



# Financial Managers' Meeting

March 31, 2020

- **Agenda**

1. Welcome to Zoom! Zoom tips & tricks - Jason Theis
2. Travel - Continue sending feedback/questions/concerns to Amanda.
3. COVID-19 - Amanda Wall

Cease non-essential spending (memo issued March 26th; attached)

Leave codes on timesheets related to COVID-19 <https://sites.google.com/alaska.edu/coronavirus/faq/employees>

Expenditure % Lost Revenue tracking related to COVID-19

<https://docs.google.com/spreadsheets/d/1hngXIWJHlxof12ZXzJsd9x7FQkw-m1Khz-zM5oDjBNQ/edit#gid=0>

4. Banner 9 Keying - Jason Theis
5. GTA Info - Jason Theis
6. Revenue updates - Jason Theis
7. Best Practices - Karen Mallette

Labor redistributions

**REMINDERS:**

March Management Reports

Wash your hands :-)

**Future meeting topics:**

Recharge proposal refresher (who can “present” this?) to include examples.

Please consider sharing TOAD queries that you use frequently.

A budget tool on OMB’s website - Briana Walters

Incoming wire process - Penny Bales

Process improvement and PIT Crew overview - Briana Walters for Amber Leytem

Weekly Zoom training with Susan Phillips and others.

**Suggestions for training:**

BR’s

JV’s

Banner Screens (FRIGITD, NHIDIST, etc.)

QMenu/QAdhoc

Advanced Excel & pivot table tips

TOAD queries

Suggestions Welcome!

Best Practices - share with other departments if you have found a better way.

- **ANNOUNCEMENTS**

- March Management Reports
- Wash your hands!



- **Welcome to Zoom!**





- **Topics by Amanda**

[Travel - Continue sending feedback/questions/concerns to Amanda.](#)

[COVID-19](#)

[Cease non-essential spending \(memo issued March 26th\)](#)

[Leave codes on timesheets related to COVID-19](#)

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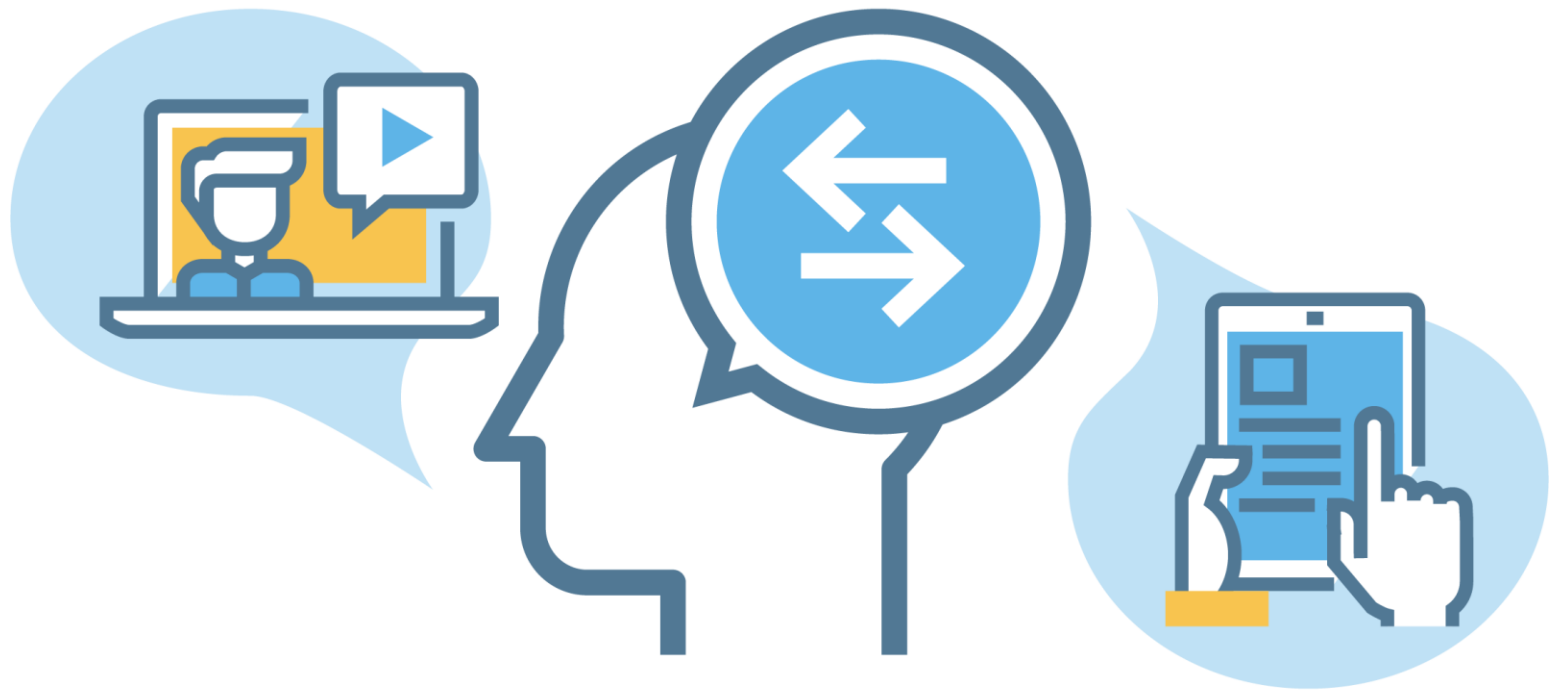
[Qkw-m1Khz-zM5oDjBNQ/edit#gid=0](#)

- **Topics by Jason**

- Banner 9 Keying
- GTA Info
- Revenue updates

- **Best Practices**

- Labor Redistributions (Karen Mallette)



- **Round Table**
  - What do you have to share?





- **Future Meeting Topics**

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**BR's**

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**Banner Screens (FRIGITD, NHIDIST, etc.)**

**QMenu/QAdhoc**

**Advanced Excel & pivot table tips**

**TOAD queries**

**Suggestions Welcome!**

- **FY20 Financial Managers' Meetings**

*Locations announced prior to each meeting.*

April 28

May 26



*All dates subject to change or cancellation*