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UNIVERSITY OF
ALASKA
FAIRBANKS

## Fund: \_\_\_\_\_ Org: \_\_\_\_

## **UAF Department Request for Postage**

Data	Dhama			
Date:	Phone:			
Signature	Print Name			
*Mail received by 2pm is guaranteed same-day processing*				
SERVIO	CES REQUESTED			
DOMESTIC MAIL				
Priority	Media Rate			
(approx. 2-3 days)	(approx. 2-4 wks)			
1 <sup>st</sup> Class Letter or Postca	ard Rate Ground Advantage			
(approx. 2-5 days)	(approx. 2-5 days)			
<b>COMPLETED</b> forms mu	st be attached for all of the following:			
Express (2-day)				
Certified/ Return Recei	pt			
Insured: Value \$	(Max \$5,000 per piece)			
(Special preparations required, ca	all 474-7215 for details)			
INTERNATIONAL MAIL				
1 <sup>ST</sup> ClassPric	ority Express: contact about.			
<b>CUSTOMS</b> forms <b>ARE REQUIRE</b>	ED for all international mail 13oz or			
more. Must be filled out and prir	nted from USPS.com –			
Questions: Call 474-7215.				
PLEASE CHECK ALL THAT APPLY -	Fragile Perishable Liquid			
Perfume Lithium Batteries	Hazardous			
	IAIL CENTER USE ONLY			
Date:	Meter:			
Amoun	nt·			

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Express (2-day)	
Certified/ Return Receipt	
Insured: Value \$ (M	ax \$5,000 per piece)
(Special preparations required, call 474-7	215 for details)
INTERNATIONAL MAIL	
1 <sup>ST</sup> ClassPriority <b>E</b>	xpress: contact about.
<b>CUSTOMS</b> forms <b>ARE REQUIRED</b> for all	l international mail 13oz or
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CAMPUS MAIL CENTER USE ONLY

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