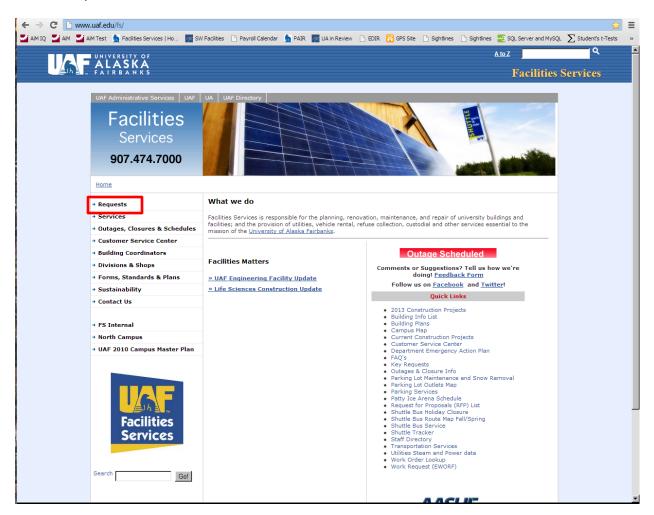


How to Create an EWORF Account

Go to the Facilities Services website: www.uaf.edu/fs

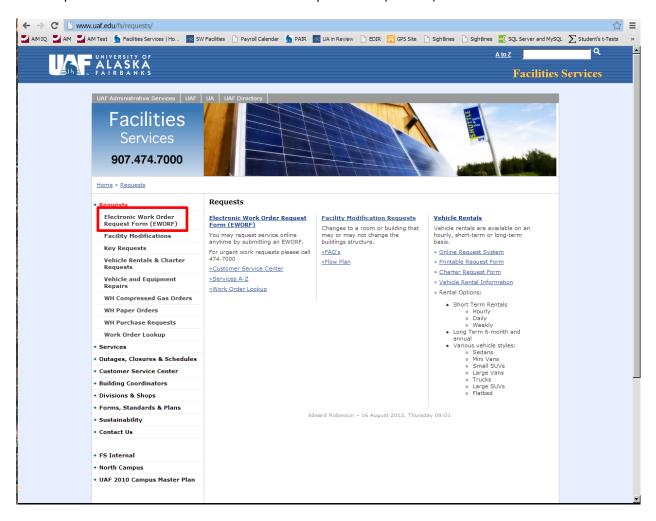
Click on Requests in the left column



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Once Expanded click on Electronic Work Order Request Form (EWORF) in the left column



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If you have a user ID, enter it and your password and click Login If you need to create an account, click on Create Account

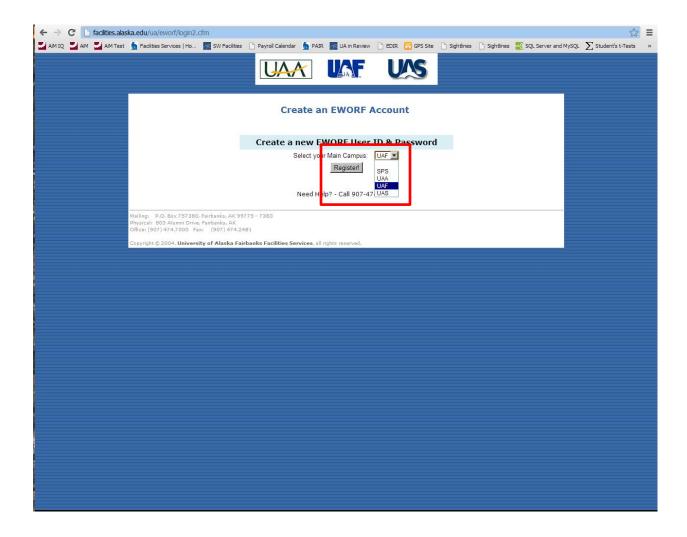
ANT ANT TEXT Produces [16		aska.edu/ua/eworf/login.cfm
About Our Work Order System Submit an EWORF User ID: Password: Login Fercelles Heaveney / Password? Undet Account Need Help? - Call Port - Call Po	MIQ 🔛 AIM 🔛 AIMTe:	
About Our Work Order System Submit an EWORF User ID: Password: Login Forcelles Have Account Need Help? - Call Mailing: P.O. Box 757380, Fairbanks, AK 99775 - 7380 Physicals 803 Alumn Drive, Fairbanks, AK Office: (907) 474,7000 Fax: (907) 474,2481		
Create New Account Need Help? - Call 907-474-7000 Mailing: P.O. Box 757380, Fairbanks, AK 99775 - 7380 Physicals 803 Alumni Drive, Fairbanks, AK Office: (907) 474-7000 Fax: (907) 474-2481		About Our Work Order System Submit an EWORF User ID: Password:
		Create New Account Need Help? - Call 907-474-7000 Mailing: P.O. Box 757380, Fairbanks, AK 99775 - 7380 Physical: 803 Alumni Drive, Fairbanks, AK
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On the next screen, click on the down arrow to select your MAU (campus)

