

MINUTES
GOVERNANCE COORDINATING COMMITTEE (GCC) Meeting #73
Monday, 16 April 2007
Chancellor's Conference Room

1. Sven Gilkey called the meeting to order at 11:30 a.m.

A. ROLL CALL

MEMBERS PRESENT:

Shirish Patil, President, Faculty Senate, Absent
Jon Genetti, President-Elect, Faculty Senate, Present
Jeff Stepp, President, Staff Council, Present
Sven Gilkey, President, ASUAF, Present
Sarah Byram, Vice-President, ASUAF, Absent

Lynette Washington, Secretary, Staff Council and the GCC

B. Monday, 16 April 2007 GCC #73 Agenda approved as submitted.

C. Tuesday, 28 February GCC #72 Minutes approved as submitted.

2. COMMITTEE REPORTS

A. Chancellor's Campus Diversity Action Committee – CCDAC

Jeff Stepp reported that at the last CCDAC meeting topics such as language about diversity and affirmative action and where the underutilization of minorities and females are in each category were discussed in relation to the Academic Development Plan were discussed. Kayt Sunwood stated that questions were asked at the CCDAC meeting about who is responsible for reporting the statistics about underutilization, recruitment and retention statistics in relation to whether or not we have enough minorities and women. Kayt Sunwood stated that the Chancellor's Diversity award was discussed and encouraged GCC members to nominate someone.

3. GOVERNANCE REPORTS

A. Sven Gilkey – ASUAF President

Sven Gilkey updated GCC members about the current ASUAF election. He reported that some ASUAF members were opposed to naming the Natural Sciences facility in recognition of Paul B. Reichardt. Sven Gilkey informed GCC members that he will soon travel to Homer to present the ASUAF proposed budget for student life construction projects to the Board of Regents. He stated that ASUAF is proposing to raise the student government fee to maintain the current operating costs and to maintain a balanced budget. Sven stated that he will be submitting a state of the student's address to be printed in the Sun Star the last week of April. He will discuss the state of the student government, the state of the student government as a whole, and the student voice in how this University is operated. Sven informed the GCC that it is his intention to announce to the students that the state of our student body is weak and that we must care more for our school and for our own student body. Sven Gilkey informed the committee that he is

leaving office the day of Commencement 2007, May 13. He is accepting a position with the Boy Scouts of America.

B. Jon Genetti, President-Elect Faculty Senate for Shirish Patil, President, Faculty Senate

Jon Genetti updated the GCC members that the Faculty Senate passed a resolution for the UAF Rifle Team and successfully hosting the National Collegiate Athletic Association (NCAA) tournament. The Senate passed a resolution about the “Group B” administrators that report to administrators that report to the Chancellor and how often they are evaluated. “Group A” administrators report directly to the Chancellor. Essentially the inclusion on group “A” or “B” is suppose to be a faculty report to one of the reviewers in relation to how they deal with faculty. The evaluation period is a three-year cycle and becomes part of the personnel file. Jon Genetti stated that there was a problem with retention of course records, but now faculty members are aware that course records should be retained for five years in case there is a grade appeal. One problem was there is not enough space to retain records for that length of time, especially for instructors that teach freshmen courses/ huge sections. He stated that at one time it was unknown how long to retain records on Blackboard, but now we have a firm commitment that records should be retained for 1 ½ year period on Blackboard. Jon Genetti announced that Marsha Sousa was elected as the Faculty Senate President-Elect. Jon Genetti informed committee members that the last Senate meeting this academic year is Monday, May 7. Jon will be seated as the Faculty Senate President at that meeting.

C. Jeff Stepp, President, Staff Council

Jeff Stepp welcomed Kayt Sunwood as President-Elect to Staff Council and the GCC. Kayt Sunwood was elected to the Staff Council short-term president-elect position at the March 23 meeting. Kayt will assume the role as President at the June 2007 meeting when the gavel is passed. Jeff Stepp informed GCC group that staff members are excited about a statewide proposal that will offer educational leave. It is an opportunity for staff to take leave to complete a degree that is relevant to their career path at UAF, something that is going to be of benefit to the University. Jeff Stepp stated that the Staff Council continues to be involved in the Human Resources (HR) redesign efforts. Jeff reported that John Duhamel and Ro Bailey from the VCAS office are scheduled as guests at the April 18 Staff Council meeting to present the progress towards the (HR) overhaul. Jeff Stepp stated that Jim Johnsen officially informed the Staff Council that the request to use tuition waivers to take courses in the Corporation Programs Certified Managers Program (CPM) is declined. Jeff stated that Jim Johnsen did make a few recommendations on how we might increase staff training opportunities, so the Council will focus on those prospects. Jeff reported that Council members participated in a Saturday of service at the Food Bank on March 31. The community service effort was organized by the Leadership Program and the UAF Staff Council Staff Affairs committee. Jeff Stepp stated that Staff Council’s Ad Hoc Health & Wellness committee continues working with the Athletics & Recreation Department to extend the LIFE member program hours, increase access, and to allow access on weekends. He stated that the average LIFE member uses the SRC three times a month. The concern was that if you expand the hours that it may cause an increased number of staff and faculty crowding students. But if the statistics hold up, expanding the program will not be a dramatic impact to student access to the SRC. Jeff Stepp reported that the Council continues to pursue with OIT the potential of online elections. Jeff Stepp informed the GCC group that the Staff Council Heart Walk team is dissolved due to most staff joining a departmental based team.

