. Box registration form. The fee can also be paid online or at the Bursar's Office using a credit card and then providing the Post Office with a receipt of the transaction. Mail boxes are \$90 per year (\$45 for fall, July – Dec., and \$45 for spring, Jan. – June). Students who attend summer classes (May – Aug.) may rent a box for \$30; as this is the only way to receive mail via USPS on campus. This provides secure mail delivery and forwarding service.
2. Post office boxes are for individual or family use. They are not to be shared with other students. Mail not addressed to the box holder will be returned to sender.
3. Only USPS mail is delivered to post office boxes (not campus housing), UPS and Fed-Ex deliver directly to the Residence Life Office.
4. The key issued is part of the agreement and must be returned when closing the box. There is a \$15 charge for replacement of lost keys.
5. Students are expected to pay the box rent when due or close the box by returning the key and giving a forwarding address. Boxes will be closed if the rent remains unpaid by the date given on your bill and mail will be returned to the permanent contact address provided.

Please return form in business reply envelope or submit to:
PO Box 750100
Fairbanks, AK 99775
Phone 907-474-7215
Fax 907-474-7884
Email: campus.postoffice@uaf.edu

Your new address is:
Your Name
UAF
PO Box 75_____
Fairbanks, AK 99775- _____

Note: 2-week Summer Sessions
Classes:
Your Name
c/o UAF Campus Post Office
PO Box 750100
Fairbanks, AK 99775-0100
(pick up mail at the post office)

Official use only

Entered _____ Opened _____
Rental period: Fall Spring Summer Annual



WILDERNESS WELCOME

Getting you into the real Alaska

Students from all over the U.S. and the world get to know each other while they explore Alaska's vast wilderness. No experience is required, but all students will be challenged.

Trip options (Aug. 27 - 31)

- **Backpacking:** Strap boots to your feet and a pack to your back, because you'll be walking the beautiful Kesugi Ridge overlooking the Alaska Range. This is a trip that has four days of amazing views and challenging hikes, where you might even see a bear!
- **Canoeing:** We'll be relaxing deep in the wilderness, quietly floating down a river and on lakes, observing lots of wildlife, and camping in a secluded spot each night. This is a great trip for students who enjoy the water but may not be comfortable carrying a pack.
- **Rafting:** Join us as we raft the Chulitna River along the border of Denali State Park. This river has incredible views of the Alaska Range, and even Mount McKinley (Denali) on a clear day. There are sections of class II - III rapids and a good chance of seeing wildlife. Learn about paddling rafts and reading rivers, or work on the skills you already have while building new friendships that will make your UAF experience even better.
- **Inflatable Kayaks:** Float the scenic Delta River as it flows from Tangle Lakes and down out of the mountains. This river is one of the National Wild and Scenic Rivers of Alaska. One portage in the middle of the trip will get us around the class V waterfall to the most exciting section of river (class II+) on this float. We do this trip in inflatable kayaks, so you get to be the captain of your own craft.

Price

Trips cost \$425 each. The price includes transportation, food, equipment, instructors, a T-shirt and housing for the nights of Aug. 26, 27 and 31. Meals are provided starting with lunch on Aug. 27 through lunch on the last day. Students must provide footwear, clothing and personal items. A complete packing list will be mailed after we receive your registration.

Sign up

Complete the registration form at www.uaf.edu/draw/outdoor-adventures/wilderness-welcome/ and mail it back to us with a \$50 nonrefundable deposit: P. O. Box 757450, Fairbanks, AK 99775. Space is limited, so don't hesitate!



Outdoor Adventures

101H Wood Center

907-474-6027

uaf-oa-staff@alaska.edu

[www.uaf.edu/draw/
outdoor-adventures](http://www.uaf.edu/draw/outdoor-adventures)

Outdoor Education Center

Get healthy, mostly outdoor fun throughout the winter at the Outdoor Education Center, which features a 35-foot-high ice climbing wall, an indoor climbing gym, an outdoor ice rink and a snow sport terrain park.



