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### Performance Standards & Best Practices

**Subject: Stand-By Status**

**Number: 009**

*Applies to Bargaining Unit Member only*

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In accordance with the Collective Bargaining Agreement, an employee on stand-by status shall be paid from the time they are notified to report to work, provided they report to work promptly when called. Compensation shall not apply for travel after leaving the job site.

Please report all Call-In hours worked on the Call-in/Stand-by sheet (purple sheet) available at Facilities Services' Customer Service Desk.

If this directive is not clear, please discuss this standard with your supervisor.

A handwritten signature in black ink, appearing to be 'S. Deel', written over a horizontal line.