Rental Car Reminders:

- Renting a vehicle larger than a mid-size car requires a business justification.
- UA Employees cannot be reimbursed for Cost Damage Waivers or any additional insurance offered by a rental car company or third party.
- Roadside Assistance, Navigation, and other added products and services offered by the rental car company are non-reimbursable expenses.
  - Percentage based taxes and fees must be re-calculated when excluding such expenses.

Rental Car Abbreviations

**ALAMO car groups:**

- E Economy Car
- C Compact Car
- I Intermediate Car
- IS Convertible
- F Standard Car (full size)
- P Premium Car

**AVIS car groups:**

- A Sub-compact
- B Compact
- C Intermediate
- D Full-size 2-door
- E Full-size 4-door
- G Premium
- H Luxury
- K Convertible

**BUDGET car groups:**

- Z or B Compact
- C Midsize
- D or E Fullsize
- X or A Economy
- G Premium
- H Luxury

**DOLLAR car groups:**

- C Compact
- E Economy
- I Intermediate
- F Fullsize
- P Premium
## Car Rental Information Sheet

### ENTERPRISE car groups:
- ECAR  Economy
- CCAR  Compact
- ICAR  Intermediate
- SCAR  Standard
- FCAR  Full Size
- PCAR  Premium

### HERTZ & THRIFTY car groups:
- A (CCAR)  Compact 2-dr
- B (CCAR)  Compact 4-dr
- C (ICAR)  Intermediate, mid-size
- D (SCAR)  Standard
- F (FCAR)  Full size
- G (PCAR)  Premium
- I (LCAR)  Luxury

### NATIONAL car groups:
- ECAR  Sub-compact
- CCAR  Compact
- FCAR  Fullsize
- LCAR  Luxury
- ICAR  Intermediate

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#### Miscellaneous Abbreviations:
- AAF  airport access fee
- AIRCON  airport concessionaire fee
- ALI  additional liability insurance
- APP  Alamo protection plus
- ATP  auto tow protection
- CDW  collision damage waiver
- CFC  concession facility charge
- CONC  concession recoup fee
- CPP  carefree personal protection
- EP  extended protection
- ESP  emergency sickness protection
- FPO  fuel purchase option
- FSO  fuel service option
- LDW  loss damage waiver (insurance)
- LSI  supplemental insurance
- P  personal passenger protection
- PAE or PAC  personal accident and effects or cargo insurance
- PAI  personal accident insurance
- PDW  physical damage waiver
- PEC  personal effects coverage
- PEP  personal effects protection
- PLC  premium location charge
- SLI  supplemental liability insurance
- SPAI  super personal accident insurance
- TP  theft protection
- TPI  third party insurance
- UMP  uninsured and underinsured motorist protection
- VLF  recovery fee
# ACRISS Car Classification System

<table>
<thead>
<tr>
<th>Category</th>
<th>Type</th>
<th>Trans/Drive</th>
<th>Fuel/Air</th>
</tr>
</thead>
<tbody>
<tr>
<td>M</td>
<td>B</td>
<td>2-3 Door</td>
<td>M Manual Unspecified Drive</td>
</tr>
<tr>
<td>N</td>
<td>Mini Elite</td>
<td>C 2/4 Door</td>
<td>N Manual 4WD</td>
</tr>
<tr>
<td>E</td>
<td>Economy</td>
<td>D 4-5 Door</td>
<td>C Manual AWD</td>
</tr>
<tr>
<td>H</td>
<td>Economy Elite</td>
<td>W Wagon/Estate</td>
<td>A Auto Unspecified Drive</td>
</tr>
<tr>
<td>C</td>
<td>Compact</td>
<td>V Passenger Van</td>
<td>B Auto 4WD</td>
</tr>
<tr>
<td>D</td>
<td>Compact Elite</td>
<td>L Limousine</td>
<td>D Auto AWD</td>
</tr>
<tr>
<td>I</td>
<td>Intermediate</td>
<td>S Sport</td>
<td>E Electric Air</td>
</tr>
<tr>
<td>J</td>
<td>Intermediate Elite</td>
<td>T Convertible</td>
<td>C Electric No Air</td>
</tr>
<tr>
<td>S</td>
<td>Standard</td>
<td>F SUV*</td>
<td></td>
</tr>
<tr>
<td>R</td>
<td>Standard Elite</td>
<td>J Open Air All Terrain</td>
<td>S LPG/Compressed Gas No Air</td>
</tr>
<tr>
<td>F</td>
<td>Fullsize</td>
<td>X Special</td>
<td>A Hydrogen Air</td>
</tr>
<tr>
<td>G</td>
<td>Fullsize Elite</td>
<td>P Pick up Regular Cab</td>
<td>B Hydrogen No Air</td>
</tr>
<tr>
<td>P</td>
<td>Premium</td>
<td>Q Pick up Extended Cab</td>
<td>M Multi Fuel/Power Air</td>
</tr>
<tr>
<td>U</td>
<td>Premium Elite</td>
<td>Z Special Offer Car</td>
<td>F Multi Fuel/Power No Air</td>
</tr>
<tr>
<td>L</td>
<td>Luxury</td>
<td>E Coupe</td>
<td>V Petrol Air</td>
</tr>
<tr>
<td>W</td>
<td>Luxury Elite</td>
<td>M Monospace</td>
<td>Z Petrol No Air</td>
</tr>
<tr>
<td>O</td>
<td>Oversize</td>
<td>R Recreational Vehicle</td>
<td>U Ethanol Air</td>
</tr>
<tr>
<td>X</td>
<td>Special</td>
<td>H Motor Home</td>
<td>X Ethanol No Air</td>
</tr>
<tr>
<td>V</td>
<td>Special</td>
<td>2 Wheel Vehicle</td>
<td></td>
</tr>
<tr>
<td>N</td>
<td>Roadster</td>
<td>N Roadster</td>
<td></td>
</tr>
<tr>
<td>G</td>
<td>Crossover*</td>
<td>G Crossover</td>
<td></td>
</tr>
<tr>
<td>K</td>
<td>Commercial Van/Truck</td>
<td>K Commercial Van/Truck</td>
<td></td>
</tr>
</tbody>
</table>