CAMPUS MAP

Getting around

FAIRBANKS CAMPUS

WEST RIDGE

- 1 Akasofu
- 2 Arctic Health Research
- 3 Biological Research and Diagnostics
- 4 Butrovich
- 5 Elvey
- 6 Irving I & II
- 7 Murie
- 8 Museum of the North, UA
- 9 O'Neill
- 10 Reichardt
- 11 Virology
- 12 West Ridge Research

UPPER CAMPUS LIVING

- 13 Chancellor's Residence
- 14 Cutler Apartment Complex
- 15 Harwood Hall
- 16 Hess Village
- 17 Moore-Bartlett-Skarland Complex
- 18 Stuart Hall
- 19 Walsh Hall

HEALTH & SAFETY

- 20 Whitaker

SPORTS & RECREATION

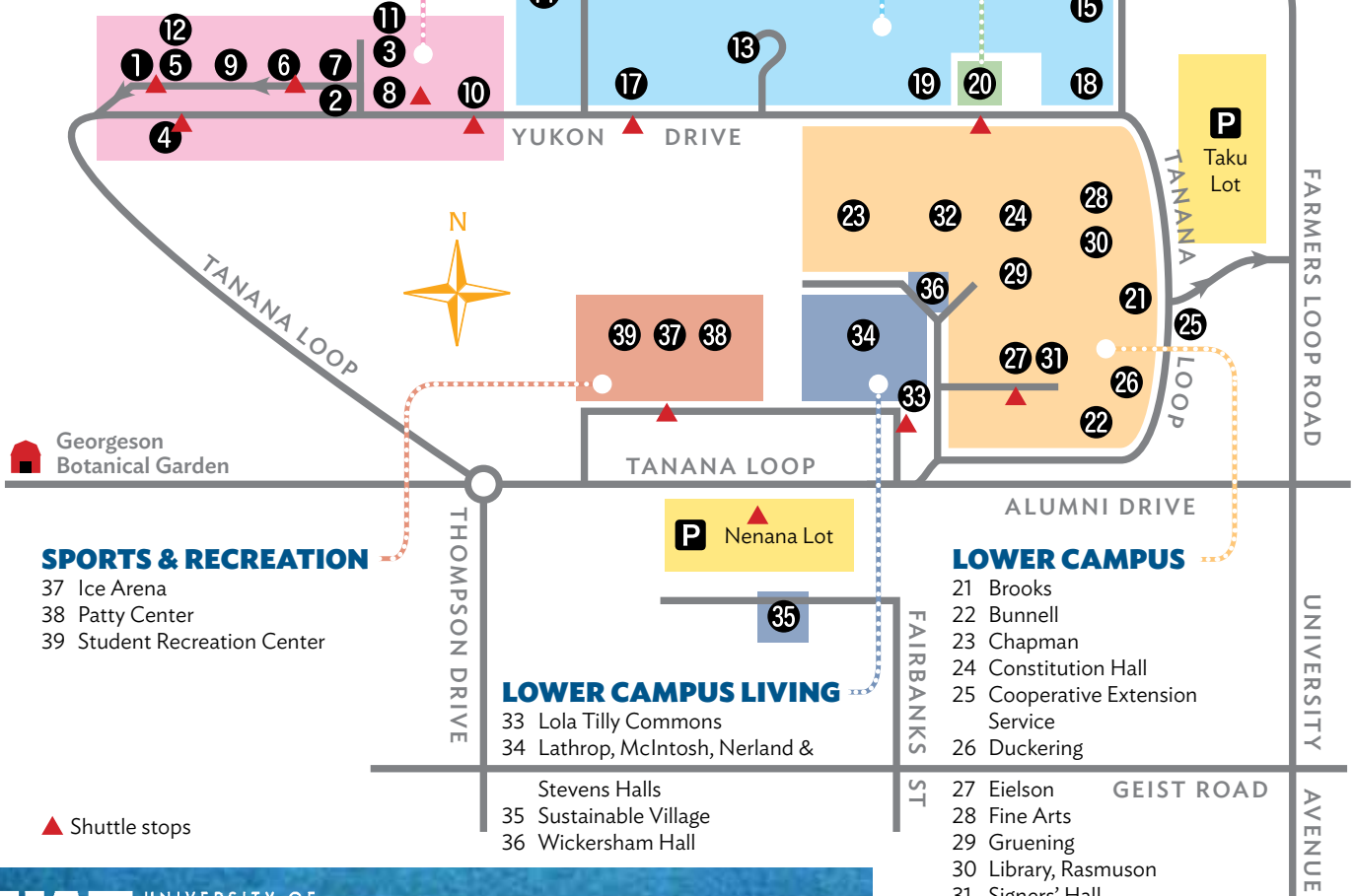
- 37 Ice Arena
- 38 Patty Center
- 39 Student Recreation Center

