



# Financial Managers' Meeting

July 25, 2023

# • Agenda

1. Opening remarks (Jason Theis)
2. TCSO – Amanda Lash
3. Topics by Amanda
4. Topics by Budget Team (Susan)
5. Topics by OMB
6. Topics by Jason
7. Topics by Kim
8. Training Minute!
9. Roundtable

- **TCSO – Amanda Lash**

- 4075/4078 account code
- Travel status defined
- TCSO move



- **Topics by Amanda**

- We've moved!





- **Topics by BCR**

- Preparing WCA official memos – all were approved by VC's
- Did you know were were moving too? 108 Butrovich



- **Topics by OMB**

**Briana –**

- OMB moving to Suite 106 in Butrovich on Wed/Thurs.
- FY25 budget request prep actively underway
  - First draft version – due to UA System Office 8/1/23



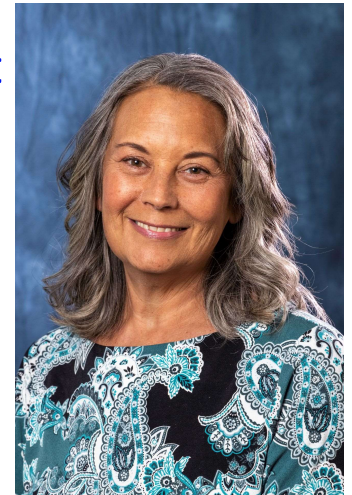
- **Topics by Jason**

- Year-end Closeout
- FY24 startup activities
- Recharges & billing procedures
- Auxiliary activities
- Third Party In-Kind donations



- **Topics by Kim**

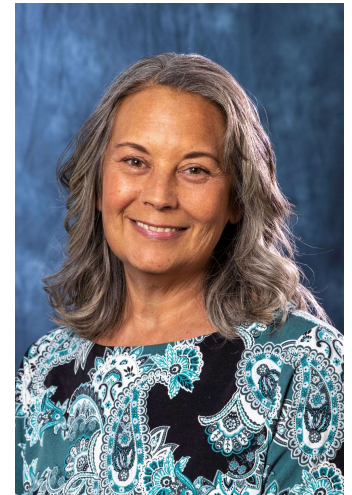
- OGCA – moving to 105D Butrovich
- Subawards – Can't issue until:
  - OGCA receives the award document
  - Sets up award in Banner
  - YOU have created the requisition in Banner and supplied all required backup to the [UAF-OGCA-sub@Alaska.edu](mailto:UAF-OGCA-sub@Alaska.edu) email for review
  - At this point, a PO is issued from UA Procurement





- **Topics by Kim**

- Late Proposal submissions –
  - Problem with many arriving same day as due agency
  - OGCA needs all final documents **5 days before** deadline
    - Time for appropriate review and final approval



- **Training Minute**

- Walkthrough of JV FUPLOAD tabs – how to use, how to print for signature page, et.



- **Round Table**

- What do you have to share?



- **FY24 Financial Managers' Meetings**

*Via Zoom until further notice*

*Aug 29*

*Sep 26*

*Oct 31*

*Nov 28*

*Jan 30*

*Feb 27*

*Mar 26*

*Apr 30*

*May 28*

*June 25*



*All dates subject to change or cancellation*