

UAF EXTENSION COMMUNICATIONS POLICIES AND PROCEDURES



NUMBERED PUBLICATION DELETION FORM

If a publication is determined to be outdated, in error or no longer needed, it may be removed from Extension's stock.

Publication number: _____

Title of publication: _____

Author(s): _____

Current sponsor: _____

Contact (address, phone, email): _____

Reason for deletion: _____

Delete now

Delete with new catalog

Delete when stock used up

Date: _____

Sign-off: Requester Author/Sponsor

Signature _____ Date _____

Program chair sign-off:

Signature _____ Date _____

Outreach and Communications sign-off:

Signature _____ Date _____

Director's approval:

Signature _____ Date _____