

Checklist for Degree-seeking International Student Applicants

Complete an application for admission. You must apply using UAOnline, the University of Alaska online application process. The website is: <http://uaonline.alaska.edu/> Select "Apply for Admission." You may also follow the status of your application on UAOnline. If you cannot complete the application through UAOnline, you may request a paper application from UAF Admissions by e-mailing admissions@uaf.edu. Once the application is completed, you will need to mail the application along with your application fee and ALL supporting documentation to:

UAF Admissions
PO Box 757480
Fairbanks, AK 99775-7480

NOTE: While published application deadlines for international students are March 1 for the Fall semester beginning in late August, and September 1 for the Spring semester beginning mid-January, it is advisable for graduate students to apply and provide all supporting documents by January 15 for the Fall semester in order to be fully considered for admission to the academic program and for any departmental funding. Some academic departments begin their reviews of files in January. September 1 is the submission date for the semester beginning mid-January.

Pay the admission application fee. The fee can be paid during the application process, by credit card online.

Complete the Financial Statement for International Students. A fully completed and signed form must be submitted.

You and/or your sponsor must submit supporting documents (a bank letter or statement), dated within three months of submission, showing at least the minimum amount of funding required on the Financial Statement for International Students. You may have more than one sponsor, with the total funding equaling the minimum amount required. The following information must be included:

- Name(s) of the account holder. These names must match the name of the sponsor as it appears on the Financial Statement for International Students.
- The amount available must be equal to or exceed the amount pledged by the sponsor on the Financial Statement for International Students.

NOTE: The Financial Statement and supporting documents may be scanned and emailed to the UAF Admissions Office at uaf-admissions@alaska.edu. You will need the original documents for your U.S. visa appointment and entry to the U.S. The I-20, required for the visa appointment, cannot be issued before funding information is received.

Take the TOEFL or IELTS exam and have the results reported to UAF.

- UAF's TOEFL reporting score is 4866. You will need to provide this number so that TOEFL will send UAF an official copy of your score. The TOEFL website is www.toefl.org Minimum scores for admission into UAF degree programs are: Paper, 550; Computer, 230; Internet based (IBT), 79.
- For IELTS information <http://ielts.org/> The minimum score for admission into UAF degree programs is 6.5.

Have official high school and college/university transcripts submitted directly to UAF from the school.

UNDERGRADUATE STUDENTS – See <http://www.uaf.edu/admissions/apply/international/> for complete information.

Request your original high school and college **transcripts** (official record of your academic work which needs to include grades or marks) be sent to one of the transcript evaluation companies for evaluation. You must request the Comprehensive Course-by-Course Report of your credentials. A list of eligible companies is available under item 3 for first-year and transfer applicants at <http://www.uaf.edu/admissions/international/undergrad/#providers>

Take the **ACT** (preferred) or **SAT** exam and have the results reported to UAF. Test scores must be less than two years old.

GRADUATE STUDENTS

Request official college and university **transcripts** (official record of your academic work which needs to include grades or marks) to be sent in English directly from the university to UAF Admissions. The address is: **UAF Admissions Signers' Hall, Room 215 PO Box 757480 Fairbanks, AK 99775-7480**

Test results: Results of the Graduate Record Exam (GRE) are required from applicants for most graduate programs. Some programs also require GRE subject exams. Refer to the admission requirements of your prospective degree program to determine which tests are required.

Resume/Vitae: Include work and research experience, publications, patents, honors, professional and civic memberships, and foreign travel.

Statement of Academic Goals: Write a statement indicating why you want to study in a particular program. Include your qualifications and educational experience.

Letters of Recommendation: Send at least three letters of recommendation from people able to speak to the quality of your work, character and ability to undertake graduate study and research.

Additional requirements: Master of Fine Arts, Interdisciplinary Program and Education Program applicants have additional requirements.

UAF CAMPUS HOUSING

If you wish to live in UAF campus housing (dormitories) you must complete and submit the following. Submission instructions are included on the site.

Housing application and monetary deposit. Information about living on campus, to include the application process, may be found at the [Residence Life website](#). The application is available. Please note that the deposit may be paid by credit card through the internet.

Health Inventory The health inventory may be obtained at the UAF Health and Counseling Center site at <http://www.uaf.edu/chc/forms>