



Financial Managers' Meeting

February 27, 2024

• Agenda

1. Opening remarks (Jason)
2. Topics by TCSO – Amanda L.
3. Topics by AVC – Amanda W.
4. Topics by Budget Team (Susan)
5. Topics by OMB
6. Topics by Jason
7. Topics by Kim
8. Topics by Carla
9. Training Minute!
10. Roundtable

- **TCSO – Amanda Lash**

- Feedback reminder for projected spend travel report
- Local mileage
- Travel related procurements



- **Topics by Amanda**

- OGCA has engaged the PIT crew for expedited process improvements



- **Topics by BCR**

- Working through kinks - BR FUPLOADS - Feedback?
- Position Management reminder - since all benefited employees are supposed to have PD's, new PCN requests should be via a PD - put in justification that a new PCN needs to be issued.
- <https://www.uaf.edu/finserv/finance-accounting/resources/position-management.php>




- **Topics by BCR (cont)**

P

PCN Request (Google Form)

This form is only for use when requesting a brand-new PCN in situations where a new employee is being hired and will require more than two weeks overlap in training with the outgoing incumbent. Otherwise, PCNs will be created as a result of the PD process as normal.

Review the Active PCN List on the [Position Management page](#) prior to completing this form.

 **Active PCN List**

Accessed via the restricted Google drive

 **Labor Redistribution**

Visit the OFA resource page for the LR form, procedures & schedule

 **Request a New PCN**

Consult the Active PCN List before requesting a new position number



- **Topics by OMB**

- FY25 state of Alaska budget update



- **Topics by Jason**

- January Management Report
- FY23 Economic Development Funds (“EcoDevo”)
- R&R Funds
- Revisiting GRA Tuition Match Program



- January Management Report

Fund 1 Unreserved Fund Balance

CABINET	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Oct Projection	FY24 Jan Projection
Chancellor	437,424	33,000	(1,124,200)	(631,600)	(200,500)
Provost	3,207,977	3,819,000	3,714,300	5,358,600	3,733,200
VC RCNE	2,052,677	2,104,000	2,594,500	698,500	1,572,900
CTC	776,778	234,000	90,100	0	10,000
VC Research	2,654,467	3,454,000	4,547,700	3,681,200	2,926,400
VC SAEM	1,328,604	1,239,000	191,300	(1,057,800)	(1,186,200)
VC AS	1,262,465	1,116,000	2,607,000	3,719,300	3,826,200
Central Support	3,993,745	1,960,000	1,180,700	100	1,500
Total	15,714,137	13,959,000	13,801,400	11,768,300	10,683,600

CABINET	FY23	FY24	FY23 Actual	FY24 Projected	Cycle 07	Projected
	Student Tuition & Fees Cycle 07	Student Tuition & Fees Cycle 07	Year End (Net) Student Tuition & Fees	Year End (Net) Student Tuition & Fees	Change FY23 to FY24	Year End Change FY23 to FY24
Chancellor	597,000	631,000	663,000	661,000	5.7%	-0.3%
Provost	24,416,000	26,711,000	26,067,000	28,452,000	9.4%	9.1%
Central	2,981,000	1,551,000	1,727,000	1,701,000	-48.0%	-1.5%
VC Rural, Community & Native Educ	5,574,000	5,809,000	6,237,000	6,776,000	4.2%	8.6%
Vice Chancellor for Student Affairs	3,541,000	3,931,000	4,087,000	4,556,000	11.0%	11.5%
Vice Chancellor for Admin. Services	1,849,000	2,231,000	1,957,000	2,281,000	20.7%	16.6%
Vice Chancellor for Research	-	8,000	4,000	38,000	0.0%	850.0%
Grand Total	38,958,000	40,872,000	40,742,000	44,465,000	4.9%	9.1%

CABINET	FY23 Indirect Cost Recovery Cycle 07	FY24 Indirect Cost Recovery Cycle 07	FY23 Year End Indirect Cost Recovery	FY24 Projected Year End Indirect Cost Recovery	Cycle 07 Change FY23 to FY24	Projected Year End Change FY23 to FY24
	Chancellor	-	-	-	-	0.0%
Provost	3,848,000	4,593,000	6,908,000	7,887,000	19.4%	14.2%
Central	2,975,000	3,509,000	5,651,000	6,329,000	17.9%	12.0%
VC Rural, Community & Native Educ	173,000	366,000	351,000	576,000	111.6%	64.1%
Vice Chancellor for Student Affairs	-	26,000	-	42,000	0.0%	0.0%
Vice Chancellor for Admin. Services	3,721,000	4,929,000	7,939,000	8,844,000	32.5%	11.4%
Vice Chancellor for Research	9,706,000	10,467,000	16,653,000	17,450,000	7.8%	4.8%
Grand Total	20,423,000	23,890,000	37,502,000	41,128,000	17.0%	9.7%



since 1917

- **Topics by Jason**

- January Management Report
- FY23 Economic Development Funds (“EcoDevo”)
- R&R Funds
- Revisiting GRA Tuition Match Program



- **Topics by Kim**

- OGCA has two new hires to announce!
 - We have a new Post-award analyst starting with us Mar 10, 2024, we will be welcoming Jared Jeffery to our team
 - We also have a new Pre-award analyst starting with us March 4, 2024, we will be welcoming Brandon McDonald, he is new to UAF and new to Alaska, we are very excited to have both Brandon and Jared joining our team!
- The certification period for Fall 2023 has passed, meaning that no further LRs will be posted. If you feel you have an extenuating circumstance, [please reach out directly to me.](#)
- Please keep an eye out for projects closing out. Be proactive and work on cleaning up your project for close out.



- **Topics by Carla**

- New employee welcome events
 - Feb. 29 from 1-2 p.m. (zoom)
 - April 7 (in-person) .
 - Email uaf-welcome-team@alaska.edu for information.
- Updates to the employee experience website including recognition & featured employees.
 - <https://www.uaf.edu/finserv/employee-experience/>



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- **Topics by Carla**

- Staff Recognition and Development Day, April 10, 2024. Please consider supporting your colleagues and staff who are receiving longevity and other awards. Includes:
 - Longevity and Awards Ceremony
 - Lunch for staff
 - Professional and personal development sessions. More info will be posted soon.

<https://www.uaf.edu/chancellor/initiatives-and-policies/advancement-engagement/staff-appreciation.php>



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- **Training Minute**
- OGCA - share GI FRMFUND calculation spreadsheet for grant write-offs



- **Round Table**

- What do you have to share?



- **FY24 Financial Managers' Meetings**

Via Zoom until further notice

Mar 26

Apr 30

May 28

June 25



All dates subject to change or cancellation