

University of Alaska Fairbanks

Withdrawal Policies and Procedures

There are two definitions for withdrawal:

1. Official Withdrawal
2. Unofficial Withdrawal

Official withdrawals occur when a student actively withdraws from classes through the Office of the Registrar or through UAOnline. A W grade is issued on the transcript. This occurs between the last day to add and drop courses and the last day to withdrawal (dated published in the academic calendar and catalog each year). The last day of attendance is the day the student initiated the withdrawal.

The steps to officially withdraw from course can be found in the UAF Registration Guide:

https://www.uaf.edu/handbook/register/process/#withdrawing_courses

Unofficial withdrawals occur when a student stops attending courses and earned 0 credits during a term. This can include any combination of W, FW, NB, F, AU or NC grades. The last day of attendance is the last day the student participated in an academically related activity and is reported by the instructor at the time grades are assigned.

Both official and unofficial withdrawals count as unsuccessful attempts for the [Satisfactory Academic Progress Policy](#) and may lead to a [Return of Title IV Aid Calculation](#).