University of Alaska Fairbanks

Staff Council

Motion 2016-275-1

Approved

Motion 2016-275-1:
Motion to Amend ‘Carolyn Sampson UAF Staff Council Memorial Scholarship Endowment’ Restrictions to Comply with New UA Foundation and UA Anti-Discrimination Policies

UAF Staff Council approved the following motion at Staff Council Meeting #275, on Oct. 10, 2016, by a vote of 26 – For, 1 – Against.

MOTION

UAF Staff Council moves to amend the ‘Carolyn Sampson UAF Staff Council Memorial Scholarship Endowment’ – ‘9. QUALIFICATIONS PERTAINING TO THE RECIPIENTS’ by striking: “F. Preference will be given to a single female or male student who is the single head of household.”

EFFECTIVE: Immediately

RATIONALE: The anti-discrimination policies adhered to by the University of Alaska and the UA Foundation, including federal policies, have changed since the time at which this scholarship was created. It was necessary to amend the original endowed scholarship qualifications to bring this scholarship into compliance with current standards.

__________________________
Faye Gallant, Staff Council President

__________________________
Date

November 8, 2016
[[INSERT]] = add language
Strike = remove language

University of Alaska Foundation

Endowment Award

Administrative Agreement

1. NAME OF ACCOUNT: Carolyn Sampson / UAF Staff Council Memorial Award

(...)

Motion 2016-275-1 – DRAFT (Cont.)

9. QUALIFICATIONS PERTAINING TO THE RECIPIENTS

A. Recipient should demonstrate motivation, academic and leadership potential

B. Recipient must be in good academic standing with a minimum cumulative 2.00 GPA.

C. Recipient must be a full-time or part-time student at the University of Alaska Fairbanks.

D. The primary consideration in awarding the scholarship will be on the basis of need.

E. In accordance with the original intent of the fund, recipients of this award should be seeking new career paths or retraining to re-enter the job market.

F. Preference will be given to a single female or male student who is the single head of household.
80586  Carolyn Sampson - UAF Staff Council Memorial Award

Purpose: To provide new career paths or retraining to applicants wishing to re-enter the job market or whose work activity may be threatened by economic, health or other factors.

Campus: UAF
College: Financial Aid Office
Department: Financial Aid
Fund Classification: Scholarship

Fund Details
Expenditure Details: None
Expenditure Stipulations/Process: None
Project Endowment Date: None
Return Spending to Principal: None
Stewardship: None

Criteria
Qualifications:  
• Primary consideration will be on the basis of need.
• Recipient must be in good academic standing.
• Recipient shall demonstrate motivation, and academic and leadership potential.
• Recipients should be seeking new career paths or retraining to re-enter the job market.

Enrollment Status: Full Time
Class Standing: Any
Minimum GPA: Minimum 2.0 cumulative
Must be born in AK: No
Alaska Resident: No
Gender: Preferences: None

Awarding Processes
Apply to: UAF Financial Aid
Selection Process: The Scholarship Coordinator shall send a pool of qualified applications to academic departments in need, or the Leveraging Committee (LC), who shall make the final selection or appoint a committee to do so. The Department or LC shall forward notification of final selections to the SC for approval, student notification, and award dispersal.

Award Amount: Minimum $500 per academic year

Living/Contactable Fund Contacts

Brackets "[ ]" indicate an org contact, Parenthesis "( )" indicate the relationship type.

Internal Fund Contacts
134772 - UAF Financial Aid Scholarship Coordinator (30011012 - Rebecca Phillips) (Signature Authority)
134889 - UAF President of the Staff Council (30689539 - FayeLynn Gallant) (Organizational)
134769 - UAF Director of Financial Aid (30056372 - Deanna Dieringer) (Organizational)
155726 - UAF Associate Director of Financial Aid (30092648 - Julie Parshall) (Delegated Signature)
University of Alaska Foundation
Fund Agreement
Revised Fund

Fund Name: Carolyn Sampson - UAF Staff Council Memorial Award
Acct Fund Type: Endowment
Start Date: August 1990; Revised September 2009; Revised November 2016
Campus: UAF
VSE Category: Curr Oper – Restricted
Purpose: To provide new career paths or retraining to applicants wishing to re-enter the job market or whose work activity may be threatened by economic, health or other factors.
Intent to Endow: N/A
Expenditures Allowed During Maturation?

