



**Financial Managers' Meeting**

January 28, 2014

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**• Safety Minute**

- In case of evacuation, we will take the north exit and meet in parking lot.



**Procards (Helen Connor)**

- The first posting of transactions from the new PaymentNet system posted! There's a new numbering scheme:
  - PNPxxxxxx for Procurement Cards
  - PNTxxxxxx for Department Travel Cards
- Internal (UA) procard payments must be deposited to revenue code 9904! *Treat these transactions exactly like JVs for account code purposes.*


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**• FY14 Strategic Reinvestments**

- Still forthcoming!



**• Match Report**

- Now available at <http://www.uaf.edu/finserv/finance-accounting/operational-reports/fund-activity-reports/>
- Includes all match fund (14xxxx) activity by unit.
- Please submit BRs to zero out your match funds as soon as activity is complete.
- All matching funds must have zero balance at fiscal year close.


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- Labor Redistributions**
  - W-2 Process is finished, and we are now entering LRs. Please be patient as we work through the backlog!
  - We have a new informational Page on our website for LRs: <http://www.uaf.edu/finserv/finance-accounting/budget-operations/position-management/labor-redistributions/>
- Budget Revision Reminders**
  - Populate the cover sheet
  - Ensure all NCHEMS are in balance revenue-to-expenditure
  - Take budget only from where it exists!
- Travel Update (Geoff Jacobs)**
  - Process Efficiency Adjustments
  - TEM Implementation

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- Office of Management & Budget**
- Vacancy Pullbacks – Through December**

Central	1,571.9
VCR	79.7
OIT	25.5
Provost	163.0
Chancellor	7.0
CRCD	190.6
VCUSA	179.1
VCAS	173.5
	2,390.3


- Management Reports Online!**
  - <http://www.uaf.edu/finserv/finance-accounting/operational-reports/management-reports/>
  - September through December are available by cabinet level



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- December Management Report Highlights**

CABINET	Projected UFB (Deficit) at 6/30/14
Chancellor	(437,830)
Provost	479,952
UAF Central Managed Projects	2,000,016
UAF Office Information Technology	51,030
VC Rural, Community & Native Educ	479,959
VC University & Student Advancement	(324,591)
Vice Chancellor for Admin. Services	451,083
Vice Chancellor for Research	925,976
<b>Grand Total</b>	<b>3,625,595</b>

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