LOWER CAMPUS LIVING

- 33 Lola Tilly Commons
- 34 Lathrop, McIntosh, Nerland & Stevens Halls
- 35 Sustainable Village
- 36 Wickersham Hall

LOWER CAMPUS

- 21 Brooks
- 22 Bunnell
- 23 Chapman
- 24 Constitution Hall
- 25 Cooperative Extension Service
- 26 Duckering
- 27 Eielson
- 28 Fine Arts
- 29 Gruening
- 30 Library, Rasmuson
- 31 Signers' Hall
- 32 Wood Center



▲ Shuttle stops



UAF is an AA/EEO employer and educational institution. 2/2013

For the complete Fairbanks campus map visit www.uaf.edu/campusmap/.



USEFUL CONTACTS

Directory

Useful Contacts

Phone

Website

UAF's main website & information	474-7211.....	www.uaf.edu
Campus life/activities		www.uaf.edu/uaf/campuslife/
Airlines		
Alaska Airlines.....	800-252-7522.....	www.alaskaair.com
Era Alaska.....	800-478-6779.....	www.flyera.com
Delta Airlines.....	800-221-1212 (Dom), 800-241-4141 (Intl).....	www.delta.com
Academic Advising.....	474-6396.....	www.uaf.edu/advising/
Admissions & the Registrar.....	474-7500, 800-478-1823.....	www.uaf.edu/admissions/ or www.uaf.edu/reg/
Alaska Railroad.....	265-2494, 800-544-0552.....	www.alaskarailroad.com
ASUAF (Associated Students of UAF).....	474-5896.....	http://asuaf.org/about/
Athletics.....	474-7780.....	www.uaf.edu/uaf/athletics/
Bookstore.....	474-7348.....	www.uaf.edu/bookstore/
Bursar's Office.....	474-7384.....	www.uaf.edu/finserv/business/
Campus directory.....	474-7211.....	http://edir.alaska.edu
Career Services.....	474-7596.....	www.uaf.edu/career/
Catalog online.....		www.uaf.edu/catalog/
Computing help desk/OIT Support Center.....	450-8300, 800-478-8226.....	www.alaska.edu/oit/
Disability Services.....	474-5655, 474-7600 (TTY).....	www.uaf.edu/disability/
Dining Services/Food.....	474-6661.....	www.uaf dining.com
Financial Aid.....	474-7256, 888-474-7256.....	www.uaf.edu/finaid/
Graduate School.....	474-7464.....	www.uaf.edu/gradsch/
Health Center.....	474-7043.....	www.uaf.edu/chc/
International Programs and Initiatives, Office of.....	474-5327.....	www.uaf.edu/oip/
Leadership and student organizations.....	474-1170.....	www.uaf.edu/woodcenter/leadership/
Parent Link.....		www.uaf.edu/admissions/parents/
Parking.....	474-7275.....	www.uaf.edu/parking/
Public Transportation (MACS).....	459-1011.....	http://co.fairbanks.ak.us/Transportation/
Registration guide online.....		www.uaf.edu/register/
Residence Life (housing).....	474-7247.....	www.uaf.edu/reslife/
Student employment.....	474-7700.....	www.uafjobs.com
Summer Sessions.....	474-7021, 866-404-7021.....	www.uaf.edu/summer/
Testing Services.....	474-5277.....	www.uaf.edu/testing/
Transfer student information.....	474-7500.....	www.uaf.edu/catalog/current/admissions/
Tuition and fees.....		www.uaf.edu/uaf/costs/
Visitors Bureau.....	800-327-5774.....	www.explorefairbanks.com

The area code for all Alaska is 907

**Forms in this booklet can also be found at
www.uaf.edu/admitted/forms/.**

What's inside

Information about:

- Forms you need to fill out
- Financial Aid
- Academic Advising
- Registration
- Housing
- Dining
- Health Center
- **New Student Orientation**
 - Fall New Student Orientation Sept. 1 – 4
 - Fall Family Orientation Sept. 1 – 2
 - Transfer Student Orientation Sept. 4
 - Graduate Students Sept. 3
 - Spring New Student Orientation Jan. 15, 2014
- **Graduate Students**
- **What's Next?**
- **Wilderness Welcome**



Office of Admissions and the Registrar • P.O. Box 757480 • Fairbanks • AK 99775-7480
907-474-7500 • 800-478-1823 • admissions@uaf.edu • www.uaf.edu/admitted/