

UAF Faculty Development, Assessment and Improvement Committee
Meeting Minutes
November 28, 2012

I. Franz Meyer called the meeting to order at 1:03 pm.

II. Roll call:

Present: Mike Castellini, Diane Erickson, Cindy Fabbri, David Fazzino, Andrea Ferrante, Kelly Houlton, Eric Madsen, Trina Mamoon, Franz Meyer, Joy Morrison, Amy Vinlove
Excused: Stephen Brown, Izetta Chambers,

III. Report from Joy

Joy informed us that the faculty development focus for CEM went very well for the month of November and noted that the Dean provided food for yesterday's presentation by Maggie Griscavage, Director of the Office for Grants and Contracts Administration. The presentation was well-attended, but Joy noted that the majority of faculty members attending (indeed for the whole month) were not from CEM. Joy said that Maggie Griscavage will present again in April for CLA. The next faculty development focus month will be in February 2013 for SFOS.

Joy reminded us that the OFD website features a link to the Instructional Design site for UAF eLearning and Distance Education where all UAF faculty members can visit and request 3 hours of free help with instructional design. There are also several kinds of awards given for innovative teaching ideas. Also the next I-Teach training week is the first week of May. Attending faculty members are eligible for a stipend and travel funds for out-of-towners.

Joy also passed out copies of fliers for the OFD New Faculty Mentoring Program for us to take and make available in our respective departments.

Joy reminded us that the ASTE Conference is February 24 – 27 and travel funding grants for UNAC faculty are due to the OFD soon.

IV. Progress on analysis of electronic student evaluation options for UAF

Eric has scheduled a weekly demo for different vendors starting in January (varying times, but all in RASM 502). While the first demo set for 11-21-12 was cancelled at the last minute by the vendor, we still have one scheduled for this Wednesday, 12-5-12, at 1:00 pm in Brooks 108. Eric reminded us to invite our colleagues who may be interested in learning more about electronic student evaluation.

Franz found an interesting report from San Francisco State University that he emailed to our committee a while ago. He said he will re-send it because it has up-to-date information and criteria on choosing an electronic evaluation system.

Mike queried what our committee's responsibility is on reporting our findings: do we report to the Provost or to Faculty Senate? It was determined that we will report to Faculty Senate and they will report to Provost Henrichs.

V. Discussion on a potential inclusion of PostDocs into FDAI activities

Mike related that John Eichelberger wants to separate out the PostDocs into a group so specific, targeted information can be gotten from them. Joy says she has found 48 PostDocs and that so far they have responded positively to the idea, noting again the high response rate to the survey that was sent to them. She has forwarded the results of the survey to John and will talk further with him to determine if there is anything else that FDAI can do. Mike stated that our committee can report back to Faculty Senate what has been done so far.

VI. Discussion on access for new faculty to recently awarded grant proposals

Andrea has met with several successful NSF funding grantees and found it very helpful. He got information on how to re-package proposals for further consideration. He also got a couple of names for investigators on campus. Joy specified that Anna Kertulla from the Office of Polar Programs will present on NSF in April to encourage social science programs to submit proposals.

Andrea says he is continuing to look into this and is finding his way around the issue. For instance, he has found a way to get templates online for NSF proposals that have been successful. Joy added that Andrew Gray, Director of the Office of Sponsored Programs, along with his staff, are there to answer faculty questions and to work one-on-one with them.

VII. Discussion of a research speed dating session in March

Joy reported that Faye Gallant of the Office of Sponsored Programs gave her the idea for using the speed dating model to help faculty members learn about what research is being conducted across the state and help them connect with others that may be helpful for their own research. Joy passed around a sheet explaining the process in more detail. Faculty members will get the chance to explain their research to another faculty member who will in turn explain their own research as well – all within one or two minutes. Then partners will switch, connecting with more and more researchers during the 60-minute session. OIT will help set up computers so that people can talk face-to-face with researchers who are unable to appear in person. March was selected for setting up one of these sessions because there are no colleges receiving a faculty development focus that month.

VIII. Other business

It is with heavy heart that we must bid farewell to committee member Diane Erickson as she will be leaving UAF after the current semester to take up her new positions of

Director of Academic Affairs and Assistant Campus Director at Mat-Su College. We greatly appreciate her time and expertise on our committee and all the work she has done, and we wish her the best as she moves closer to home.

Our meeting times for spring 2013 will be determined via a Doodle poll that Franz will send out.

IX. Upcoming events:

a. Faculty Senate meeting: Monday, 12-3-12 (Franz will be out of town and unable to attend).

X. Adjourned at 1:54 pm.

Respectfully submitted by Kelly Houlton.