Fund Classification: Scholarship
Acad/Admin Unit: Financial Aid Office
RE Department: Financial Aid
FE Department: Science & Engineering
FE Fund Classification: Scholarship

Date After Which Fund May Be Used In Entirety if Not Endowed: (Fndn & Campus Devt Ofc must be contacted prior to spending)
N/A

Scholarship or Award Information
Application Process: UAF Financial Aid
Qualifications: Primary consideration will be on the basis of need.*
Recipient must be in good academic standing.*
Recipient shall demonstrate motivation, and academic and leadership potential.*
Recipients should be seeking new career paths or retraining to re-enter the job market.*
Preferences: REMOVE: Preference will be given to a single female or male student who is the single head of household.*
Alaska Resident: No
Class Standing: Any
Enrollment Status: Full Time
GPA: Minimum 2.0 cumulative
Selection Process: The Scholarship Coordinator shall send a pool of qualified applications to academic departments in need, or the Leveraging Committee (LC), who shall make the final selection or appoint a committee to do so. The Department or LC shall forward notification of final selections to the SC for approval, student notification, and award dispersal.
Amount: Minimum $500 per academic year
Fund Contacts:

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Individual</th>
<th>RE ID#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature Authority: UAF Financial Aid Scholarship Coordinator</td>
<td></td>
<td></td>
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<tr>
<td>Delegated Signature Authority:</td>
<td></td>
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<tr>
<td>Organizational: UAF Associate Director of Financial Aid</td>
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<tr>
<td>Organizational: UAF Director of Financial Aid</td>
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<tr>
<td>Original DO:</td>
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<tr>
<td>Original Donor:</td>
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<td>Significant Interest:</td>
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All fund contacts, except signature authority, can be changed without a formal revision.

Standard Terms:

A. All gifts and endowed balances are subject to fees as determined from time to time by the Board of Trustees.
B. This fund will be managed in accordance with the investment and fund administration policies approved (and as may subsequently be amended from time to time) by the Foundation Board of Trustees.
C. A recipient of a scholarship or award from this fund will forfeit the scholarship or award if he or she:
   1. Does not enroll in the semester in which the award is in effect; and
   2. Does not maintain Satisfactory Academic Progress (SAP), as defined by UA, towards his/her education goals, to be tracked by the campus financial aid office.
D. No Foundation scholarship may allow the student’s aid package to exceed their calculated Cost of Attendance (COA). The campus financial office will track COA.
E. A recipient shall not be notified of his or her award until the expenditure has been approved by the Foundation.

*This criterion was chosen by the fund’s Original Donor and may not be altered outside of the Foundation’s formal revision process and/or without the Original Donor’s written approval.

Approvals:

<table>
<thead>
<tr>
<th>Signature Authority, UAF</th>
<th>Julie Parshall</th>
<th>N/A Protected Class Policy Revision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Director of Financial Aid</td>
<td>Taylor Dine</td>
<td>Date: 11/23/2016</td>
</tr>
<tr>
<td>Senior Fund &amp; Gift Svcs Mgr:</td>
<td>Amber Gichard</td>
<td>Date: 11/23/2016</td>
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For Foundation Accounting Use Only:

<table>
<thead>
<tr>
<th>Project Number(s): 80586</th>
<th>Unrest</th>
<th>Temp Rest</th>
<th>Perm Rest</th>
</tr>
</thead>
</table>

If this project is an endowment or Quasi endowment, then determine the accounting classification for the principal, spending, and unexpended earnings. Set up three project numbers 6XXXX, 7XXXX, and 8XXXX. Note, both the 6XXXX and 7XXXX project numbers will be set up with the same accounting classification.

Fund Balance Account:

- Restricted Account Number:
- Endowment Account Numbers:

Financial Edge:

- Update Project List in Excel
- Create project in Raiser’s Edge

Set-Up By: [Signature] Date: 1/16/17

Accounting Approval: [Signature] Date: 1/16/17