




Financial Managers' Meeting

April 30, 2013

• Safety Culture

- In case of evacuation we will meet at the west entrance to the Museum.
- Check out the Ergonomics Self Evaluation Checklist
 - <http://www.uaf.edu/safety/training/Ergo-Self-Evaluation.doc>
 - Fill out the form to determine if your Chair, Monitor, Work Surface and Work Habits are working FOR you



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• FY14 Budget Status Update

- Julie Queen – OMB
- Review Chancellor's FY14 Guidance Memo
- <http://www.uaf.edu/finserv/omb/budget-requests-planning/fy14/>

• Process Improvement Update

- Julie Queen – OMB
- Travel
- Procurement
- <http://www.uaf.edu/finserv/omb/process-improvement/>


• Business Office Reorganization

- Jessica MacCallum – UAF BO

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- **Accounts Payable**
 - Lynn Wrightsman - OFA
 - Get your receiving done ASAP
 - Let A/P know if you needs PO's/Call #'s/E#'s Released
 - Please review your year-end encumbrances - Send encumbrance liquidation requests to Kathy Jeffords in A/P
 - Grant Ending? – let A/P know if you haven't seen an invoice that you are expecting
- **Travel Update**
 - Geoff Jacobs – UAF Travel
- **Internal Audit Update**
 - Raaj Kurapati – Associate Vice Chancellor for Finance Services




- **3rd Quarter (Cycle 09) Tuition & ICR Revenue**

Revenue	3rd Quarter - Cycle 09			FY11-12 % Change	FY12-13 % Change
	FY11	FY12	FY13		
Student Tuition & Fees*	37,165,132	39,365,917	40,140,804	5.9%	2.0%
Indirect Cost Recovery	18,277,695	16,499,780	16,509,834	-9.7%	0.0%


*Net Student Tuition & Fee amounts include the tuition allowance offset entry.
 FY11 - <\$5,244,104>
 FY12 - <\$5,774,782>
 FY13 - <\$5,690,879>




CABINET	Fund I Unreserved Fund Balance				
	FY12 Actual	FY13 Dec Projection	FY13 Jan Projection	FY13 Feb Projection	FY13 Mar Projection
Chancellor	68,712	89,062	55,202	34,152	15,339
OIT	384,193	53,413	44,770	45,807	44,013
Provost	2,190,348	1,291,823	2,149,923	2,472,355	1,510,923
CES	78,885	232,878	310,393	256,249	247,536
VC RCNE	1,120,674	157,546	362,678	204,835	146,839
VC Research	1,720,307	838,135	595,759	753,453	628,605
VCUSA	(99,362)	(263,903)	36,300	(102,904)	(232,258)
VCAS	545,290	658,175	603,892	495,005	481,914
Central Support	2,672,994	2,050,917	2,085,096	2,304,040	1,676,546
Total	8,682,041	5,108,046	6,244,013	6,462,992	4,519,456



- **April Management Report**
 - April reports are due May 10th
 - Month closes May 2nd
 - Includes R09 Payroll
 - Include projections for all anticipated adjustments, submit journal vouchers and budget revisions for processing ASAP.
 - GF and UFB (9890) revenues must balance between "to" units and "from" units.
- **FY14 Continuation Budget**
 - Jason Theis – OFA
 - FY14 Continuation Budget will be due to OFA June 7th
 - No position changes after June 21st.
 - <http://www.uaf.edu/finserv/finance-accounting/budget-operations/budget-requests/>



- **FY14 Continuation Budget – Training**
 - Training Times/Locations:
 - Tuesday, May 7th, 8:30 – 10:30, Library Media Classroom (Room 340)
 - Friday, May 10th, 8:30 – 10:30, Arctic Health Research Building (Room 183)
 - Tuesday, May 14th, 3:00 – 5:00, Library Media Classroom (Room 340)
 - ALSO.....
 - TOAD Query Building II, Monday, May 6th, 9:00 – 11:00, Library Micro Computer Lab (Room 311)
 - This query session will focus on calculated fields and builds on TOAD Query Building Session I that has been offered twice previously.





FY13 Financial Managers' Meetings

❖ May 28th

All dates subject to change and cancellation