Then click Register

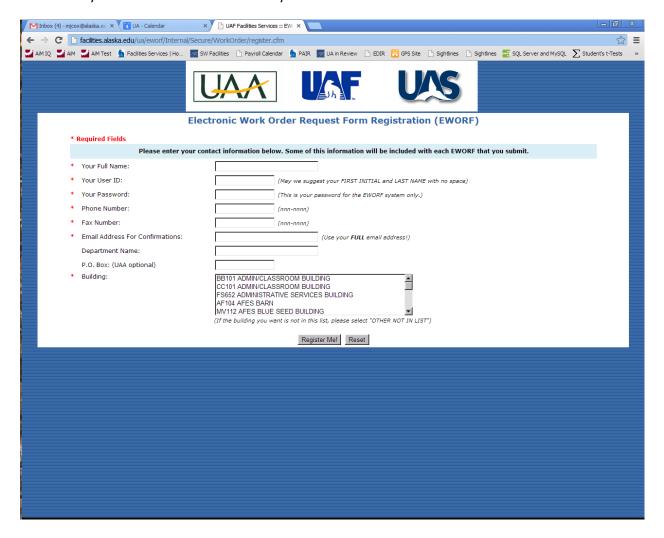


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Fill out all the required information

Remember your User ID and Password and you will use this to enter EWORFs in the future

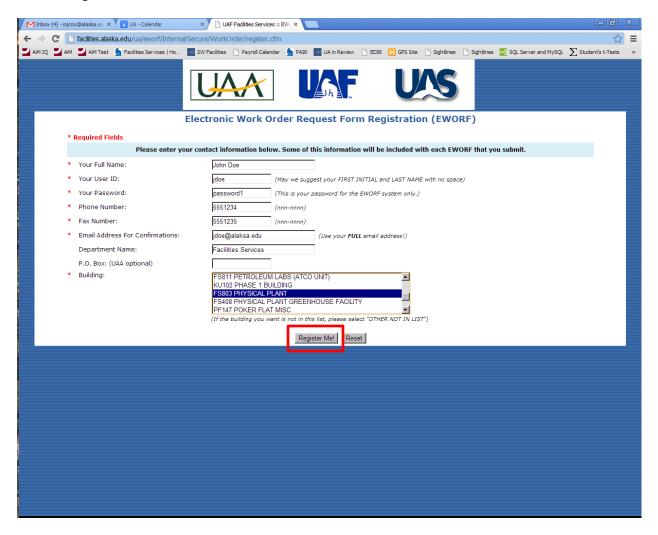


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Select the building you work in from the drop down. The buildings are listed in alphabetical by building name

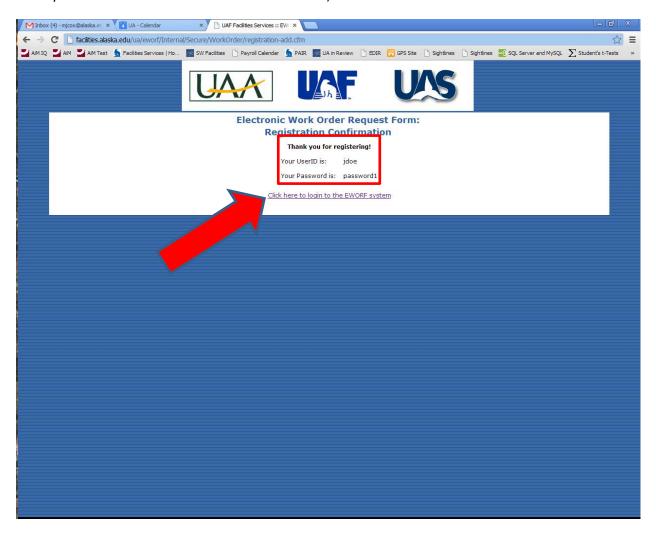
Click on Register Me!



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You have now successfully created and account for entering an EWORF Click the link to enter an EWORF (in the future, you will not have to create a new account, you simply enter your User ID and Password at the main screen)



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