4. UNFINISHED BUSINESS

- A. Motion to amend the GCC Procedures to add the Joint Committee on Student Success (JCOSS) as a Standing Committee to the GCC

Sven Gilkey called for discussion. He stated that the ASUAF Senate passed the resolution and asked if the other Governance groups passed it as well. Lynette Washington and Jon Genetti stated that Staff Council and Faculty Senate did pass the resolution. Jeff Stepp reported that when the Faculty Alliance group invited Vince Tinto, a student success retention expert to UAF, he reviewed the motion, took a copy of it, and plans to put it in his next book - stating that he had never seen that kind of institutional commitment to share leadership and collaboration. Lynette Washington stated that the motion was passed at the February GCC meeting, but it appears on the agenda today in the proper format to change the procedures. Jeff Stepp called for a motion to amend the procedures in the proper format. Sven Gilkey accepted the motion to change the procedures and called for the vote.

The UAF Governance Coordinating Committee passed the following resolution at its meeting #73, on 16 April 2007.

MOTION: (passed unanimously)

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UAF GOVERNANCE COORDINATING COMMITTEE
PROCEDURES

ARTICLE V Committees

Sect. 1 The standing committees of the UAF Governance Coordinating Committee shall include:

JOINT COMMITTEE ON STUDENT SUCCESS

Sect. 2

- A. Standing committees shall have at least one representative from each of the governance constituencies, exception will be made when agreed upon by all constituencies.
- B. Terms of all committee members will be one year for students and two years for faculty and staff.
- C. Committee chairs will be elected from and by the respective committees.
- D. Committee chairs shall forward committee business to the UAF Governance Coordinating Committee for disposition, except when limited by University of Alaska regulations.
- E. Policy items from the standing committees must be forwarded to the individual governance bodies for action.
- F. In addition to the committees' specific charges, the primary responsibilities of the committees are formulation and oversight of university-wide policies under the purview of each committee.
- G. Committees will meet as needed during the academic year to fulfill their duties.
- H. The chairs of the standing committees will report recommendations at the [[monthly]] UAF Governance Coordinating Committee meetings.

Sect. 3 Standing Committees Charges

A. JOINT COMMITTEE ON STUDENT SUCCESS

THE CHARGE OF THE JOINT COMMITTEE ON STUDENT SUCCESS SHALL BE TO:

- 1. CREATE A CAMPUS ENVIRONMENT THAT FOSTERS STUDENT SUCCESS.

2. WORK COLLABORATIVELY TO RECOMMEND STUDENT-FRIENDLY POLICIES, PRACTICES AND COMPLEMENTARY PROGRAMS THAT PROMOTE AND ENHANCE STUDENT SUCCESS AT UAF.
3. EX-OFFICIO MEMBERS OF THE COMMITTEE SHALL INCLUDE A REPRESENTATIVE FROM THE CHANCELLOR'S CABINET AND THE PROVOST COUNCIL.

Sect. 4 Ad Hoc Committees may be established as demand warrants.

Sect. 5 The Governance Coordinating Committee will receive reports from other committees outside its control who are also concerned with campus issues. Examples include: police advisory board, technology board, one-card committee, and any other committee deemed relevant to faculty, staff, and students.

- B. Discuss technique/process to pursue staff, faculty, and students to serve on the Joint Committee On Student Success (JCOSS).

Sven Gilkey stated that although the ASUAF group voted to pass the motion several members of the Senate believe that it is a complete waste of time. After a brief discussion about how to fill the committee, the GCC members agreed to have a representative from each governance constituency as outlined in the proposal. Sven asked should it be a minimum of one from each governance constituency or should it be open to more than one possibly three from each group. Jeff stated that he has received the names of several staff members that are interested in being on the committee and stated that it shouldn't be a problem to find faculty to serve as well. Jeff stated that he intends to send out an announcement to solicit nominations for the committee in late August, during George Kuh's visit to campus. Professor Kuh is the Director, Indiana University Center for Postsecondary Research and the National Survey of Student Engagement (NSSE) and the Chancellor's Professor of Higher Education, Indiana University, Bloomington.

5. NEW BUSINESS

- A. Open discussion for GCC officers to take the message to their constituents about Staff Appreciation Day, scheduled Thursday, 17 May 2007, 12-2 p.m., in the multilevel lounge area of the Wood Center; including encouraging all to contribute to the Carolyn Sampson Memorial UA Endowed Scholarship Fund

Lynette Washington encouraged the GCC committee to share the staff appreciation day/ice cream social announcement with their constituents. Lynette stated that she plans to send out an announcement to the all staff list and to Deans and directors in late April. She stated that the announcement will encourage all to continue contributing to the Carolyn Sampson Memorial UA Endowed Scholarship Fund. Jeff Stepp commented that the raffle generated enough principle to continue donating two \$2,000 scholarships a year.

- B. Chancellor's Committee on Diversity and Action (CCDAC) Award Kayt Sunwood

Kayt Sunwood stated that the information regarding the award and the nomination form was discussed earlier on the agenda. Kayt stated that student's faculty, and staff may nominate and that all are eligible to be nominated. She encouraged GCC members to nominate someone for the award.

6. COMMENTS & QUESTIONS (off record)

7. ADJOURN

The meeting was adjourned at 1:00 p.m.

A tape of this Governance Coordinating Committee meeting is available in the Governance Office, Room 312 Signers' Hall.