



Financial Managers' Meeting 27 September 2011





- **Safety Minute**

- In case of evacuation we will meet at the ski hut on the west side of IARC

- **Process Mapping**

- Read-out from Matt Seymour and Betty Brookes regarding their mapping efforts at the September 8th and 9th workshop

- **Indirect Cost Recovery 60/40 Distribution**

- Wanda Bowen – Assistant Director OGCA will lead discussion

- **Travel – What's New**

- Dale Anderson – Travel Manager will lead discussion





- **FY12 PBB and FY11 UFB**
 - Orgs must have FY12 PBB added to the title for reporting purposes
 - FY11 UFB will be returned at the Cabinet Member Level

Cabinet	FY11 UFB
Chancellor	80,840
Cooperative Extension	140,803
Provost	2,423,790
UAF OIT	297,815
VC ACE	138,388
VC Administrative Services	517,372
VC RCNE	227,541
VC Research	2,298,712
VC SES	206,608
Central Support	1,278,254
Total F1 UFB	7,610,123





- **Be prepared to describe FY12 use of FY11 UFB using the following categories for one-time investments:**
 - Equipment /Library Books
 - Research Support/Match
 - Bridge Funding prior to Base Reduction or Reallocation (be specific on reductions or source of reallocation)
 - Faculty Startups (use faculty names and/or position numbers)
 - Facility Upgrades for Program Needs, Campus Infrastructure & Appearance/Space Moves
 - Special one-time Program Support





- **FY12 PBB Allocations (BASE):**
 - **\$81K Special Education (SOE)**
 - **\$40K Veterinary Technician**
 - **\$25K ASRA Engineering**
 - **\$100K INBRE Immunology Faculty Support**
 - **\$500K High Performance Computing**
 - **\$40K Peace Corp Fellows**
 - **\$50K Veterinary Technician**
 - **\$50K IARC / North by 2020 Support**
 - **\$50K IARC / CNSM Portion of IARC Faculty**
 - **\$50K Honors Program**
 - **\$75K Indigenous PhD**
 - **\$30K OIT Software Costs**
 - **\$50K Development**
 - **\$200K Animal Care Reorganization**





- **One-Time Allocations:**

- **\$60K Raven Project**
- **\$100K ARRA Grant Coordinator**
- **\$200K INBRE Support**
- **\$180K Intensive Advising (Inc. Athletic Adv)**
- **\$70K Transfer Student & Int'l Student Recruiter**
- **\$70K ESL Program (CLA)**

- **Rural Campus Allocations:**

- **\$88.0K Early Childhood Program Support (one-time)**
- **\$2.9K Student Services Position (Bristol Bay)**
- **\$13.7K Student Services Position (Kuskokwim)**
- **\$25.0K Student Services Position (Northwest)**
- **\$13.5K Student Services Position (Chukchi)**
- **\$56.9K UAF CTC Additional Advising**





- **Department Budget Meetings**
 - FY07 to FY11 Revenue/Expenditure Trends
 - FY11 Unreserved Fund Balance
 - Position Budgets – Role of GF and NGF in Budgeting
 - Administrative/Support Review Updated
 - Other issues with potential fiscal impacts to your unit

- **Functional Use Survey – It's Coming!**
 - Directly impacts the FY14-FY16 F&A rate calculation
 - Tentatively scheduled for February 2012
 - To save surveyors time, the Alternative Space Methodology will be used
 - Please ensure your department has proper coverage to complete both the survey and January Mgmt Report



Topic of the Month

- **August:**

“What do we do at the department and central level that results in the need to complete JV’s?”

1. All internal billings for recharge centers and auxiliaries (incl. Utilities, Physical Plant, Printing Services)
2. Pro-Cards not reconciled correctly or timely
 - This led to a discussion regarding the need for account code training and internal controls like the ones Jason Theis uses at SNRAS
3. Pending grant setups
4. Being able to use 8115 when reconciling the Pro-card
5. New orgs take time to show up in Pathway Net
6. Tuition default from detail code must be JV’d to correct project
7. Moving actual revenues to match budget
8. Subsidies and other transfers





- **September:**

“Compliance Review – Why Is It Important?”

1. FY12 is the base year for the FY14-FY16 F&A rate negotiations
2. Properly classifies expenditures in Banner
3. Reduces the number of manual adjustments to our published Financial Reports

- **Next Topic?**

- Is there something you always wanted to know about but never asked?



FY12 Financial Managers' Meeting Schedule

- October 25th
- November 29th
- January 31st
- February 28th
- March 27th
- April 24th
- May 29th

