

UAF Faculty Development, Assessment and Improvement Committee
Meeting Minutes
August 29, 2012

I. Franz Meyer called the meeting to order at 2:30 pm.

II. Roll call:

Present: Stephen Brown, Mike Castellini, Izetta Chambers, Diane Erickson, David Fazzino, Andrea Ferrante, Kelly Houlton, Julie Joly, Franz Meyer, Joy Morrison

Excused: Amy Vinlove

Absent: Trina Mamoon

III. Summary of last year's activities

Franz will forward last year's final report to all new members to help them familiarize themselves with our recent committee work. He explained that our committee assists Joy in reaching as many people as possible with faculty development. Some of the issues we addressed last year were why faculty are not attending faculty development opportunities organized by the Office of Faculty Development, and how can we get them excited and participating?

IV. Election of Committee Chair

Franz Meyer was nominated for Chair and unanimously elected. We are happy to have him at the helm and look forward to a productive year. Kelly Houlton was asked to continue as note-taker for the committee, and she happily agreed.

V. Report from Joy

A brief history of faculty development at UAF was outlined by Joy along with a clarification of her role on the committee. She brought copies of her annual report for new members to borrow to help them better understand what the Office of Faculty Development does.

Joy reminded us that Friday, August 31 is the due date for travel funding requests. UNAC has given \$20,000 for Joy to disperse to its non-first year members requesting travel funds for the year (\$10,000 will be awarded in the fall and also in the spring).

Joy has met with almost all of the Department Chairs of UAF's colleges, setting up what month each college will have specifically requested faculty development presentations as well as determining what sessions their faculty will actually attend. She reminds us that all faculty are invited to each session except for those requiring computer usage due to limited availability. The schedule is as follows:

September – School of Education

October – College of Natural Sciences and Mathematics
November – College of Engineering and Mines
(No December or January as Joy is off contract)
February – open
March – open
April – College of Liberal Arts

Department Chair training has had to be dropped from Joy's activities, but she has sent a proposal to Dana Thomas to offer leadership training Statewide. Joy is working more closely with the instructional design staff of the eLearning and Distance Education Center to offer learning opportunities.

A request was made for more live web-streaming with UAA faculty development, and a question was raised on the demographics of those attending the grant writing workshops. Joy responded that they are mostly new faculty and post-docs. She adds that many graduate students would like to come as well, but enrollment is limited to 25. The next workshops will be on April 26 and 27, 2013.

VI. Discussion of future committee focus

After some discussion regarding post-docs, we decided that our committee could assist with identifying and unifying them. Andrea Ferrante volunteered to bring in some information that could help, and Mike Castellini stated that he is on a national panel for post-docs. Someone mentioned that John Eichelberger, the new dean of the graduate school, has indicated an interest in heading this up. Joy has offered to send out an email to him and Provost Henrichs as a follow up to see how we can help.

Our next meeting at the end of September will be exciting to hear how the first month of tailor-made faculty development went with SOE.

VII. Our next meeting will be Wednesday, September 26 from 1:00 – 2:00 pm in Bunnell 222. We have also set our future meetings for the semester for October 31 and November 28 – both Wednesdays at 1:00 pm. We will decide in November whether or not to meet in early December.

VII. Adjourned at 3:32 pm.

Respectfully submitted by Kelly Houlton.