

Personal Protection Equipment Training Outline

1. Supervisors are responsible to perform documented training for all employees covering the mandatory training elements of the OSHA Personal Protection Equipment (PPE) standard (29 CFR 1910.132f, excerpted and paraphrased below). All new employees to any shop that are issued and required to use PPE shall be trained by their supervisor, and have the training documented, prior to beginning work in that shop.

Each such employee shall be trained to know and demonstrate understanding of at least the following:

NOTE

This training applies to, at a minimum, the following types of PPE: Eye/Face, Head, Foot and Hand

- (A) When PPE is necessary
- (B) What PPE is necessary
- (C) How to properly don, doff, adjust, and wear PPE
- (D) The limitations of the PPE
- (E) The proper care, maintenance, useful life and disposal of the PPE

Each affected employee shall demonstrate an understanding of the training specified in paragraphs A through E above and the ability to use PPE properly, before being allowed to perform work requiring the use of PPE.

Supervisors shall document this training in writing and have the affected employee acknowledge the training by endorsement of the training document (signature or initials).

When the supervisor has reason to believe that any affected employee who has already been trained does not have the understanding and skill required by paragraphs A through E above, the supervisor shall retrain each such employee. Circumstances where retraining is required include, but are not limited to, situations where:

Changes in the workplace render previous training obsolete; or

Changes in the types of PPE to be used render previous training obsolete; or

Inadequacies in an affected employee's knowledge or use of assigned PPE indicate that the employee has not retained the requisite understanding or skill.

2. Supervisors will send a copy of the training document to the Safety Office to be updated in Intelex and filed for future reference. Supervisors are encouraged to keep a copy of the training document in their shop files.