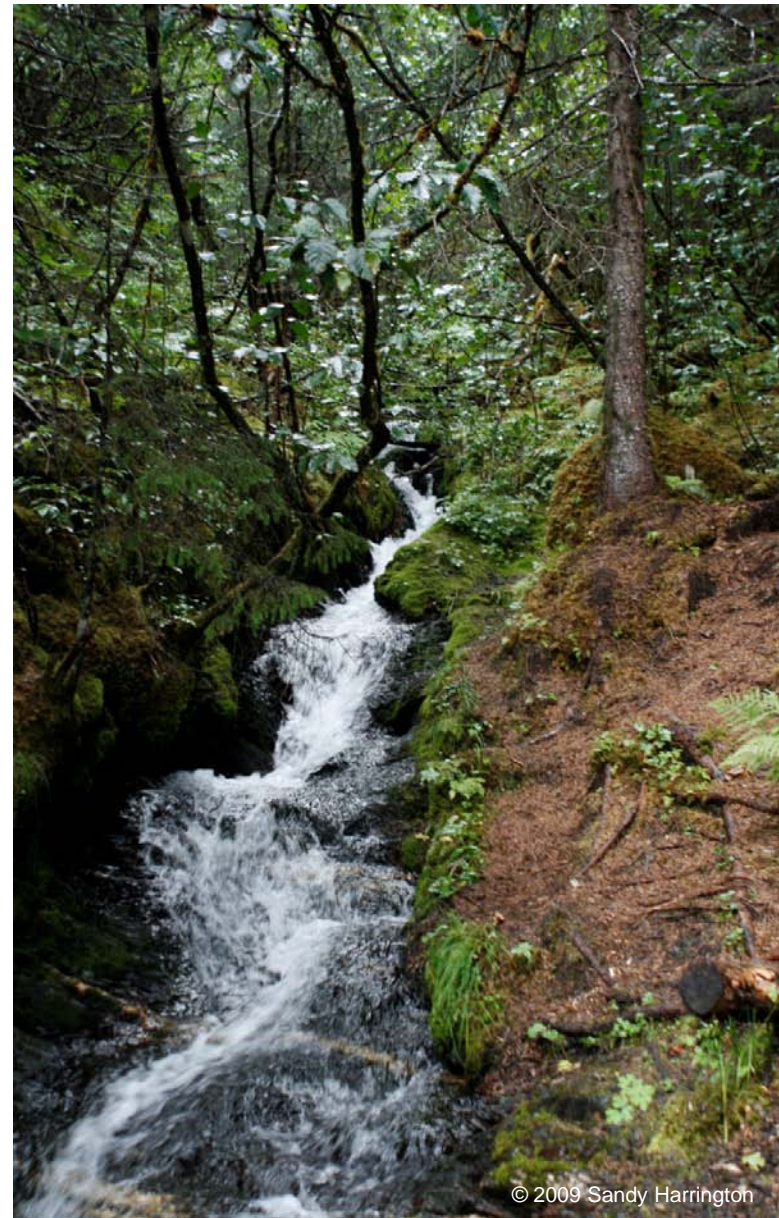




# Financial Managers' Meeting

23 February 2010



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# AGENDA

- Safety Minute
- Upcoming WACUBO Events
  - Process Mapping (March 18<sup>th</sup>-19<sup>th</sup>)
  - Academic & Unit Business Officers Workshop (April 8<sup>th</sup>-9<sup>th</sup>)
  - WACUBO Annual Meeting (May 1<sup>st</sup>-5<sup>th</sup>)
- Upcoming Finance Related Dates
  - FY10 Spring Management Report Review  
Business Council (March 24<sup>th</sup>)
  - Spring Operating Review (April 21<sup>st</sup>)

# CONT-

- Recharge Center Rate Proposals
  - Due April 9th
  - Review Recharge Principles & P-112
  
- January Management Report
  - Status Update
  
- Travel
  - Year End Travel Memo
  - Training 2/24 (tomorrow)
    - Call or email  
Leanne Holzmueller  
[lrholzmueller@alaska.edu](mailto:lrholzmueller@alaska.edu)
    - Additional training in March



# CONT-

- Loss Prevention Reimbursements on Sponsored Projects
  - Reimbursement from loss prevention funds should go to Fund 1 (not to sponsored projects) to maximize our F&A calculation
  
- Cash Manager Announcements
  - Mark will be closing deposit bags in the Business Office
  - Please forward copies of foreign checks to Penny
  - When accepting checks, be careful of transpositions



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# CONT-

- Non-Cash Reporting
  - 1<sup>st</sup> Qtr 1/1/10 through 3/15/10 due Monday 3/22/10
  - Use Current Template on the Financial Services Website
  - Accurately Complete All Fields
- DSD QMenu/Qadhoc
  - Will migrate from RPTS to RPTP March 2nd
  - Users must request a password reset for DSDWEB RPTP
  - Prior to March 2nd users may access new version of QMenu/QAdhoc through <http://qmenu.alaska.edu:9000>
  - After March 1st access will be through <http://qmenu.alaska.edu> as usual
- Banner and UAOnline Outage/Upgrade
  - March 4 at 5:00pm through March 11 at 8:00am
  - Toad, Vista Plus, and QMenu/QAdhoc will be available to query Banner information

# CONT-

- Round Table
- Financial Managers' Meeting Schedule  
(last Tuesday of the month), 9:00 – 10:00 a.m.
  - March 30, 2010
  - April 27, 2010
  - May 25, 2010

