MEMORANDUM

TO: S. Bradley Moran, Dean, CFOS
    Kevin Illingworth, Interim Dean, CRCD
    Bill Schnabel, Dean, CEM
    Karen Jensen, Director, Libraries
    Leah Berman, Interim Dean, CNSM
    Amy Vinlove, Director, SOE
    Hajo Eicken, Director, IARC
    Bob McCoy, Director, GI
    Todd Sherman, Dean, CLA
    Mark Herrmann, Dean, SOM
    Milan Shipka, Interim AFES-CES Director, SNRE
    Michele Stalder, Dean, CTC

FROM: Syndonia Bret-Harte, President
       UAF Faculty Senate

DATE: April 4, 2019

SUBJECT: Faculty Senate Elections

The UAF Faculty Senate requests that units begin the election process for 2019-2021 representatives and alternates to the Faculty Senate. These elections are administered by the Dean/Director’s offices as described in the attached Guidance on Faculty Senate Elections 2019.

Unit elections for the Faculty Senate need to be completed by **Monday, April 22, 2019** so the Senate can conduct committee assignments and install the new members at the May 6 meeting. This also allows elected faculty to include this service in their workloads.

**Note that Faculty Senate meetings are typically held on the first Mondays of the month from 1-3pm. Faculty nominated for positions on the Faculty Senate should be informed of this time commitment and be willing and able to accommodate it.** The most common problem is a conflict with teaching schedules.

CLA, CNSM, CRCD, CTC, and Libraries also elect members for specific permanent Senate committees. This information has been attached for those units, for their reference and to help consolidate the election process. (The information is not attached for units to which it does not apply.)

Your cooperation and assistance with the process is essential and is much appreciated. If you have questions, contact Meryem Udden in the UAF Governance Office at 474-7964.

Attachments: Guidance on Faculty Senate Elections 2019
             UAF Faculty Senate Elections - Terms and Vacancies by Unit
             Faculty Senate Permanent Committee Vacancies (if applicable)

Cc: Anupma Prakash, Provost
    Larry Hinzman, Vice Chancellor for Research
    Evon Peter, Vice Chancellor for Rural, Community and Native Education
    Faculty Senate Administrative Committee