Financial Managers’ Meeting

March 31, 2020
• Agenda

1. Welcome to Zoom! Zoom tips & tricks - Jason Theis
2. Travel - Continue sending feedback/questions/concerns to Amanda.
3. COVID-19 - Amanda Wall
   Cease non-essential spending (memo issued March 26th; attached)
   Leave codes on timesheets related to COVID-19 https://sites.google.com/alaska.edu/coronavirus/faq/employees
   Expenditure % Lost Revenue tracking related to COVID-19 https://docs.google.com/spreadsheets/d/1hngXIWyHlxof12ZXzJsd9x7FQkw-m1Khz-zM5oDjBNQ/edit#gid=0
4. Banner 9 Keying - Jason Theis
5. GTA Info - Jason Theis
6. Revenue updates - Jason Theis
7. Best Practices - Karen Mallette
   Labor redistributions

REMINDEERS:
March Management Reports
Wash your hands :-) 

Future meeting topics:
Recharge proposal refresher (who can “present” this?) to include examples.
Please consider sharing TOAD queries that you use frequently.
A budget tool on OMB’s website - Briana Walters
Incoming wire process - Penny Bales
Process improvement and PIT Crew overview - Briana Walters for Amber Leytem
Weekly Zoom training with Susan Phillips and others.

Suggestions for training:
BR’s
JV’s
Banner Screens (FRIGITD, NHIDIST, etc.)
QMenu/QAdhoc
Advanced Excel & pivot table tips
TOAD queries
Suggestions Welcome!
Best Practices - share with other departments if you have found a better way.
• **ANNOUNCEMENTS**
  
  • March Management Reports
  • Wash your hands!
• Welcome to Zoom!
• **Topics by Amanda**

  Travel - Continue sending feedback/questions/concerns to Amanda.

**COVID-19**

Cease non-essential spending (memo issued March 26th)

Leave codes on timesheets related to COVID-19
https://sites.google.com/alaska.edu/coronavirus/faq/employees

Expenditure % Lost Revenue tracking related to COVID-19
https://docs.google.com/spreadsheets/d/1hngXIWJHlxf12ZXzsJsd9x7FQkw-m1Khz-zM5oDjBNQ/edit#gid=0
• **Topics by Jason**
  - Banner 9 Keying
  - GTA Info
  - Revenue updates
• **Best Practices**
  - Labor Redistributions (Karen Mallette)
• **Round Table**
  • What do you have to share?
• **Future Meeting Topics**

Recharge proposal refresher (who can “present” this?) to include examples.

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• **Suggestions for Training**

  BR’s

  JV's

  Banner Screens (FRIGITD, NHIDIST, etc.)

  QMenu/QAdhoc

  Advanced Excel & pivot table tips

  TOAD queries

  Suggestions Welcome!
• **FY20 Financial Managers’ Meetings**
  
  *Locations announced prior to each meeting.*

  April 28  
  May 26  

  *All dates subject to change or cancellation*