*These vehicle types require new booking codes which are listed in the chart on the back of this document.
New Passenger Capacity codes for Booking Vans, SUVs and Crossover vehicles ensure customer satisfaction

Worldspan in association with ACRiSS, the Association of Car Rental Industry Systems Standards, has enhanced the capacity details for specialty vehicles, allowing you greater control to reserve exactly what your customer has requested. The table below offers a selection of specific two letter codes allowing you to fulfill booking requests as closely as possible for SUVs, Vans and Crossover vehicles. Utilize these two letter codes from the table as the first two letters in your booking entry followed by one letter from the Transmission/Drive category and one letter from the Fuel/Aircon category on the reverse side. Alternately, a ‘wild card’ may be used to identify transmission and fuel options.

<table>
<thead>
<tr>
<th>Passenger Van Coding</th>
<th>SUV Coding</th>
<th>Crossover Coding</th>
</tr>
</thead>
<tbody>
<tr>
<td>IV = 6+ Seats</td>
<td>EF = 2–4 Seats</td>
<td>EG = 2–4 Seats</td>
</tr>
<tr>
<td>JV = Elite 6+ Seats</td>
<td>HF = Elite 2–4 Seats</td>
<td>HG = Elite &lt; 4 Seats</td>
</tr>
<tr>
<td>SV = 8+ Seats</td>
<td>CF = 4–5 Seats</td>
<td>CG = 4–5 Seats</td>
</tr>
<tr>
<td>RV = Elite 8+ Seats</td>
<td>DF = Elite 4–5 Seats</td>
<td>DG = Elite 4–5 Seats</td>
</tr>
<tr>
<td>FV = 10+ Seats</td>
<td>IF = 5+ Seats</td>
<td>IG = 5+ Seats</td>
</tr>
<tr>
<td>GV = Elite 10+ Seats</td>
<td>JF = Elite 5+ Seats</td>
<td>JG = Elite 5+ Seats</td>
</tr>
<tr>
<td>PV = 15+ Seats</td>
<td>SF = 5–6 Seats</td>
<td>SG = 5–6 Seats</td>
</tr>
<tr>
<td>UV = Elite 15+ Seats</td>
<td>RF = Elite 5–6 Seats</td>
<td>RG = Elite 5–6 Seats</td>
</tr>
<tr>
<td>LV = Luxury no seat req.</td>
<td>FF = 6+ Seats</td>
<td>FG = 6+ Seats</td>
</tr>
<tr>
<td>WV = Luxury Elite no seat req.</td>
<td>GF = Elite 6+ Seats</td>
<td>GG = Elite 6+ Seats</td>
</tr>
<tr>
<td>LF = Luxury no seat req.</td>
<td>PF = 7+ Seats</td>
<td>PG = 7+ Seats</td>
</tr>
<tr>
<td>WF = Luxury Elite no seat req.</td>
<td>UF = Elite 7+ Seats</td>
<td>UG = Elite 7+ Seats</td>
</tr>
</tbody>
</table>

Example 1:
Requesting availability for an Intermediate Elite passenger van, with 6 plus seats, automatic 4 wheel drive, unspecified fuel / power with Air:
CRAXXX31DEC1JAN/ARR-8AM/DT-9PM/VJVBR

Example 2: (Entry utilizing Wildcard option)
Requesting availability for an Intermediate Elite passenger van, with 6 plus seats, no drive or fuel preference specified:
CRAXXX31DEC1JAN/ARR-8AM/DT-9PM/VJV* (*is the wildcard)