**Safety Minute**
- In case of evacuation, we will take the east exit and meet in the museum.
- Have you completed your safety training? The deadline is 12/2/13!
  [http://www.uaf.edu/safety/training/](http://www.uaf.edu/safety/training/)

**Accounts Payable**
- The final 2013 check run is Monday, December 23rd. Please ensure that you submit all payments in excess of $100,000 no later than Wednesday, December 18th, in order to guarantee inclusion.
- The next available check run is Friday, January 3rd.
  - Kathy Jeffords - mkjeffords@alaska.edu

**FY14 Strategic Reinvestments**
- Still forthcoming!

**ProCard Reconciliation**
- New recon software, PaymentNet 4, goes live on 12/1/13.
- Nov transactions through 11/29 will post to banner on 12/3.
- All Pathway Net reconciliation must be completed 12/2.
- November statements (on Pathway) must be run on 12/2.
- After 12/3, Pathway Net is no longer accessible.
- Helen Connor will distribute PaymentNet 4 information on 12/2 along with access details.
• Office of Management & Budget

October Management Report

<table>
<thead>
<tr>
<th>CABINET</th>
<th>Projected UFB (Deficit) at 6/30/14</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chancellor</td>
<td>42,376</td>
</tr>
<tr>
<td>Provost</td>
<td>691,490</td>
</tr>
<tr>
<td>UAF Central Managed Projects</td>
<td>1,922,408</td>
</tr>
<tr>
<td>UAF Office Information Technology</td>
<td>53,639</td>
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<tr>
<td>VC Rural, Community &amp; Native Educ</td>
<td>460,598</td>
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<tr>
<td>VC University &amp; Student Advancement</td>
<td>(140,500)</td>
</tr>
<tr>
<td>Vice Chancellor for Admin. Services</td>
<td>565,332</td>
</tr>
<tr>
<td>Vice Chancellor for Research</td>
<td>835,644</td>
</tr>
<tr>
<td>Grand Total</td>
<td>4,430,988</td>
</tr>
</tbody>
</table>
• **TOAD Sessions**
  More to come! Please join us as we explore this fantastic tool!

Upcoming sessions and dates at 301 Rasmuson (20 per session):
- **Toad I** "Tips and Tricks" (data storage locations, linking data fields, building queries):
  Wednesday, December 4th, 3-5pm
- **Toad II** "Data Manipulation" (calculated fields and global condition clauses):
  Tuesday, December 10th, 3-5pm
- **Toad III** "Advanced Outputs" (sub-queries and complex field manipulation):
  Friday, December 13th, 3-5pm
- **Toad IV** "The Think Tank" (real-world problem solving!)
  Wednesday, December 18th, 9-11am

To Register, send an email to jwtheis@alaska.edu

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• **FY14 Financial Managers’ Meetings**

- December – Happy Holidays!
- January 28th
- February 25th
- March 25th
- April 29th
- May 27th

All dates subject to change or cancellation