



Financial Managers' Meeting 26 January 2010





AGENDA

- Safety Minute
- Westmark Hotel Presentation – Vicki Logan
 - *Bring your Business Card for a Special Prize Drawing



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CONT-

- TOAD Update
 - Save your Browser Files As SQL Files
 - Training Opportunities
 - SW Developing 2nd Level - Writing Queries Scheduled through SW
- <http://www.alaska.edu/oit/training/>
- Management Report
 - Due February 19th
 - January Report goes to Statewide
 - **Important** – Must have Accurate Projections and Timely Submission





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- Non-Cash Reporting
 - Use Current Template on the Financial Services Website
 - Accurately Complete All Fields
 - Due Dates:
 - 1st Qtr 1/1/10 through 3/15/10 due Monday 3/22/10
 - 2nd Qtr 3/16/10 through 6/15/10 due Thursday 6/22/10
 - 3rd Qtr 6/16/10 through 9/15/10 due Wednesday 9/22/10
 - 4th Qtr 9/16/10 through 12/10/10 due Wednesday 12/15/10
 - 4th Qtr (final) 12/16/10 through 12/31/10 due Tuesday 1/4/11
- UBIT – Unrelated Business Income Tax
 - Karin Baldwin (Director, SW Financial Accounting) will Send Out Directions and Forms in Near Future. B&CR will Work with Units on Required Reporting



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- FY10/FY11 Budget Memo – 1/22/10 (Fin. Svc. Listserv)
 - November F1 CFWD Projection - \$944K
 - Should be Between \$3.5M and \$10.0M
 - No Sweep for Exceeding Maximum CFWD
 - Inaccurate Projections (April Mgmt Report) Still Subject to Sweep
 - Additional 2%-4% Pull-back in FY11 to Cover Structural Needs
 - Departments are Encourage to use CFWD to Off-set FY11 Pull-back
 - Up-coming Executive Retreat to Discuss Additional Strategies for Near and Long-term Savings and Efficiencies

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- Round Table
- Financial Managers' Meeting Schedule
(last Tuesday of the month), 9:00 – 10:00 a.m.
 - February 23, 2010
 - March 30, 2010
 - April 27, 2010
 - May 25, 2010

